

DRAFT

Chelsea Selectboard Meeting Minutes (draft)
Tuesday, February 4, 2020 6:30 p.m.
Chelsea Library

Selectboard members present: Susan Elder, Kent Gilman, Karen Lathrop, Geoffrey Clayton, Liam Hogan.

Others present: Katherine Zachary, Marianne McCann, Levar Cole, Gayle Durkee, Linda Kuban.

1. The meeting was called to order at 6:35 p.m.
2. Changes to the agenda: Working Communities Grant, Grow Compost, Ambulance budget, and clarification on the sheriff's budget.
3. Public Comments: None reported.
4. Conflict of Interest disclosure: None reported.
5. Liam moved to approve the minutes of January 21, 2020. Geoffrey seconded. Motion passed. A discussion was held concerning an issue of the posting of minutes to the Town website. It may be an issue of which browser is being used. It was determined that the posting should be uploaded as a pdf first and then we will see if that fixes the problem.
6. Linda Kuban requested clarification concerning the Town's budget for police/constable/sheriff. There was a discussion on various options and the potential budget of each. Linda also added that she will be submitting an Ambulance budget report for the town report. Susan Elder announced that the Working Communities group she is working with is one of the 8 winning submissions for grants. Susan Elder agreed to call the Grow Compost company as there is an issue with the company gaining access to the containers at the transfer station. They cannot access the lock. She will find out the issue and report back.
7. Treasurer - Gayle Durkee requested the \$550,000 line of credit be signed and returned to the Bank. A motion was made to approve the signing by Liam Hogan, 2nd by Kent Gilman. One abstained. Motion passed.
8. Town Clerk. Karen Lathrop circulated the annual liquor license for Will's Store for consideration. She reported no infractions have been filed over the past year. A motion was made by Kent Gilman to approve the signing of the form. This was seconded by Geoffrey Clayton. Motion passed.
9. Highway. Kent reported that the RFP for the Moxley bridge project has been sent in to the paper for publication. Bids are expected by early April.
10. Executive Session – Personnel. A motion was made by Susan Elder to go into Executive Session for Personnel reasons at 8:21 p.m. Seconded by Liam Hogan. A motion was made to come out of executive session at 8:32 p.m. No action taken.

11. Executive Session – Personnel. A motion was made by Susan Elder to go into Executive Session for Personnel reasons at 8:33 p.m. Seconded by Geoffrey Clayton. The motion passed. A motion was made to come out of executive session by Susan Elder at 8:51 p.m. 2nd and Motion passed. No action taken.
12. A motion was made by Susan Elder to go into Executive Session for Personnel reasons at 8:52 p.m. Seconded by Karen Lathrop. The motion passed. A motion was made to come out of executive session at 9:15 p.m. by Susan Elder, 2nd by Kent Gilman. Geoffrey Clayton made motion was made to deliver a termination letter to a Town employee. Motion was seconded by Liam Hogan. All in favor. Motion passed.
13. Approve Orders: A motion was made by Susan Elder to approve Orders except for one bill. This was seconded by Kent Gilman. All approved.
14. A motion was made to adjourn at 9:16 p.m., seconded by Liam Hogan. Adjournment passed.

Respectfully submitted, Susan Elder, Chair.