

Chelsea Selectboard Minutes (DRAFT)  
Wednesday, October 24, 2018 5:00PM

October 24, 2018

**Selectboard Members Present:** Michael Kuban (Chair), Susan Elder (Vice Chair), Cynthia Masterman, Kent Gilman

**Other Town Officials/Employees Present:** Rick Ackerman (Road Foreman), Katherine Zachary (Selectboard Administrative Assistant)

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**I. Call Meeting to Order:** Michael Kuban called the meeting to order at 5:01PM

**II. Changes/Additions to the Agenda:** None

**III. Conflict of Interest Disclosure:** None

**IV. Heath Field Project**

Katherine Zachary updated the Board as to her telephone conversation on Monday, October 22, 2018, with David Savastano/FEMA. David advised that the award re. the Heath Field Project would be withdrawn unless the Town could show that it had maintenance records/time cards/photos regarding the subject riverbank.

Rick Ackerman advised the Board as to his telephone conversation with David Savastano on the same day. David had reaffirmed what he had told Katherine. Rick advised David that there were no maintenance records/time cards/photos re. the riverbank. David had also stated that any monies left over from the South Washington Project could be used to pay for the Heath Field Project.

Susan Elder questioned the use of such monies for the Heath Field Project and asked Katherine to contact David to get this in writing ASAP.

Katherine stated that she would telephone David and also e-mail him.

Rick stated that FEMA does not usually fund riverbank restoration projects.

Cynthia stated that she was “not on board” with using other awarded Project monies for the Heath Park Project.

Rick also stated that all necessary permits were in place from ANR.

Cynthia asked if recreation monies could be used on the Project and if it was possible to have the recreation committee take over the work. Mike stated that there was \$160,000+ in the recreation fund and that the first \$100,000 could not be used. He mentioned that the recreation committee had asked for a play structure for the last 5 (five) years.

Kent stated that it was necessary to see how to fund the project and get the work completed.

Mike stated that the recreation committee’s minutes have not been posted recently and that if a committee becomes inactive, the Selectboard must intervene and take over.

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Mike will be calling David Savastano tomorrow about the Project and will let the Selectboard and Katherine know of any outcome(s). Katherine will not also be calling David.

Susan suggested that when Mike speaks to David, he should ask if there are any other grants available that the Board should know of which could be helpful with the riverbank issues.

Mike stated that the contractor should be advised to come and get his equipment and that he would be told of any future developments.

The Heath Park Project will be revisited at the next Selectboard meeting on November 7, 2018.

**V. Orders**

Susan made a Motion to sign the Orders; Cynthia seconded; all were in favor.

**VI. Adjourn**

Susan made a Motion to adjourn at 5:44PM; Cynthia seconded; all were in favor.