

CHELSEA SELECTBOARD MEETING MINUTES

Date: June 19, 2018

Meeting Called To Order: 6:30pm

Members Present: Mike Kuban, Susan Elder, Cynthia Masterman, Greg Kotyk,

Town Officials Present: Karen Lathrop (Town Clerk)

Others Present: Carl Demnow

Changes to the Agenda: Added Stormwater Mitigation Grant to Highway as item c.

Conflicts of Interest: None

Approval of the May 15, 2018 and the June 5, 2018 Selectboard Meeting Minutes: Motion made to accept the meeting minutes of the June 5, 2018 and the May 15, 2018 meetings as written.

Motion: Greg

Second: Cynthia

All voted in favor

Website: Karen Lathrop spoke to the board regarding website administrative rights for the selectboard. This would enable the selectboard members to add items to the website. Currently, Karen is the only person with administrative rights. Selectboard agreed that adding the board as administrators would be helpful, especially while we are in the process of hiring an Administrative Assistant.

Transfer Station: The contract with Grow compost is up for renewal. Cynthia will explore other options and present at the June 26th meeting.

Highway Department:

Testing of Road Materials: Mike discussed looking into testing the materials used on our back roads to see that they meet State of VT AOT spec.

Mowing Update: Mike met with the contractor and a plan is in place to take care of the area around the pumphouse behind the old town garage.

Stormwater Mitigation Grant: Selectboard will send the grant application to Rick for review.

Water/Wastewater:

Assistant Operator: The board discussed options for the position to make it more appealing to applicants. Cynthia will run another ad in The Herald and VLCT for the vacancy.

FEMA Buyouts:

Cynthia met with Lauren Oates, the State Hazard Mitigation Officer from the State of Vermont, and the three individuals involved with the buyout process. Meeting was very productive. The next step will be for the Town to set up a separate account to handle the buyouts. Also discussed at the meeting was the elevation of one property in Chelsea. Currently there is no funding for that project, however, the property owner is moving forward with estimates and putting together a narrative.

Town Administrator Position: Three applications have been received so far. Application deadline in July 6, 2018, and the board will go through all applicants at the July 10' 2018 meeting.

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Economic Development Discussion: Greg has made contact with people in Burlington and Montpelier to discuss ways the board can encourage economic development in Chelsea.

Planning Commission/DRB Interviews: The board will invite all interested persons to the July 10, 2018 meeting to interview them for positions on the Planning Commission and DRB.

Approve Orders: Board voted to approve orders with the exception of order 1092 pending receipt of an itemized bill.

Motion: Susan

Second: Greg

All voted in favor

Meeting Adjourned at 7:55pm

Motion: Susan

Second: Cynthia

All voted in favor