

SELECTBOARD MEETING
September 20, 2011 – 5:30 p.m.
Treas/AA Office

Attendance: Jack Johnson	Rick Ackerman	Nancy Button
Carol Olsen	Emily Newman	Deb Melvin
Erik Anderson	Mark Richardson	Mike Rood
Jane Cushman	Sherri Richardson	Heidi Allen Goodrich
Karen Lathrop	Dick Rogers	Phillip Mulligan

1. 5:30 – Executive Session – Carol moved and Jack seconded the motion to enter executive session at 5:36 p.m. to discuss a personnel issue. So moved. Exited at 6:00 p.m. – No action taken.
2. Adjustments to Agenda
 - a. Rec Committee – Old Business
3. Approve Minutes to September 6, 2011 Meeting – Carol moved and Jack seconded the motion to accept the minutes as written. So moved.
4. Public Concerns
 - a. Carol has received more calls of concern about trees near the brook on Upper Village Rd. She looked at the site but doesn't feel they really need to come out.
 - b. Erik has had more concerns voiced re: work in the floodplain on Upper Village Rd.
 - c. Erik was asked to check with Rick as to why a pile of dirt was left in the road between the town garage and the Country Store. Rick verified that it was not left but cleaned up. Tim Ward needs to know that he can't park and leave equipment in the road as that is a right of way on town owned property.
5. Water Department
 - a. Rate Structure – With the exception on AJ's meter which is cost prohibited to fix, there is only one meter not working.
 - b. Other – Nolan was pleased with the workings of the WWTP during Tropical Storm Irene. He does have a list of steps he takes in similar events for both the water and sewer systems and will try to document them for Selectboard and emergency management reference.
6. Roads
 - a. Garage Survey – Erik reviewed the results of the survey of Heath Field as completed by Dubois & King. The Board feels it's time to meet with Rebecca Pfeiffer, State Floodplain Administrator, to discuss the next steps toward permitting structures at the site.
 - b. Agreement between Vershire & Chelsea for use of Mower – Rick will figure out the exchange for trucking with an operator vs. use of the mower with no operator.
 - c. Other – Carol moved and Jack seconded the motion to enter executive session to discuss a personnel issue at 6:47 p.m. So moved. Exited at 7:40 p.m. The Board encourages improved communication and better documentation of the work done by the road crew.
7. Town Clerk
 - a. Floor Cleaner – The floor cleaner has been at Empire Janitorial for service as it has been shorting out. Empire Janitorial quoted around \$1,300 for a new motor. They

have been advised to do no more work without authorization from the town. Karen will research the cost of a new machine.

- b. Community Project – Kayla Toher from Chelsea School has asked if leaves that are racked up by Chelsea students, as a community project, can be taken to the Transfer Station. Leaves are not accepted at the Transfer Station so other options need to be explored. Dick Rogers agreed to take leaves.

8. Old Business

- a. Zoning -

- b. Town Hall Weatherization – The project is on-going with storm windows being painted. The work will be finished by the end of this month. Phillip got an estimate of \$3,500 to build fire walls with a door in the basement. This would reduce the amount of floor that must be covered with concrete to eliminate fire hazards from the barrier. This project will be tabled until the grant work is completed.

- c. Transfer Station – Carol reported that she and Bob have located the final vent pipe at the landfill and seeding is completed. Erik has not made contact with a possible contractor to repair the attendant's building. Carol will make the contact.

- d. USDA Loan Refinance – Erik talked with USDA and they are supposed to be sending new schedules that will reduce the early year's costs.

- e. Emergency Management Coordinator – The Fire Chief is often the EMC and John Upham is willing to take the position. Before accepting, there needs to be clarity as to Dave Farnham's understanding of his role. There will be more information for the next meeting.

- f. Rec Committee – The Rec Committee is planning to move the skating rink to the parking area at the Rec Field to provide a firmer base. Phillip is asking permission to have a power pedestal at the picnic pavilion and to run a water line from the WWTP. Since this site is where Rick has piled snow that was cleaned up in the village, Erik will make sure that this plan is ok with Rick. Phillip is going to check with the ZA to see if any permits are needed and with Nolan to make sure the well has sufficient supply to use for flooding the rink. Pending approval from those involved, Jack moved and Carol seconded the motion to permit these projects at the Rec Field. So moved.

- g. Other

9. New Business

- a. Flood Hazard Bylaws & Permitting – Preston Bristow, Floodplain Manager, has extended the deadline for a notice of violation to September 30, 2011. All concerns from citizens have been referred to Preston.

- b. Cross Country Race – The Board supported the School's request to run a cross country race through the cemeteries as has been done in the past.

- c. Other – Erik is going to talk to Patrick Ross about the possibility of the town removing gravel from the river. If there are sites that would be beneficial to landowners, they are encouraged to contact the town.

- 10. Adjournment – Carol moved and Jack seconded the motion to adjourn at 8:30 p.m. So moved.