

SELECTBOARD MEETING

May 7, 2013 at 6:00 p.m.

Treas/AA Office

Attendance: Jack Johnson Cindy Masterman Robert Brown
 Carol Olsen Rick Ackerman
 Mike Button Heidi Allen Goodrich
 Jane Cushman Jessica Allen

1. Adjustments to Agenda
 - a. Approve minutes to April 2 meeting
 - b. Access Permit – Roads
 - c. Grant Applications – Roads
 - d. VLCT Hazard Surveys report – New Business
 - e. Office Lease – New Business
 - f. Farmer’s Market – Old Business

2. Approve Minutes -
 - a. Carol moved and Mike seconded the motion to approve the minutes to the May 2, 2013 meeting as written. So moved.
 - b. Carol moved and Mike seconded the motion to approve the minutes to the May 16, 2013 meeting as written. So moved.

3. Public Concerns
 - a.

4. Water Department
 - a. Formal Policy for Temporary Shut Offs – Tabled for more information. The Board will read the current Water Ordinance, draft proposals and bring ideas for further discussion.
 - b. Deb Metcalf – Meter Reading – Nolan will be asked to look at the plumbing at the residence before waiving the additional fees.
 - c. Bench Sheets – Reviewed and signed as everything looks good.
 - d. Other

5. Road
 - a. Work Documentation – Rick will start documenting work as was the practice in the past. This will facilitate completing any grant applications.
 - b. Annual Financial Plan – Reviewed and signed
 - c. Other
 - i. Rick has measured the garage roof but not gotten any further with work to be done.
 - ii. Sand – Rick was advised to proceed as in the past with stockpiling sand until there is a final resolution from the Environmental Court.
 - iii. Rick will contact the owner of the truck and chipper that has been parked at the sandpile. It should be moved to a location away from the main parking area as Lacrosse has started. Rick should be asked before parking vehicles in that location.
 - iv. Trees – Rick reported that the trees on Highland Ave. need to be trimmed as they are hanging in the road. Rick has an estimate of \$200 to cut and chip these branches. Rick will talk to the landowner before proceeding. The trees on Riverside Drive still need to be trimmed.

- v. Access Permit – Mike moved and Carol seconded the motion to approve the permit for an access on the west side of Town Highway #23 (Richardson Hill) located approximately .2 miles from the intersection of Richardson Hill and Corinth Road (TH #22) as requested by Coltere & Rebecca Savidge. So moved.
- vi. Grant Applications – no signature necessary

6. Town Clerk
a. Other

7. Old Business

- a. Generator – No new info
- b. Heath Field Permit Appeal – It was unanimously agreed that the grant money from Vermont Community Foundation for mediation costs be returned.
- c. Informational Forum – Robert Brown inquired about the intent and clarification for this meeting. The Board discussed the procedure for conducting the meeting.
- d. Other
 - i. Farmer's Market – Heidi has talked with all landowners involved with shutting down sections of the North Common Rd. On June 28th the Cub Scouts Derby will be held resulting in closing the road from Dave Hayward's to RTE 110 for 15 – 20 minutes. On August 16th for the Fire Department Day, the road will be closed from the east side of the Town Hall to RTE 110 from 3:00 – 6:00 p.m. Jack moved and Mike seconded the motion to authorize this request.

8. New Business

- a. Church use of N. Common Aug 3 & 4, 2013 for Band Concert & Ice Cream Social – Carol moved and Mike seconded the motion to authorize the use of the Common as requested. So moved.
- b. Chelsea Funnery – Town Hall Rent – Mike moved and Jack seconded the motion to reduce the rate to the same terms as last year. So moved.
- c. Grease Trap Waiver – Jason Goodrich – Tabled for more information
- d. Memorial Day Parade – Mike moved and Carol seconded the motion to allow the Cub Scouts to hold a Memorial Day parade. So moved.
- e. Basic Emergency Operations Plan (BEOP) – The Board reviewed the BEOP and approved of changes.
- f. Request to use Attorney for Tax Sales – Mike moved and Carol seconded the motion to allow the use of an attorney to conduct tax sales. So moved.
- g. Town Hall Roof – Carol moved and Mike seconded the motion to sign the contract with Norm's Roofing for \$12,900 for repairs to the back valley on the Town Hall. Money from the Town Hall Renovation Fund will be used for these repairs. So moved.
- h. Other
 - i. VLCT Hazard Survey's Report – It was noted that there were electrical deficiencies in the Town Clerk's office. Since the furnaces have not been serviced recently, Karen will be asked to schedule cleanings. Eyewash stations and a gas meter were listed as in need of replacement at the WWTP.
 - ii. Town Treasurer/AA Office lease. Carol moved and Mike seconded the motion to sign the 1-year lease with Mullen Properties for \$500 per month. So moved.

9. Adjournment – Carol moved and Mike seconded the motion to adjourn at 8:45 p.m. So moved.