

CHELSEA SELECTBOARD MEETING MINUTES

Date: August 7, 2018

Meeting Called To Order: 6:30pm

Members Present: Mike Kuban, Susan Elder, Cynthia Masterman (via phone), and Kent Gilman

Town Officials Present: Rick Ackerman (Road Foreman)

Others Present: Chrissi Whitaker, Jesse Davis, Alan Ackerman

Changes to the Agenda: Sale of the old generator at the Wastewater Plant. Request for FEMA expenditure, Construction of a sugarhouse at the Roberts-Gould Field. New street light savings.

Conflicts of Interest: None

Approval of the July 30, and July 31, 2018 Select Board Meeting Minutes: Motion made to accept the meeting minutes of the meeting as written.

Motion: Cynthia Second: Susan All voted in favor

Use of Commons Policy: Susan presented an updated policy on the use of the North and South Commons. The policy includes an application to be filled out by the requesting party. A calendar of events will be maintained as well to prevent double booking. Motion made and seconded to approve the policy as written.

Motion: Susan Second: Kent All voted in favor

Request to use the South Common for a wedding: Chrissi Whitaker is requesting the use of the South Common for a wedding to be held on August 18, 2018. Ms. Whitaker filled out the request form and presented it to the board. Motion made and seconded to approved the request.

Motion: Susan Second: Kent All voted in favor

Stagecoach Signage: Jesse Davis from Stagecoach Transportation presented a proposal for a bus stop in Chelsea to be located at the small parking area on Route 110 across from the bank building. Road Foreman Rick Ackerman stated that plowing the area would not be an issue as the town already does so. Pick-up and drop-off service is slated to begin August 28, 2018. Motion made and seconded to approve the request for the bus stop.

Motion: Susan Second: Kent All voted in favor

Transfer Station: Nothing new to report.

Request to build a sugarhouse at the Roberts-Gould Field: Alan Ackerman presented an idea to have a sugarhouse constructed in the wooded area adjacent to the baseball field. The structure would be a timber frame building constructed by Erik Andersen's middle school timber frame class. The sugarhouse would then be used by middle school students to make maple syrup. The building would be approximately 12'X20'. Alan and Erik will approach the school to have the building covered by the school's insurance. The Select Board saw no issue and stated this would be a positive learning opportunity for the students. Alan and Erik will also fill out the necessary zoning permits and present it to the DRB.

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Highway Department:

Access Permits: Rick presented three access permits for approval. Two of the permits are from VELCO for access to Gilman Hill Road and Beacon Hill Road. The third permit was submitted by Douglas Boardman for access to Beacon Hill Road. Rick stated that all three are existing access points that have grown in and are in need of repair. Motion made and seconded to approve all three permits.

Motion: Kent

Second: Susan

All voted in favor

Hydro-seeder: Rick presented a proposal to purchase a hydro-seeder with the town of Vershire. This will replace the need to seed and mulch along ditches and prevent the mulch from clogging culverts after severe rain. The hydro-seeder will be housed in Chelsea when not being used.

Job Description for new position: Rick presented a list of job duties for the new position that is being shared with the wastewater plant

Executive Session-Personnel: Motion made and seconded to enter executive session to discuss personnel at 7:47.

Motion: Susan

Second: Kent

All voted in favor

Motion made and seconded to exit executive session at 8:06.

Motion: Susan

Second: Kent

All voted in favor

Action taken: Administrative Assistant position will be offered to the applicant selected during executive session.

Water/Wastewater:

Assistant Operator: The board discussed the weekly work schedule for the new employee.

Old Generator: Susan stated that the town has received an offer of \$200 for the old generator at the wastewater plant. A bill of sale will be drawn up and the buyer will remove the generator at a later date.

FEMA Buyout Request:

A request has been made for the town to pay out \$2,438 to Jenn Edson to cover moving expenses from the buyout of the property. This money will be reimbursed to the town from FEMA. Motion made and seconded to approve the expenditure.

Motion: Kent

Second: Susan

All voted in favor

Street Light Savings: Susan has worked with Gayle to come up with the amount of savings realized by the town so far since the new LED street lights were installed. The average monthly savings to the town is \$305/month. Susan will investigate the total invested by the town so as to obtain a payback timeframe.

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Approve Orders: Motion made and seconded to approve the orders as presented.

Motion: Susan

Second: Kent

Voted Yes: Susan, Kent, Mike

Abstained: Cynthia

Meeting Adjourned at 8:16pm

Motion: Susan

Second: Kent

All voted in favor