

***TOWN OF CHELSEA, VERMONT***

***USE OF THE ROBERTS-GOULD FIELD REQUEST FORM***

Name of Group Requesting Use \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Alternate Contact Name \_\_\_\_\_

Alternate Phone number \_\_\_\_\_ Alternate E-Mail \_\_\_\_\_

Event \_\_\_\_\_

Event Date \_\_\_\_\_ Time of Event \_\_\_\_\_

Your signature below indicates that you have read the Town of Chelsea Roberts-Gould Field Use Policy and the guidelines for use and indicates your agreement to the Policy. Failure to comply may prohibit the above group from using the Gould Field in the future.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Town of Chelsea Rep.

\_\_\_\_\_  
Date

## ***THE TOWN OF CHELSEA’S ROBERTS-GOULD FIELD USE POLICY***

You must provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Chelsea as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event.

**The use of alcoholic beverages or illicit drug use is strictly forbidden.**

**The carrying, discharge or display of any firearm, knife, air rifle, gas weapon, bow and arrow or item considered to be a weapon is strictly prohibited.**

All events must be pre-approved by the Town Administrator or Town Clerk at least **seven (7) days** in advance and placed upon the Town’s calendar. In the event that they are unavailable, any member of the Selectboard may administratively approve a request.

All groups are required to leave the Roberts-Gould Field in a neat, clean and orderly condition. All trash must be removed from the area. You must take and drag the infield after each use.

The contact person/organization reserving the Roberts-Gould Field shall be responsible for the safety of those attending and for any damage to or loss of town property including damage to trees and green spaces, lighting fixtures, trash and recycling containers and picnic tables.

Groups failing to comply with any part of this policy or established procedures will be denied future use of the Roberts-Gould Field.

Groups wishing to use the Gould Field must fill out the attached “Use of the Roberts-Gould Field ” request form.

This Policy is in conjunction with and is ruled by the Town of Chelsea’s “Ordinance: Use of Common, Park, and Sidewalk” dated January 23, 1984 (Pursuant to the authority granted under 24 VSA Chapter 59) and posted on the Town’s website.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read these documents and be cognizant of their content. The Town of Chelsea reserves the right to cancel the event if necessary in the best interest of the Town.

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Signature

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Date

☐ Proof of Insurance provided and attached hereto