

ZONING PERMIT

Town of Chelsea, Vermont  
**ZONING PERMIT APPLICATION**

Permit No.  
**ZP20-**

Parcel ID number

Est. cost of project

**\$55**  
Permit Fee\*\*

Applicant \_\_\_\_\_

Phone Number (daytime)

Address \_\_\_\_\_

Lot Size: \_\_\_\_\_

Street Address of Property \_\_\_\_\_

Property Owner (if not same as Applicant) \_\_\_\_\_

Address \_\_\_\_\_

**DESCRIPTION OF PROPOSED WORK**

Present use(s) of property:  One-family  Two-family  Other: \_\_\_\_\_

Proposed use(s) of property:  Same as existing  Other Description \_\_\_\_\_

of proposed work (incl. dimensions): \_\_\_\_\_

Closest distance between new structure/addition and the following property lines (as shown on sketch):

front/street: \_\_\_\_\_ ft. back: \_\_\_\_\_ ft. right: \_\_\_\_\_ ft. left: \_\_\_\_\_ ft.

Height: \_\_\_\_\_ ft. No. & type of farm animals for farm structures: \_\_\_\_\_

**NOTICE:** Permits must be approved a minimum of 15 days before commencing new use or construction. Use or construction authorized by this permit must be commenced within one year of issue unless delayed by litigation or permit expires.

**ACTION OF THE ADMINISTRATIVE OFFICER**

ID of zoning district: \_\_\_\_\_ ID and classification of use: \_\_\_\_\_

Application is REFERRED to the DRB for the following review and approval:

Waiver  Variance  Conditional Use  Other:

AO Signature: \_\_\_\_\_

**FINAL ACTION OF THE ADMINISTRATIVE OFFICER**

APPROVED  APPROVED with conditions noted  DENIED  NO PERMIT REQUIRED

Comments: \_\_\_\_\_

AO Signature: \_\_\_\_\_

\*\*DRB Hearing Fees, when required, are in addition to this Permit Fee. Make Checks payable to Town of Chelsea. Application and fees are required prior to commencing a project. Applications filed after commencing a project will be: Zoning App-\$160.00 and DRB App \$200.00

PROPERTY SKETCH

ZP20 -

INSTRUCTIONS: Draw a lot outline and proposed construction within the lot showing distances to boundaries, existing buildings, location of sewage facilities and water supply, and location of roads, drives and parking facilities. Indicate North on your sketch. Use another sheet or attach plans if appropriate.

CERTIFICATIONS OF APPLICANT AND/OR PROPERTY OWNER

PROPERTY OWNER: The undersigned property owner hereby certifies that the information on this application is true and accurate, consents to its submission, and understands that if the application is approved, the zoning permit and any attached conditions will be binding on the property. Further, the undersigned authorizes the Administrative Officer access, at reasonable times, to the property covered by the permit issued under this application, for the purposes of ascertaining compliance with said permit.

Property Owner's signature Date

APPLICANT (if not property owner): The undersigned applicant hereby certifies that ALL the information submitted on and with this application is true and accurate.

Applicant's signature Date

OFFICE USE ONLY

Received - 20 Fee Paid or deposited - 20 Application deemed complete - 20

An applicant and/or interested person (as defined in 24 VSA §4464) may appeal any decision of the Administrative Officer to the Development Review Board (DRB) within 15 days of the date of the decision. Said notice shall be in writing, mailed or delivered to the Clerk of the DRB, and give the reasons for the appeal. Failure to appeal this decision may prevent any party from arguing against its elements in a future hearing or appeal. 24 VSA §4472.