

SELECTBOARD MEETING
TUESDAY May 20, 2014 at 6:30 p.m.
Treas/AA Office

Attendance: Carol Olsen Heidi Allen Goodrich Robert Brown
 Mike Kuban Kelly Lyford Cynthia Masterman
 Jane Cushman Rick Ackerman Dave Button

1. Adjustments to Agenda
 - a. Approve Bond Vote Info Meeting Minutes – Minutes
 - b. DRB – Old Business
 - c. Town Plan – Old Business
 - d. Moxley Bridge - Roads

2. Approve Minutes to the May 6, May 9 and May12, 2014 meetings – Carol moved and Mike seconded the motion to approve the minutes to the May 6, May 9, May 12 and Info Meeting minutes as written. So moved.

3. Public Concerns
 - a. Cynthia Masterman expressed concern about hearing gun shots, possibly up Creamery Road, on a regular basis on weekends. Chelsea has no ordinance forbidding discharging weapons but if she's really concerned she could call Orange County Sheriff or Vermont State Police. Mike will check to see if there are state laws regulating the discharge of weapons.
 - b. Robert Brown stopped by the meeting to "Thank" the Selectboard for their efforts in removing the sandpile and building a garage.

4. Water Department
 - a. Formal Policy for Temporary Shut Offs - Tabled
 - b. Survey – Carol will review
 - c. Other – The Board confirmed that Nolan & Mike would receive reminders in their paychecks to attend the June 3rd meeting.

5. Roads
 - a. Equipment Sharing Agreement with Other Towns – Rick checked with VLCT to see who is responsible using the town's equipment when working out of town. Each town is responsible for its own equipment and operators regardless of where it is being operated. A sample policy has been sent to the town for review. The Board wants Rick to be mindful of price increases in fuel, etc. when exchanging work between towns.
 - b. Rick will haul gravel for the Cemetery Commissioners later this week.
 - c. Other –
 - i. Moxley Bridge – Discussed lowering the weight limit signs. Rick is going to ask a contractor to look at the bridge to see about addressing rot issues. A letter was read from Patricia Moxley Heminway encouraging the town to repair the bridge.
 - ii. Bridge #5 on Jenkins Brook Road needs guardrails and other minor work. Rick was asked to look at this project.

6. Town Clerk (By letter)
 - a. Update on Open Meeting Law – VLCT considers it an unwarned meeting to approve minutes or discuss any business that would be conducted during an open meeting. Karen left brochures "Your Responsibility Regarding Open Meetings 1 VSA§310 et

seq. and suggested one copy should go to each committee, commission and association that comes under the jurisdiction of the open meeting law.

- b. Electronic Records – Karen will be adopting a policy on Public Records inspection, copying and transmission to cover the Town from any undue liability issues that could arise in the future.
- c. Elections – It is possible that Primary Date will be changed to the 1st Tuesday in August for e 2016 election cycle. Also when the number of registered voters goes over 1,000, the town will be required to use a Tabulator which will add increased cost to elections. Chelsea is currently at 916 voters.
- d. Website – Karen along with Wendy Forbes and Marty Gratz are working on the website. A draft policy is being prepared.
- e. Animal Licensing/Warrant for Unlicensed Dogs - Tabled

7. Old Business

- a. Generator - Tabled
- b. Personnel Policy Update - Tabled
- c. Bonding - Tabled
 - i. Garage – Heat sources, energy conservation methods and removal of the building on site were discussed.
 - ii. Site Plan/Garage Design – Elevation plans with 3 options for the chemical room, mechanical room, lunch room, bathroom and office with a mezzanine overhead were reviewed
- d. Recycle Container Repair – Mike called and left a message but has received no returned call.
- e. Drainage Update (East Side of Village) – The pipe at the catch basin is not large enough to handle all of the water. Possible ways to increase flow were discussed.
- f. Town Hall Roof – Carol is going to check the Historic Preservation Grant application before deciding how to proceed with the town hall roof repair.
- g. Town Plan – Cynthia reported that the Planning Commission hopes to have the draft completed this summer.
- h. DRB – Mike moved and Carol seconded the motion to send a notice of violation to Bobby Button advising that he is in violation. So moved.

8. New Business

- a. First Branch Ambulance – Kelly Lyford, representing FBA, reported that she likes the direction FBA is taking as far as rebuilding communication. The Selectboard invited the FBA board members to this meeting in an effort to reopen the lines of communication between FBA and the Selectboard and to let them know the Selectboard 100% supports the FBA service.
- b. Rec Committee – No Show
- c. Parks Committee – No Show
- d. Other

- 9. Adjournment - Mike moved and Carol seconded the motion to adjourn at 8:37 p.m. So moved.