

SELECTBOARD MEETING
TUESDAY August 6, 2013 at 5:30 p.m.
Treas/AA Office

Attendance: Mike Button Cindy Masterman
 Jack Johnson Ron Allen
 Carol Olsen Nolan LaFrancis
 Jane Cushman Rick Ackerman
 Heidi Allen Goodrich

5:30 – 6:00 p.m. – Personnel Discussion – Mike moved and Carol seconded the motion to enter executive session at 5:30 p.m. So moved. Exited at 5:40 p.m. No action taken.

1. Adjustments to Agenda
 - a. DRB – New Business

2. Approve Minutes to the July 16, 2013 meeting – Carol moved and Jack seconded the motion to approve the minutes as written. So moved.

3. Public Concerns
 - a. None

4. Water Department
 - a. Formal Policy for Temporary Shut Offs – Nolan discussed with the Board the operations of the meters, their lack of reliability and what would have to be replaced to get meters with reliable readings. Nolan explained how work done at the WWTP and water system was documented. Mike mentioned the possibility of changing Nolan's position to a salaried position.

5. Roads
 - a. Rick has scheduled to have the body on the 1-Ton sandblasted and painted for \$700.
 - b. The schedule of replacing equipment was discussed. The Backhoe would probably be the most urgent as the floor is gone. Rick was asked to get quotes for a new backhoe. The 1-Ton and the 2005 International will need to be replaced soon.
 - c. Roof – Rick was asked to move forward with estimates to replace/repair the roof on the garage.

6. Town Clerk
 - a. Other

7. Old Business
 - a. Generator – No new info
 - b. Heath Field Permit Appeal – No new info
 - c. Land Acquisition – Mike moved and Carol seconded the motion to enter executive session at 6:50 p.m. So moved. Exited at 8:11 p.m. No action taken.
 - d. VT Land Trust – Jack moved and Mike seconded the motion to sign the Quit Claim Deed for Andy and Jill Pomerantz. So moved. Document was not signed as there was no Notary present.
 - e. Revolving Loan Fund – Ongoing work
 - f. Playground Structure & Garage Inspection –

- i. Playground Structure – The report from the VLCT inspection was reviewed with Ron who was representing the Rec Committee. Ron acknowledged that the structure was not in compliance but that the Rec Committee did not have money to replace the structure. The Board asked the Rec Committee to decide what they'd like and present the plans to the Board. It was also noted that there is no insurance on any structure at the Rec Field.
- ii. Garage – The following deficiencies were noted at the town garage:
 - 1. Chimney is leaning in 2 directions, bricks are deteriorated, mortar is severely cracked and flue cap is missing;
 - 2. Plywood ceiling and an interior wall had several areas with water damage with areas with black mold growth;
 - 3. Eyewash station is not ideally located;
 - 4. Emergency and exit lighting not working;
 - 5. Garage floor is very uneven and in disrepair with no drainage;
 - 6. No ergonomically friendly storage of plow/grader blades and carbides.
 - 7. Various elements of a hazard communication program were not in place;
 - 8. The electric panel and a junction box on the ceiling had openings not covered.
 - 9. No indication when the furnace was last cleaned or serviced;
 - 10. No heat or smoke detection system;
 - 11. Building is extremely cramped with not adequate space for safe egress, exits are blocked and in the winter plows do not fit in the garage.
 - 12. Building is open and unlocked during the day throughout the work week.
- g. Web Advisory Committee – Not Present

8. New Business

- a. Cardboard Container – The town is being charged by Myers to clean up around the cardboard container. Since this container is not what the town asked for, the Board advised no to pay the \$150 invoice and ask Myers to attend the next meeting. The addition of the fuel surcharge will also be discussed.
- b. VELCO – VELCO has begun the legal work to upgrade and expand their substation in Chelsea. Part of this process will be for them to attend a Board meeting and seek town support for this expansion.
- c. Vacuum Cleaner for Treas. Office – Carol moved and Jack seconded the motion to buy a new vacuum cleaner for the Treasurer's office. So moved.
- d. DRB – Mike moved and Carol seconded the motion to appoint Cynthia Masterman as alternate to the DRB. So moved.

- 9. Adjournment – Carol moved and Mike seconded the motion to adjourn at 8:15 p.m. So moved.