

# FEMA Buyout Public Meeting and Selectboard Meeting Minutes

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## FEMA Buyout Public Meeting Minutes

**June 20, 2017**

Selectboard Members Present: Joan Goodrich (Chair), Susan Elder, Ruben Hook

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator), Karen Lathrop (Town Clerk), Rick Ackerman (Road Foreman)

Others Present: Lauren Oates, State Hazard Mitigation Officer (Emergency Management), Laura Treischmann, State Historic Preservation Officer (Division for Historic Preservation), Elizabeth Peebles, Historic Resources Specialist (Division for Historic Preservation, Lydia Kachadoorian, Deputy Regional Environmental Officer (FEMA), Michael Lyon, Emily Betts Newman, Cindy Allen, Marty Gratz, Richard Dybvig

The meeting was brought to order by Joan Goodrich at 5:30 pm.

There were no disclosures of conflicts of interest. There were no changes to the agenda.

### **FEMA Buyout Discussion: Lauren Oates, State Hazard Mitigation Officer, Division of Emergency Management & Homeland Security**

Lauren Oates, Laura Treischmann, Elizabeth Peebles, and Lydia Kachadoorian reviewed the status and steps to move forward regarding the potential FEMA buyouts and elevations for 6 properties in Chelsea that were affected by Hurricane Irene. Those properties include: 287 VT Route 110, 266 VT Route 100, 349 VT Route 110, 12 Maple Avenue (all acquisition projects) and 285 VT Route 110 and 307 VT Route 110 (elevation projects). Both the Selectboard and the residents had an opportunity to ask questions about the current status of each of these projects and next steps to move forward. The Selectboard will be working with FEMA, Emergency Management, and residents regarding each property individually. The Town will manage all grants involving these potential projects; including contracting for vendors/services and creating Letters of Agreement between the Town and the Homeowners to ensure all residents cover their portion of the costs each step of the way through the process. FEMA and Emergency Management will be giving guidance to the Town moving forward.

## Selectboard Meeting Minutes

**June 20, 2017**

Selectboard Members Present: Joan Goodrich (Chair), Susan Elder, Ruben Hook

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Others Present: John Upham (Fire Chief), Jeff McGuire (CPM), Jake Hall (CPM), Jessica Allen (Brookhaven Home for Boys)

The meeting was brought to order by Joan Goodrich at 6:40 pm.

There were no disclosures of conflicts of interest. There were no public comments.

## **Changes, Additions, or Deletions**

Add: Recreation Committee  
Overview of Water Main Break

## **Approve Minutes**

Susan Elder moved to amend and approve the minutes for June 6, 2017 with the following changes: "Brian Sanborn (Rec Committee) to Brian Sanborn (Cemetery Commission)." Ruben Hook seconded the motion. All were in favor, so moved.

## **FEMA Buyout Discussion**

All potential FEMA Buyout or Elevation homeowners had left – discussion tabled.

## **Jeff McGuire – CPM – Use of Old Town Garage Parking Lot for Bridge Project Storage**

Jeff McGuire (CPM) and Jake Hall (CPM) came before the Board to ask again if they could use the Old Town Garage parking lot to store 2 precast bridge units for Bridge 9. Anticipated arrival of these precast bridge units is July 6<sup>th</sup>. Jeff explained that there would be a need to store 4 precast bridge units total. Options discussed included speaking with the school also to see if they could use the school parking lot for storage. Jeff will check with the school regarding that option. The Board approved CPM using the parking lot at the Old Town Garage if needed. Joan did ask that, if placed at the Old Town Garage location, construction fencing be placed around the bridge units for safety precautions.

## **Jessica Allen – Brookhaven Home for Boys**

Jessica Allen explained to the Board that the Brookhaven Home for Boys will no longer be using the field currently contracted with the Town, and will no longer be mowing that field. Maggie will check with the Recreation Committee to see if they will be having tournaments there and if they would like to take care of mowing it.

## **Highway Department – Bridge Construction/Detour Signage/Preparation Update**

The Board discussed the water main break that occurred that morning during excavation for the bridge work. The water was out for approximately 4 hours. Nolan will be running chlorine and taking water samples for several days. A boil water notice was given to resident once the water came back on. The boil water notice is expected to be in force until at least Tuesday, June 27<sup>th</sup>. All expenses incurred will be billed to CPM, to include parts and labor. The Board told Rick that they thought the detour signs looked and worked great.

## **Water/Wastewater**

### **Electronic Discharge Monitoring Reports**

Maggie told the Board that she is working on getting Nolan a computer that is appropriate for the new electronic discharge monitoring reports required now by the State. The Town will begin mandatory submission of electronic discharge monitoring reports by August 15, 2017.

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## **Delinquent Utility Bills**

Maggie explained to the Board that the July water bills will be sent on July 11<sup>th</sup> due to the Fourth of July holiday. These billings will include disconnection notification for delinquent water/sewer accounts stating that all delinquent accounts must be paid in full or on a payment arrangement agreement within 15 days from the July billing date in order to avoid disconnection.

## **Transfer Station – Cassandra Hemenway – On-site Preparation for Collection of Food Scraps at the Transfer Station by July 1, 2017**

Maggie shared with the Board that Cassandra Hemenway from Central Vermont Solid Waste Management District (CVSWMD) will be meeting with Maggie and Snook on June 27<sup>th</sup> from 3-5PM at the Transfer Station to prepare the Transfer Station for food scrap acceptance beginning July 1, 2017. Cassandra states that we will be in compliance, as required by the State, by the end of our meeting that day. A brief discussion of the Grow Organic Hauling Contract was discussed as well. Maggie will contact the organization for clarification of some aspects of this contract.

## **Animal Control/Dog Ordinance - Tabled**

### **West Hill Cemetery**

Maggie explained to the Board that West Hill Cemetery finances and hiring are currently being handled by the Cemetery group that oversees that cemetery. Maggie will find out more about the ownership of the cemetery and determine how the finances and hiring should occur in future.

### **Executive Session – Legal**

Susan Elder moved to go into executive session at 8:00PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to come out of executive session 8:05PM. Ruben Hook seconded the motion. All were in favor, so moved. No action taken.

### **Town Administrator Report**

Maggie gave an update to the Board to include her recent interaction with Bob Haynes (Green Mountain Economic Development Corporation) and Sandy Fogg (VELCO). Maggie will be following up with John Parker regarding the Recreation Committee finances. The Board received a Police Summary Report from Orange County Sherriff Department for the first quarter of 2017. Maggie explained to the Board the TRORC still hasn't received a signed Local Emergency Management Plan. Maggie will follow up with David Farnham regarding this.

### **Approve Orders**

Susan Elder moved to approve the orders, except those for the Recreation Committee. Ruben Hook seconded the motion. All were in favor, so moved.

### **Adjourn**

Susan Elder moved to adjourn the meeting at 8:35PM. Ruben Hook seconded the motion. All were in favor, so moved.