

Chelsea Selectboard Meeting Minutes (**FINAL**)
Tuesday, August 6, 2019 6:30PM
Chelsea Public Library

Selectboard Members Present: Kent Gilman, Karen Lathrop, Geoff Clayton

Other Town Officials/Employees Present: Katherine Zachary (Selectboard Administrative Assistant)

Members of the Public Present: Marianne McCann (The Herald), Douglas Hayward

I. Call Meeting to Order: Kent Gilman called the meeting to order at 6:37pm.

II. Changes/Additions to the Agenda

a. VII on the Agenda should read “Linda” instead of “Laura”

III. Conflict of Interest Disclosure

None

IV. Approve Selectboard Meeting Minutes of July 16, 2019

Karen moved to approve the Selectboard Meeting Minutes of July 16, 2019; Geoff seconded; approved.

V. Marianne McCann

Marianne has prepared the sign for the Transfer Station detailing the fees. She asked if it feasible to purchase a scale for the Town to assist in weighing what is brought in to the transfer station. Karen stated that it is cost prohibitive. Weighing would also lead to long lines. Geoff added that the costs to the public must be fair and applied equally. The fees will be \$2.00, \$5.00 and \$6.00, depending on the size of the bags.

Bobbinshop Road and other roads in Chelsea have garbage strewn down their sides. Clean-up can be done on next year’s Green-Up Day by asking community members to help.

VI. Tim Courts/EC Fiber

Tim is at an EC Fiber meeting. Discussion will be put on the next Selectboard’s meeting Agenda.

VII. Laura Ingold – Sidewalk Issue (corrected to “Linda Ingold”)

Karen and Kent met with Linda to discuss the road pavement issue resulting from the replacement of the bridge near the Richardson Insurance office.. The District needs to be notified. Katherine e-mailed Linda with the project manager information so that she can make contact.

VIII. Town Hall Roof Repairs

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Doug Hayward circulated his proposal to repair the Town Hall roof. Repair of the decking is included in the proposal; slates have to be repaired as well as the problem(s) around the chimneys. The lead flange needs repair as it has not been maintained for the last 60-80 years. The Town Hall was built in 1894.

The Historic Preservation Grant has “too many strings attached” and was not pursued for the cost of the roof repairs.

Kent asked if the Town budget will enable the roof repairs. The Board will have an answer for Doug by September 1, 2019.

IX. Discussion re. Meeting with Orange County Sheriff’s Department and Residents

The contract with the Sheriff’s Department includes a \$43.00/hr. cost to the Town for Sheriff services and a \$12,500.00 contract. Some revenue is obtained from the issuance of traffic violations/tickets.

There is some concern about the recent area break-ins.

Geoff commented that the Office does not respond to emergencies.

On August 13, 2019, at 6:00 there will be a forum of “Intelligent Policing” in Chelsea. Geoff will attend and report back to the Board at the next meeting on August 20, 2019.

Geoff asked if it is possible to pass a resolution for some of the revenue to go directly to the Town. Karen stated that this issue is controlled by statute. Review of the statute may be needed.

X. Transfer Station Sub

Geoff has spoken to Snook. Snook would like each Selectboard member to spend a Saturday with him at the transfer station. This would give a chance for members of the community to speak with the Selectboard member.

XI. Administrative Assistant’s Report (repairing of holes at transfer station)

Chelsea has received an after-the-fact zoning permit for the Heath Field riverbank stabilization, pursuant to the DRB decision of July 17, 2019.

Katherine will speak to Rick and Snook about the holes at the transfer station.

Katherine submitted the unopened bids for the Williamstown Road culvert project and the auditing services. She shared the VLCT brochures for the upcoming municipal budget and health officer workshops/webinars.

Katherine also submitted for review the Lake Champlain Committee’s Lessons from the Floods”.

Katherine is working on the recertification of the Chelsea Transfer Station with Karen.

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Katherine received a telephone call from a Chelsea resident who was angry about seeing the Confederate Flag flown in the Town. She advised the resident to come to the meeting.

The Vermont Community Foundation is holding its Annual Meeting on September 19th at the Billings Farm and Museum in Woodstock, Vermont.

XII. Town Treasurer (numbered sequence varies from original Agenda)

The auditing services bids submitted by Sullivan, Powers & Co., and Batchelder PC were considered by the Board. The bids were \$17,000.00 and a maximum of \$9,480.00, respectively. Batchelder was chosen upon motion made by Karen and seconded by Geoff.

Katherine will inform the companies.

XIII. Town Clerk

Karen has circulated the Source Protection Plan to the Board for review and comment. Maps will have to be updated.

XIV. Transfer Station (numbered sequence varies from original Agenda)

Gayle has ordered two (2) air conditioners, one for the transfer station and one for the Treasurer/SB Administrative Assistant offices.

A resident approached Snook about filling in for him when needed.

XV. Water/Wastewater

No discussion

XVI. Highway Department

The bids for the Williamstown Road culvert project were opened. They were as follows:

Duranleau -	\$9,850.00
M.A. Bean -	14,000.00
J.L. Smith -	7,500.00
Blue Mountain -	18,803.00
Avery Excavation -	12,600.00

The project was awarded to J.Smith after motion was made by Geoff and seconded by Karen. Katherine will notify the contractors.

Rick will be meeting with Rita/TRORC to discuss the hydrologically connected areas in preparation for next year's Grant.

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Zeb passed his CDL test re. operating the Town's automatic transmission vehicles. A second CDL test will be taken in the future relating to the operation of manual transmission vehicles

XVII. Executive Session - Legal

Not needed.

XVIII. Approve Orders (numbered sequence varies from original Agenda)

Kent moved to approve the Orders; Geoff seconded; the Orders were signed.

XVIII. Adjourn

Karen moved to adjourn at 7:57pm; Geoff seconded; adjourned.