

**SELECTBOARD MEETING**  
**MONDAY, February 6, 2012 – 6:00 p.m.**  
**Treas/AA Office**

Attendance: Jack Johnson                      Jane Cushman  
                 Erik Anderson                      Heidi Allen Goodrich  
                 Carol Olsen

Erik called the meeting to order at 6:20 p.m.

1. Adjustments to Agenda
  - a. Personnel Policy – New Business
  
2. Approve Minutes to the January 17 & 24, 2012 meeting – Carol moved and Jack seconded the motion to approve the minutes to both meetings as written. So moved.
  
3. Public Concerns
  - a. Carol and Jack have had phone calls from the media about First Branch Ambulance.
  
4. Water Department
  - a. Rate Structure – Water usage per user and budget information has been sent to Ashley Lucht. Jane will see if Ashley can attend the next meeting (Feb. 28, 2012)
  - b. Bench Sheets – Carol reviewed and signed the bench sheets. All readings are good.
  - c. Waiver Renewal Application – Carol signed documents as she is the responsible person for the Water Department.
  - d. Other
  
5. Roads
  - a. Certificate of Highway Mileage – There have been no changes in road mileage so Jack moved and Carol seconded the motion to sign the certificate of highway mileage. So moved.
  - b. Other
  
6. Town Clerk
  
7. Old Business
  - a. First Branch Ambulance – The Chelsea Selectboard wants the ambulance service running professionally but feels that most of the allegations are issues that should be addressed by the First Branch Ambulance Board of Directors.

- b. Heath Field Permits – At the next meeting information and plans to address areas in question will be discussed and ready to present to the DRB meeting.
  - c. Other
8. New Business
- a. Farmer's Market – Heidi, on behalf of the Farmer's Market is asking permission to use the North Common on Fridays from 3:00 to 6:00 p.m. for their Farmer's Market and also if the picnic tables can be left in place. Carol moved and Jack seconded the motion to give the Farmer's Market permission to use the North Common on Fridays from 3:00 – 6:00 p.m. and to leave the tables in place (Park Commission will be asked to make sure). So moved.
  - b. Personnel Policy – For clarity, Jane asked if an employee may be paid vacation in lieu of time off. To address an issue at hand, the employee may be paid vacation time but the board will discuss at a later date if the personnel policy should be changed to make this issue clearer. Comp time allows for a maximum of 40 hours to accrue in one year and this time must be used in the year earned and not carried forward to the next year. This wording will be added to the Personnel Policy for clarity.
  - c. Other – DRB – The Selectboard received email from Preston Bristow that a blinking light in town must be shut off or a permit applied for.
  - d. Skating Rink – For now the power bill for the skating rink will be paid from the Selectboard operating budget unless this becomes a major issue.
  - e. Next Meeting Date – Due to a conflict, the next meeting will be held on February 28, 2012 instead of February 21, 2012.
9. Adjournment – Carol moved and Jack seconded the motion to adjourn at 7:15 p.m. So moved. Next meeting to be held on February 28, 2012 at 6:00 p.m.