

Selectboard Meeting Minutes

November 21, 2017

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban (Vice Chair), Susan Elder, Ruben Hook, Greg Kotyk

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick, (Zoning Administrator), Rick Ackerman (Road Foreman)

Others Present: Max Quayle, Deborah Quayle, Peter Quayle, Sunday Quayle, Harold Quayle, Arthur Quayle

Joan Goodrich called the meeting to order at 6:30PM.

Changes to the Agenda

Add: Transfer Station Building Update – Max Quayle

Public Comments:

There were no public comments.

Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures

Approve Minutes

Susan Elder moved to approve the November 2, 2017 Selectboard Special Meeting, the November 2, 2017 Public Informational Meeting to Discuss Chelsea Zoning Bylaw Revisions and Chelsea Flood Hazard Area Regulations Revisions Prior to November 7, 2017 Vote Minutes, the November 9, 2017 Selectboard Meeting Minutes, and the November 14, 2017 Selectboard Meeting Minutes, as written. Michael Kuban seconded the motion. All were in favor, so moved.

Transfer Station Building Update – Max Quayle

Max Quayle has been working on the completion of the outbuilding at the Transfer Station. He stated to the Board that the windows were improperly installed. His quote to correct this situation was an increase to his original bid – an increase of \$150 to correct the window installation for 3 windows.

Susan Elder moved to approve Max's updated quote to complete the Transfer Station shed. Michael Kuban seconded the motion. All were in favor so moved.

2018 Budget Update/Review

The Board reviewed the updated 2018 Budget. Each line item was reviewed and the Board discussed restricted funds, committing funds, and the overall costs for each department. Rick Ackerman (Road Foreman) attended the meeting and spoke to the Board regarding the overall Highway Budget, staffing needs, FEMA updates, Roads and Bridges Standards, and new mandated State requirements for the Municipal Roads General Permit that will begin in the summer of 2018. The Board requested that the Town Treasurer attend the next meeting on Thursday, November 30th to give clarification to some questions they have.

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Executive Session - Legal

Susan Elder moved to go into executive session at 8:09PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor so moved. The Town Administrator and Zoning Administrator were invited to stay.

Michael Kuban moved to exit executive session at 8:36PM. Greg Kotyk seconded the motion. All were in favor, so moved.

Approve Orders

The Board reviewed, approved, and signed the orders.

Michael Kuban moved to approve the orders. Ruben Hook seconded the motion. All were in favor, so moved.

Adjourn

Michael Kuban moved to adjourn at 9:20PM. Ruben Hook seconded the motion. All were in favor, so moved.