

Selectboard Meeting Minutes

November 30, 2017

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban (Vice Chair), Ruben Hook, Greg Kotyk

Other Town Officials Present: Maggie Kerrin (Town Administrator), Bernard (Snook) Downing (Transfer Station Attendant), Jane Cushman (Treasurer)

Others Present: None

Joan Goodrich called the meeting to order at 6:30PM.

Changes to the Agenda

There were no additions or changes to the agenda.

Public Comments:

There were no public comments.

Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures

Approve Minutes

Michael Kuban moved to approve the November 21, 2017 Selectboard Meeting Minutes as written. Greg Kotyk seconded the motion. All were in favor, so moved.

Executive Session – Personnel

Michael Kuban moved to go into executive session 6:30PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Greg Kotyk seconded the motion. All were in favor, so moved. The Town Administrator was invited to stay.

Michael Kuban moved to exit executive session at 6:43PM. Greg Kotyk seconded the motion. All were in favor, so moved.

2018 Budget Update/Review

Jane Cushman (Town Treasurer) attended the meeting to review line items, discuss restricted funds, and to give clarification to other questions regarding the 2018 draft budget. The Board continued revisions on the draft budget.

Town Administrator Report

The Town Administrator updated the Board on several items to include a recent meeting with vendors to discuss the installation of a generator at the new Town Garage. Maggie informed the Board of a recent dog concern, and an upcoming community potluck scheduled for Saturday, January 13th, at 5PM. Maggie gave an update on the progress of completion for Bridge 9 and Bridge 11. She also gave an update of water/sewer billings and delinquencies.

Selectboard Meeting Minutes

Executive Session - Legal

Michael Kuban moved to go into executive session at 8:05PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Michael Kuban moved to exit executive session at 8:25PM. Ruben Hook seconded the motion. All were in favor, so moved.

Michael Kuban moved to pay the \$946.53 invoice to SERVPRO of Lebanon/Hanover/Littleton, New Hampshire, for the requestor, from the Robert's Poor Fund. Ruben Hook seconded the motion. All were in favor, so moved.

Approve Orders

The Board reviewed, approved, and signed the orders.

Michael Kuban moved to approve the orders. Ruben Hook seconded the motion. All were in favor, so moved.

Adjourn

Michael Kuban moved to adjourn at 8:35PM. Ruben Hook seconded the motion. All were in favor, so moved.