

Selectboard Meeting Minutes

December 5, 2017

Selectboard Members Present: Joan Goodrich (Chair), Susan Elder, Ruben Hook

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator), Karen Lathrop (Town Clerk), Rick Ackerman (Road Foreman)

Others Present: None

Joan Goodrich called the meeting to order at 6:30PM.

Changes to the Agenda

Add: Orange County Sherriff Department 2018 Contract
Errors and Omissions Certificate
Town of Chelsea Drug and Alcohol Policy for Commercial Vehicle Operators

Public Comments:

There were no public comments.

Conflicts of Interest Disclosure(s):

There were no conflict of interest disclosures.

Approve Minutes for November 30, 2017 Selectboard Meeting
Tabled until next meeting.

Highway Department
Nothing to report.

Water/Wastewater
Nothing to report.

Transfer Station

Max Quayle has completed the work needing to be done on the outbuilding at the Transfer Station.
Joan will contact the electrician to have him come in and complete wiring.

Executive Session – Personnel

Susan Elder moved to go into executive session 7:13PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor, so moved. The Town Administrator and Road Foreman were invited to stay.

Susan moved to exit executive session at 7:23PM. Ruben Hook seconded the motion. All were in favor, so moved.

Motion by Joan Goodrich to increase Paul Beebe's (part time Road Crew) hours to 30 hours a week starting January 1, 2018. Susan Elder seconded the motion. All were in favor, so moved.

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Orange County Sherriff Department 2018 Contract
Tabled until next meeting.

Town of Chelsea Drug and Alcohol Policy for Commercial Vehicle Operators
The Board reviewed, and re-signed, the Town of Chelsea Drug and Alcohol Policy for Commercial Vehicle Operators.

2018 Budget Update/Review

The Board continued work on the 2018 Draft Budget. They will continue editing the draft throughout the month of December.

Town Administrator Report

Nothing to report.

Executive Session - Legal

Susan Elder moved to go into executive session at 8:51PM after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor, so moved. The Town Administrator was invited to stay.

Susan Elder moved to exit executive session at 9:10PM. Ruben Hook seconded the motion. All were in favor, so moved.

Approve Orders

The Board reviewed, approved, and signed the orders.

Susan Elder moved to approve the orders. Ruben Hook seconded the motion. All were in favor, so moved.

Errors and Omissions Certificate

The Board reviewed and signed the Errors and Omissions Certificate as presented by the Listers.

Susan Elder moved to approve signing the Errors and Omissions Certificate. Ruben Hook seconded the motion. All were in favor, so moved.

Adjourn

Ruben Hook moved to adjourn at 9:35PM. Ruben Hook seconded the motion. All were in favor, so moved.