

Selectboard Meeting Minutes

April 4, 2017

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban (Vice Chair), Susan Elder, Ruben Hook

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator), Jane Cushman (Treasurer)

Others Present: Pastor Bill Smith

The meeting was brought to order by Joan Goodrich at 6:30 pm.

There were no disclosures of conflicts of interest.

Changes, Additions, or Deletions

- Add: TA 60 and Certificate of Compliance
- Highway Bridges 9 and 11
- Culligans Site Visit at Town Garage
- Jesse Blondin, Mailbox
- Dog Bite/Delinquent Dog Licenses

Public Comment

Pastor Bill Smith requested use of the basketball court and park area around it to hold an Easter Egg Hunt on April 15th.

Susan Elder made a motion to approve a Community Easter Egg Hunt on April 15th at the basketball court and park area. Ruben Hook seconded the motion. All were in favor, so moved.

Susan Elder made a motion to give the Town Administrator the authority to approve minor requests for banners, picnics, using the Greens, Egg hunts as long as such activities do not contradict Chelsea's ordinances and/or policies. Mike Kuban seconded the motion. All were in favor, so moved.

Approve Minutes

Susan Elder moved to amend and approve the minutes for March 7, 2017 with the following changes: "Mike Kuban moved to allow Susan Elder and Greg Kotyk the authority to sign orders until Title 24 VSA § 1623. Susan Elder seconded the motion" changed to "Mike Kuban moved to allow Joan Goodrich and Susan Elder the authority to sign orders under Title 24 VSA § 1623. Greg Kotyk seconded the motion." Mike Kuban seconded the motion. All were in favor, so moved.

Susan Elder moved to approve the minutes of March 21, 2017 with the following change: "Strapping will be completed once the building is in place" changed to "Batten will be completed once the building is in place." Mike Kuban seconded the motion. All were in favor, so moved.

Town Clerk – Liquor Licenses

Mike Kuban moved to approve the liquor licenses for The Wagon Wheel. Ruben Hook seconded the motion. All were in favor, so moved.

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The Board discussed recent dog bites in Town. The Town Administrator will be contacting the Health Officer and Animal Control Officer to discuss further, and will be review the Town Dog Ordinance. The Town Administrator will begin a draft for a new Dog Ordinance, working off a sample ordinance from VLCT.

The Board reviewed a delinquent dog license notice prepared by the Chelsea Town Clerk. Ruben Hook moved to approve the delinquent dog license notice as written. Mike Kuban seconded the motion. All were in favor, so moved.

Highway Department

DOT has begun moving into Chelsea locations in preparation of the Bridge 9 and Bridge 11 reconstruction projects this summer. Two Bypass Grants have been awarded to the Town to cover additional expenses to the town to include road maintenance for the determined detour routes.

Culligans met with the Road Foreman and Town Administrator for a site visit to the Town Garage to do a water analysis and discuss water quality.

The Selectboard signed the VTRANS TA 60 and Certificate of Compliance for the Town.

The Selectboard held further discussion regarding the damage to Jesse Blondin's mailbox.

Susan Elder made a motion that the Town supply Jesse Blondin with materials to replace his mailbox post so that he can put his mailbox together himself. Ruben Hook seconded the motion. All were in favor, so moved.

Executive Session – Legal

Susan Elder moved to go into executive session at 7:40PM (Legal) after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Mike Kuban seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to come out of executive session at 7:45 to discuss water rates with the Treasurer. Mike Kuban seconded the motion. All were in favor, so moved.

Water/Sewer

The Board set the water rate. Mike Kuban moved to set the water rate at \$79.42 per quarter and the sewer rate at \$118.26 per quarter. Ruben Hook seconded the motion. All were in favor, so moved.

Susan Elder moved to go back into executive session at 7:47PM (Legal) after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Mike Kuban seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to come out of executive session at 8:15PM. Mike Kuban seconded the motion. All were in favor, so moved.

Susan Elder made the motion that the Board has decided that we reviewed the Stitzel Page & Fletcher legal opinion prepared by Attorney John Klesch for the Town on January 27, 2017, concerning where

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Town Highway #60 ends. The Board has decided to accept this decision as final in this matter. Mike Kuban seconded the motion. All were in favor, so moved.

Transfer Station

The Town Administrator discussed the CVSWMMD site visit to the Transfer Station scheduled for April 5th at 11AM. The purpose of the site visit is to prepare for the acceptance of food waste, mandated by the State, to begin on July 1, 2017.

Town Administrator Report

The Board reviewed the Town Administrator's report. The Town Administrator will continue working on all open actions to include closing out the 2016 PACIF grant, completing a new VTRANS grant in collaboration with the Road Foreman and TRORC, and preparation for the Transfer Station to be ready to accept food waste beginning on July 1, 2017.

Sign Orders

Susan Elder moved to approve the orders. Mike Kuban seconded the motion. All were in favor, so moved.

Adjourn

Mike Kuban moved to adjourn the meeting at 9:20PM. Ruben Hook seconded the motion. All were in favor, so moved.