

Chelsea Selectboard Meeting Minutes (FINAL)
Tuesday, April 30, 2019 6:00PM
Chelsea Public Library

Selectboard Members Present: Susan Elder (Chair), Kent Gilman, Karen Lathrop, Liam Hogan

Other Town Officials/Employees Present: Rick Ackerman (Road Foreman), Katherine Zachary (Selectboard Administrative Assistant)

Members of the Public Present: Tim Carter, David Farnham, Marianne McCann (The Herald)

I. Call Meeting to Order: Susan Elder called the meeting to order at 6:04pm.

II. Changes/Additions to the Agenda

None

III. Conflict of Interest Disclosure

None

IV. Approve Selectboard Meeting Minutes of April 16, 2019

Liam moved to approve the Selectboard Meeting Minutes of April 16, 2019; Kent seconded; approved.

V. Use of Gould Field

a. David Carter

1. Use of Field by Softball Team

David noted that Brian and Dave Farnham did the mowing of the field last year and have offered to do it again. The Association is a 501(c)(3) entity which is supported by donations and the annual Road Rally. Chad Hewitt is the treasurer.

Kent stated that the athletic field is town property and has been insured by the school.

Susan asked whether insurance relating to the mowing of the field would now be covered by Dave Farnham's insurance policy. Katherine will ask VLCT. Should the insurance cost be too high, the Town will take over the mowing of the field.

VI. Local Emergency Management Plan Adoption

Susan has added Liam and Karen to the Local Emergency Management Plan ("LEMP").

Susan has begun taking the NIMS training/program online.

Kent moved to adopt the LEMP; Liam seconded; Plan adopted.

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Susan moved to appoint Tracy Simon as the LEMP coordinator; Liam seconded; motion passes. Tracy will be updating the appropriate form.

VII. Selectboard And Development Review Board Member Stipends

Susan attended the Development Review Board meeting. Debra Melvin has resigned. Stipend for Board members would have to be included in the next Warning and then budgeted. Susan has asked VLCT if a stipend is permitted and was told that it was. According to VLCT, most Board members do get a stipend. No action taken on this. The Selectboard will set terms limits once it has all the necessary information. A blanket invitation can then be posted asking for applicants. The Selectboard is also in need of a member.

VIII. Tree Warden Appointment

Susan has spoken to Pete Amber about a possible appointee. He recommended Kate Willard. Karen will contact her.

IX. Emergency Coordinator Appointment

Tracy Simon was appointed emergency coordinator upon motion by Susan. Liam seconded; appointment approved.

X. Administrative Assistant's Report

A request for burial cost assistance and an application for the custodial position will be dealt with in Executive Session. (Copy/orig. submitted). Katherine informed the Board that the Annual Sub-Recipient Report was completed and submitted. She has drafted/revised a form for the use of the Robert-Gould field and presented a copy to the Board. She has received several excess weight permit applications in the last few weeks and will be meeting with Rick Ackerman to have them signed.

Katherine shared an April 25, 2019, letter from the Vermont Land Trust (the "Trust") informing the Board that it had applied for a grant from the Vermont Housing and Conservation Board ("VHCB") to acquire development rights and perpetually conserve the Sauerwein farm. The application was approved in June of 2018 and the Trust will be closing on the purchase. The 169 acre parcel will be co-held with VHCB.

Katherine also shared an April 15, 2019, letter from the Two Rivers Ottauquechee Regional Commission asking whether any changes have occurred regarding the appointed position of Transportation Advisory Committee representative held by Kent Gilman. No changes have occurred.

Katherine shared an April 29, 2019, letter from the Highway Division/VT Municipal Assistance Bureau announcing the solicitation of applications for its Bicycle and Pedestrian Program. The Board will consider applying in the next cycle. Kent stated that a walkway from Upper Village Road to the Health Center would be useful as there are pedestrians who take this path. Karen added that many easements would then be affected. A dog park can be part of a green space as can a playground.

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Katherine submitted a Request Form from Mascoma Bank to use the Village Greens on August 23, 2019 for its annual community appreciation BBQ. Susan Elder signed the Request Form.

XI. Town Treasurer

Katherine provided the Board with Gayle's file. The file included a credit card application for its consideration and the Orders for signature. The Board will not be applying for the card.

XII. Town Clerk

Karen submitted a Services Proposal for the Chelsea Landfill Inspection required of the closed Landfill. The cost of the services is \$1,300.00. Susan moved to have the Proposal approved; Liam seconded; approved.

Karen also stated that she is working on the Source Protection Plan which had to be in place in 2018. She has asked the State for maps. The Plan must identify any changes as to adjacent landowners.

XIII. Transfer Station

a. Closed Landfill

See XI. above.

XIV. Water/Wastewater

No discussion

XV. Highway Department

Rick stated that work on the Blackhawk project will begin in a few weeks and will take one (1) week to complete. He needs to purchase a trailer for the mower and has gotten costs estimates from Tractor Supply and Lucky's. Susan inquired as to whether the state auction had any such equipment.

The Fire Department is storing its rescue equipment, hoses, tires, etc. at the Town Garage. Nothing needs to be reported to the town Clerk.

The permit for the ball field will need to be redone. Sill has washed up which needs to be raked and the ground needs to be reseeded. Soil cannot be brought in as it is a flood plain.

Katherine will send a letter to Rory Allen re. his use of the Moxley Bridge for the transportation of farm equipment..

EC Fiber will begin running its lines through Chelsea. The local power company has begun lowering its lines to accommodate EC Fiber. Arthur has agreed to be the local EC Fiber representative.

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Susan has contacted the State about replacing the 30m.p.h. sign that was taken down four (4) years ago on Route 113 near the Commons. The sign is going up this week along with road markings.

The Town will not be applying for a Tractor Supply credit card for the purchase of various highway materials/equipment. Gayle can write a check for purchases.

XVI. Executive Session – Legal

Susan moved to enter Executive Session at 7:18 pm; Liam seconded; so moved.

No action was taken.

Susan moved to exit Executive Session at 7:21pm; Liam seconded; motion was carried.

XVII. Approve Orders

Susan moved to approve Orders at 7:27pm; Karen seconded; Orders were approved.

XVIII. Adjourn

Liam moved to adjourn at 7:29pm; Susan seconded; adjourned.