

Selectboard Meeting Minutes

January 23, 2018

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban (Vice-Chair), Susan Elder

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator), Nolan LaFrancis (Chief Operator-Water/Wastewater), Kent Gilman (Assistant Operator – Water/Wastewater), Rick Ackerman (Road Foreman), Brian Lamson (Road Crew), Snook Downing , (Transfer Station Attendant), Jane Cushman (Treasurer), Phyllis Hayward (Lister), Karen Lathrop (Town Clerk), Gayle Durkee (Assistant Town Clerk/Assistant Town Treasurer)

Others Present: None

Joan Goodrich called the meeting to order at 6:30PM.

Changes to the Agenda

Add: Economic Development Discussion on January 30th
Delinquent Water/Sewer Bills

Public Comments:

There were no public comments.

Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures.

Approve Minutes for January 13, 2018 - Tabled

Executive Session - Personnel

Susan Elder moved to find that that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Michael Kuban seconded the motion. All were in favor, so moved.

Susan Elder moved to enter executive session at 6:32PM to consider personnel matters. Michael Kuban seconded the motion. All were in favor, so moved.

Susan Elder moved to exit Executive Session at 7:59PM. Michael Kuban seconded the motion. All were in favor, so moved.

No action taken.

2018 Budget Update/Review

The Board reviewed the draft of the 2018 Town Budget.

Susan Elder moved to approve the 2018 Town Budget with changes noted previously. Michael Kuban seconded the motion. All were in favor, so moved.

The Board reviewed the Water/Sewer Budget as presented.

Selectboard Meeting Minutes

Susan Elder moved to approve a raise for Kent Gilman from \$15.00 per hour to \$16.00 per hour due to Kent recently passing his written exam. Michael Kuban seconded the motion. All were in favor, so moved.

Susan Elder moved to approve the 2018 Water/Sewer Budget with changes discussed. Michael Kuban seconded the motion. All were in favor, so moved.

Discussion pertaining to the delinquent water/sewer bills was tabled.

Town Meeting Warning

The Board reviewed the draft of the Town Meeting Warning.

Susan Elder moved to approve and sign the Town Meeting Warning that includes articles to appoint the Town Treasurer, Collector of Delinquent Taxes, and the Town Clerk. Michael Kuban seconded the motion. All were in favor, so moved.

Executive Session - Legal

Susan Elder moved to find that premature general public knowledge regarding pending litigation, other legal matters, and the disclosure of confidential attorney-client communications between the Selectboard and the Town's Attorney, would clearly place the Town at a substantial disadvantage. Michael Kuban seconded the motion. All were in favor, so moved. The Town Administrator, Zoning Administrator, and Town Attorney were invited to stay.

Susan Elder moved to go into executive session at 8:29PM after making a specific finding that premature general public knowledge regarding pending litigation, Michael Kuban seconded the motion. All were in favor, so moved. The Town Administrator, Zoning Administrator, and Town Attorney were invited to stay.

Susan Elder moved exit Executive Session at 8:41PM. Ruben Hook seconded the motion. All were in favor, so moved.

The Board approved that the Town Attorney request an extension for negotiations deadline for Travis Wilson by two weeks due to budget season.

The Board asked that the Town Administrator draft a letter to Darrell Duprey, Jr. addressing the Notice of Violation sent to him by the Zoning Administrator on October 16, 2017.

Town Administrator – Report

The Town Administrator presented the Promissory Note given to her by the Town Treasurer (Lender: Mascoma Bank) in the amount of \$400,000.00 with an interest rate of 2.500% for approval and signature.

Susan Elder moved to sign the promissory note from Mascoma Bank to borrow in lieu of taxes for the coming year. Joan Goodrich seconded the motion. All were in favor, so moved.

The Town Administrator shared some recent concerns from a water/sewer customer regarding her current charges. The Town Administrator also discussed the invitation sent to legislators, the Planning Commission, and the School Board, among others, for the Economic Development Discussion that will occur at the Selectboard meeting on January 30th.

Selectboard Meeting Minutes

Approve Orders

The Board reviewed, approved, and signed the orders.

Michael Kuban moved to approve the orders. Susan Elder seconded the motion. All were in favor, so moved.

Adjourn

Susan Elder moved to adjourn at 8:55PM. Michael Kuban seconded the motion. All were in favor, so moved.