

Board of Civil Authority Meeting Minutes (draft)

February 1, 2024

Present: David Bradshaw, William Lyon, Kevin Marshia, Emily Marshia, Jesse Kay, Sue Kay, Tracy Simon, Joe Spinella and Karen Lathrop

1. David called the meeting to order at 6:31 PM
2. Additions to Agenda- Karen added appoint election officials
3. No public comments
4. Tabulator Use for Presidential Primary and Primary – Karen explained the State now statutorily pays for the formatting of the cards, so there is no anticipated costs unless the Board wishes to put a local election on the ballot. A local election would be paid for by the Town. There is less time counting ballots which means results would be known sooner.

Tracy moved to approve the use of the tabulator for the Presidential Primary and the Primary with Emily M. seconding the motion. All were in favor, the motion passed.

5. Appointment of JP's to deliver absentee ballots to the sick- Tracy, David, and Emily volunteered.

Sue moved the appointment of the volunteers, with Jesse seconding the motion. All were in favor, the motion passed.

6. Meeting schedule- Karen explained to the Board there would be a need to schedule time and place for the Logic and Accuracy test which must be completed 10 days prior to an election. She would like to ensure enough time should there be a problem with a formatted card and would like the dates to be the middle of the prior month. There was some discussion.

Joe moved to approve a meeting on February 15, 2024 at the Town Clerk's Office at 4 PM for the Logic and Accuracy Test for the Presidential Primary with Sue seconding the motion. All were in favor, the motion passed.

Joe moved to approve a meeting on July 18, 2024 at the Town Clerk's Office at 4 pm for the Logic and Accuracy Test for the Primary with Sue seconding the motion. All were in favor, the motion passed.

7. Appoint Election Officials- Karen read off the list of names she compiled for the election officials. List was, Robin Amber, Sally Hostetler, Phyllis Hayward, Gayle Durkee, Susan Elder, and Jane Cushman. She reported that there would be a need for a sub if a person called out sick. Sue volunteered to help.

Tracy moved to appoint the list of election officers with Jesse seconding the motion. All were in favor, the motion passed.

8. Jesse moved to adjourn at 6:48 PM with Kevin seconding the motion. All were in favor, the motion passed.