

Selectboard Meeting Minutes Draft

September 11, 2018

Selectboard Members Present: Michael Kuban (Chair), Susan Elder (Vice Chair), Greg Kotyk , Kent Gilman, Cynthia Masterman

Other Town Officials Present: Katherine Zachary (Selectboard Administrative Assistant), Tim McCormick (Zoning Administrator)

Others Present: Erik Anderson

I. Call Meeting to Order: Michael Kuban called the meeting to order at 6:31PM.

II. Changes to the Agenda

There was one addition/change to the Agenda - XIV(a) below

III. Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures.

IV. Approve August 21, 2018 and August 28, 2018 Hearing Selectboard Meeting Minutes

Susan Elder moved to approve the above-referenced Meeting Minutes. Greg seconded the motion; all were in favor; so moved.

V. Sugar House on Roberts-Gould Field

Erik Anderson appeared before the SB to discuss the sugar house project. The 24x12' structure will be built for sugaring to welcome and involve students K-8. The Zoning Permit Application has been submitted with the Map. Insurance coverage will be provided by the school/town as it will be constructed on town property. The building will be 100' from any property line and 110' from the adjacent stream. The proposed sugaring operation will be for 45-50 buckets with the children gathering the sap by hand on snowshoes in the winter. The needed wood for the stove would be dropped on Highland Avenue in the winter. The project will have a low impact. The benefit(s) include the educational opportunities for the children and the opportunity to be outdoors during the winter season. All needed materials have been donated for construction. Still required is the appearance before the DRB.

Susan made motion to approve the use of the property and to sign the zoning permit and DRB application. Cynthia seconded; motion passed; all were in favor; so moved.

VI. Zoning Issue Baraw Hill Rd.

Tim visited, made contact. The property is being prepared for the erection of a greenhouse. It is very close to the property line. Owner(s) have submitted at application/waiver re. the property line. Hearing was held. Matter is in recess and will continue on Septemebr19. Owner(s) have been advised of necessity of permits and possible Dept. of Agriculture involvement. Possible issue: a drain that dumps into or near the adjacent wetlands. There are currently 4 farmworkers/camps and it is not known if they are seasonal or documented. Owner(s) have been given the name of a permit specialist. The DRB will probably reach out to the abutting landowners. The travel trailer(s) are parked on the property and if lived in, need permit(s).

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VII. Town Clerk
Not Present

VIII. Transfer Station

There are currently 2 Grant opportunities, one for composting and one to help comply with Act148. Town will not be applying for these.

Susan suggested that we start developing a sinking fund to eventually replace the compactor(s) the Town currently has. No preventative maintenance has been done on them. SBAA will investigate as to who can look at the compactor(s) to give an opinion as to pricing. Matter needs to be part of budget discussions.

New phones are working great.

IX. Water/Wastewater
No Discussion

X. Highway

Susan Elder thanked the Highway Department for repairing the potholes in front of the Courthouse within two (2) days of reporting same.

XI. Discussion on parks, flower beds, and commons

Concerned citizen has complained about the state of the flower beds. She opined that the Town should be setting aside monies to maintain them. There are no volunteers who could weed and maintain the beds. There will be three (3) new additional parks in the town in the coming year because of the FEMA buyouts. Perhaps bringing back a Parks Commission would be a possibility. Suggestion was made that the town could dedicate a town employee to mowing the parks, shoveling the Town Hall steps, etc.

XII. FEMA Update

Cynthia stated that she has not been in touch with the appraiser recently and that she has not heard from the homeowners. The appraisals should have been done by the end of August. Three (3) buildings are due to be demolished. Cynthia would like to have the homeowners satisfied before she requests the demolition.

XIII. Town/School Land Update

The School has been given \$7,000.00 for surveying. Dubois & King will be doing the survey. Good idea to meet with their attorney and go over the boundaries.

XIV. Executive Session

Susan moved to go into Executive Session at 7:36pm.; seconded by Cynthia.

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- (a) **Personnel and Dog Signage** issues were discussed
Susan moved to exit executive session at 7:55pm; motion seconded by Kent; no action taken.

XV. Administrative Assistant's Report

Katherine submitted training and workshop materials to the Board for its review and possible interest. The Board approved the new language of the Use of the Town Greens Policy, provision #2, to make it clearer and less confusing. Katherine will discuss prior years' VT Bond Bank Certification with Gayle in order to follow the procedure for this year. The Town will not be applying for the Municipal Services Grant nor the VT DEC Grant for Food Scrap Processing Capacity Project. The Board advised Katherine of the process of accepting appropriations requests. Katherine will look for the access permits requested by Karen. A Town Employee will be designated to take care of snow removal of the walkways around Town Hall. There is thus no need for a third-party contract. There has been no additional information related to the sign damage in Town. The Board will not be nominating any individual for the Distinguished Service and Outstanding Achievement. The Board has received the legal documents that have been filed with the Court to date relative to the "Vicious Dog" Hearing case and decision. The matter is now before the Court for its decision. Katherine will inquire of Gayle as to the status of a "Petty Cash" Fund.

XVI. Approve Orders

Susan moved to approve the Orders at 8:36pm. Motion made to sign the orders. Greg seconded. All were in favor; so moved. Orders were signed.

XVII. Adjourn

Susan moved to adjourn at 8:38pm; Greg seconded; all were in favor.