

CHELSEA SELECTBOARD MEETING MINUTES

Date: July 10, 2018

Meeting Called To Order: 6:30pm

Members Present: Mike Kuban, Susan Elder, Cynthia Masterman, Greg Kotyk, Kent Gilman

Town Officials Present: Judy Reed (Rec. Committee), Rick Ackerman (Road Foreman)

Others Present: Brian Farnham, Penny Bellamy, Mark McFarlin,

Changes to the Agenda: Reschedule employee review meeting to July 17, 2018. Add discussion on donation of land to the town.

Conflicts of Interest: Prior to discussing mowing contract with Brian Farnham, Mike Kuban disclosed that Mr. Farnham is a relative.

Approval of the June 19, 2018 Selectboard Meeting Minutes: Motion made to accept the meeting minutes of the June 19, 2018 meeting as written.

Motion: Cynthia

Second: Greg

All voted in favor

Recreation Committee: Judy Reed spoke on behalf of the rec committee regarding paying for the mowing at Heath Field. The Rec Committee has not received a request from the town for funds from the Perpetual Care Fund to cover the cost of the mowing. Mike will reach out to the Treasurer to see that a request is made.

Mowing Update: Brian Farnham brought it to the attention of the board that the contract states a need for additional insurances that were not specified in the original RFP. Cynthia has agreed to contact VLCT to see whether these insurances are mandatory, and if not, we will strike them from the contract. A discussion was also had regarding a longer contract term for future mowing bids, and that they include spring aeration and fertilizing.

Transfer Station: Cynthia contacted a second compost vendor for pricing. They could not beat the price from Grow Compost. Motion was made to accept Grow Composts proposal for a 3 year contract for compost hauling services.

Motion: Susan

Second: Greg

Greg, Susan, Cynthia voted in favor.

Operator Snook Downing has requested a cordless phone that will reach from the main building to the compactors. Having a reliable phone is a safety concern at the transfer station. Cynthia will look into a phone.

Highway Department:

VLCT/PACIF Visit: All issues brought up from the site visit have been corrected.

Better Back Roads Grant: The Better Back Roads Grant is in the hands of TROc.

Beetle Road Issue: Mark McFarlin brought an issue to the board regarding work being done on his property, in the town right of way, without permission. Mr. McFarlin stated that his neighbor has been cutting trees and pulling stumps along Beetle Road on his property. The trees are located in the town right of way. The board stated that there was nothing we could do about the situation and that he

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should contact his own attorney. Mr. McFarlin then mentioned that his neighbor was setting up his equipment in Beetle Road in order to perform the work. The board will notify the individual to cease operating his equipment in the roadway.

Water/Wastewater:

Assistant Operator: We have received an application from a person interested in the assistant operator position. Susan will contact the applicant and set up an interview.

Generator: Generator has been installed. Mike will look at the work performed to see if it is complete, and to see if a change order is necessary for the concrete pad that was not needed.

FEMA Buyouts:

The selectboard will need to authorize the Treasurer to establish a separate account to handle the FEMA transactions. Motion was made to authorize the Treasurer to establish the separate account to handle the FEMA transactions.

Motion: Cynthia

Second: Susan

All voted in favor

Town Administrator Position: Seven applications have been received so far. Susan will contact all applicants and set up interviews.

Planning Commission/DRB Interviews: Mike will contact all interested parties and invite them to the July 24 meeting.

Approve Orders: Board voted to approve orders with the exception of the Highway Order for McCullough's Crushing pending clarification.

Motion: Susan

Second: Greg

All voted in favor

Land Donation: Susan has had correspondence from a resident regarding a 30 acre piece of land south of Highland Cemetery. The resident would like to donate the land to the town. The board discussed possible uses for the land, then determined they would table the discussion pending additional information.

Meeting Adjourned at 8:43pm

Motion: Cynthia

Second: Greg

All voted in favor