

Chelsea Selectboard Meeting Minutes (draft)

April 16, 2024

Present: Kelly Lyford, Jesse Kay, Leyna Hoyt, Gregg Herrin

Absent: Kevin Marshia

Others Present: Gayle Durkee

1. Call to Order

Kelly called the meeting to order at 6:30 pm

2. Additions to the Agenda

Kelly added an update regarding the Orange Country Sherrif

3. Conflict of Interest

No conflicts

4. Public Comments

Gregg read an email sent by Cynthia Allen, inquiring about the stockpile of gravel at the parking lot of the Heath field, and specifying a concern related to FEMA guidance.

Members of the board confirmed that the storage of gravel is intended to be temporary, and should be cleaned up soon. None of the board members are aware of information about the FEMA direction, and will ask Kasey to look into the FEMA files and see if there is more information contained there.

5. Approve Minutes - 2024 Mar 19

Jesse Kay indicated that she had read requested changes from Marianne McCann, and also re-watched the video recording of the meeting. Based on her review, Jesse suggested making one edit to line 6 to clarify part of what was written, but does not think that the other suggested edits make a substantial difference to the accuracy of the minutes as captured in the draft.

Leyna Hoyt moved to approve the minutes for the 2024 March 19 meeting with Jesse's suggested edits to line 6, with Gregg Herrin seconding the motion. All were in favor, and the motion passed.

6. Approve Minutes - 2024 Apr 02

Leyna Hoyt moved to approve the minutes for the 2024 April 02 meeting, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

7. Treasurer

a. ARPA

Gayle Durkee provided an overview of suggested line item allocations, indicating which areas are already committed and which are flexible.

8. Highway

a. New Truck

No update - Rick Ackerman will come back to the board soon with his recommendations.

b. Letter of Intent for FY25 Grant-in-Aid

Leyna Hoyt moved to approve signing the Letter of Intent for Grant-in-Aid for Fiscal Year 2025, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

c. Mowing

Leyna Hoyt reminded everyone that she will host a pre-bid walk-through related to mowing bids, on the morning of 2024 April 17.

9. Farmer's Market Picnic Table Request

Emily Rice, Director of the Chelsea Farmers' Market, submitted a request to allow Oakes Lumber to donate an additional picnic table for the green, in celebration of 50th anniversary events for the market this year. Part of the request includes confirmation that Oakes Lumber is willing to remove the table at the end of the season so that the town does not have to deal with it in the winter.

All board members were generally grateful and in favor of the offer, but do want confirmation that any advertising on the table is minimal (such as a small plaque, as opposed to a giant logo).

Jesse Kay will follow up with Emily Rice to discuss any concerns.

10. Neighbor Appreciation Day

Ginny Campbell reminded the board that 2024 April 19 is Neighbor Appreciation Day, and will include a pie social happening at the church from 6:30 to 8:00 pm. She requested that the board support the recognition of the occasion. All board members were in favor, and will ask Karen Lathrop to put out the sandwich board with a message promoting the event.

11. Approve 911 Coordinator

There was discussion about the job duties of a 911 coordinator, which is currently a vacant role that includes responsibilities like designating new addresses. Long-term, this may be a duty that is absorbed by the Administrative Assistant position currently being advertised, but in the short-term Kevin Marshia had agreed to seek a volunteer to temporarily fill in, such as possible someone associated with the fire department.

12. Appoint Tree Warden

The role Tree Warden is currently vacant, with no obvious candidates in the pipeline. Leyna Hoyt will ask representatives of the Forest and Parks Commission (Susan Elder or Robin Amber) for a recommendation.

13. Licenses

The intent from the board is approve renewals unless there have been complaints recorded, and only to otherwise reach out to neighbors when a new license request comes in.

a. Will's Liquor

Leyna Hoyt moved to approve a Second Class Liquor license for Will's, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

b. Will's Tobacco

Leyna Hoyt moved to approve a Tobacco license for Will's, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

c. 110 QuickStop Tobacco

Leyna Hoyt moved to approve a Tobacco license for 110 QuickStop, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

14. Approve Orders

Leyna Hoyt moved to approve orders, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

15. Orange County Sheriff (addition to the agenda)

Many towns across Orange County have expressed a desire to have board members

get together to figure out how to handle policing issues, including an improved understanding of how the entire system works and the role that the Orange County Sheriff's Office plays in being part of a viable and effective policing strategy. Kelly Lyford indicated that in there are already meetings being set up to discuss this, with the next meeting expected to be 2024 May 02. Gregg Herrin indicated an interest in being a backup for Kelly Lyford for participating in those meetings as available.

16. Executive Session if Necessary

Leyna Hoyt moved to enter executive session, with Jesse Kay seconding the motion. All were in favor, and the motion passed.

Jesse Kay moved to exit executive session, with Leyna Hoyt seconding the motion. All were in favor, and the motion passed.

17. Adjourn

Jesse Kay moved to adjourn, with Leyna Hoyt seconding the motion. All were in favor, and the motion passed. The meeting was adjourned at 8:09 pm.