

Selectboard Meeting Minutes

January 16, 2018

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban (Vice-Chair), Susan Elder, Greg Kotyk, Ruben Hook

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator)

Others Present: Joseph McLean (Stitzel, Page & Fletcher PC), Shane Marshall, Patrick Marshall

Joan Goodrich called the meeting to order at 6:30PM.

Changes to the Agenda

Add: Transfer Station Heater

Public Comments:

There were no public comments.

Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures.

Approve Minutes for January 2, 2018

Susan Elder moved to approve the Selectboard Meeting Minutes for January 2, 2018. Ruben Hook seconded the motion. All were in favor, so moved.

Executive Session - Legal

Susan Elder moved to go into executive session after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor, so moved. The Town Administrator was invited to stay.

Susan Elder moved to enter into Executive Session at 6:31PM to consult with the Town Attorney. Ruben Hook seconded the motion. All were in favor, so moved.

Susan Elder moved to exit Executive Session at 8:00PM. Greg Kotyk seconded the motion. All were in favor, so moved.

Michael Kuban moved to put the three pending legal matters in the hands of Joseph McLean (Stitzel, Page and Fletcher). Ruben Hook seconded the motion. All were in favor, so moved.

Transfer Station

Maggie reported that the Transfer Station attendant is concerned that the heater in the outbuilding is not producing effective heat. He also reports that there is a gap in the doorway that is allowing snow/cold in. Michael Kuban will check on an electric heater for additional heating in the building. Maggie will ask Max to repair the door frame to eliminate snow/cold from coming in.

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Highway Department – Nothing to report

Water/Wastewater – Nothing to report

Town Meeting Warning

The Board discussed the articles to be voted on at Town Meeting. The Town portion of the Town Meeting will occur directly following the School portion, which will start at 9AM. Maggie informed the Board that petitions can/will be accepted through January 18, 2018 for Social Service Appropriations.

2018 Budget Update/Review

The Board reviewed the proposed budget and requested that Maggie remove the notes and additional columns prior to the next meeting.

Town Administrator Report – Nothing to report

Executive Session - Personnel

Ruben Hook moved to go into executive session after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Michael Kuban seconded the motion. All were in favor, so moved.

The Town Administrator dismissed herself from this portion of the meeting.

Susan Elder moved to enter Executive Session at 9:35PM. Michael Kuban seconded the motion. All were in favor, so moved.

Susan Elder moved to exit Executive Session at 10:05PM. Michael Kuban seconded the motion. All were in favor, so moved.

Greg Kotyk moved to give 1.5% pay increase to the Town Clerk, Listers, and staff, across the board, and \$1.50 per hour pay increase to the Town Administrator. Susan Elder seconded the motion. All were in favor, so moved.

Approve Orders

The Board reviewed, approved, and signed the orders.

Michael Kuban moved to approve the orders. Susan Elder seconded the motion. All were in favor, so moved.

Adjourn

Ruben Hook moved to adjourn at 10:10PM. Michael Kuban seconded the motion. All were in favor, so moved.