

SELECTBOARD MEETING
TUESDAY April 1, 2014 at 6:30 p.m.
Treas/AA Office

Attendance: Carol Olsen	Heidi Allen Goodrich	Rick Allen
Mike Button	Karen Lathrop	Charlene Bohl
Mike Kuban	Cynthia Masterman	Lynn Caulkins
Jane Cushman	Dave Button	Carolyn Thurston
Rick Ackerman	Robert Thurston, Sr.	Robert Thurston, Jr.

1. Adjustments to Agenda
2. Approve Minutes to the March 3 and March 18, 2014 meetings – Button moved and Kuban seconded the motion to approve minutes from both meetings as written. So moved.
3. Public Concerns
 - a. A local citizen questioned if the town was going to sand the sidewalks after snow blowing them. Rick was instructed to check into buying the appropriate apparatus to sand/salt the sidewalks.
4. Water Department
 - a. Formal Policy for Temporary Shut Offs - Tabled
 - b. Bench Sheets – Reviewed and signed
 - c. Other – Cynthia inquired about locating someone with maps to locate sewer pipes and connections. She was told to contact Nolan LaFrancis.
5. Roads
 - a. Mclver Road – It has been brought to the Selectboard that Vershire’s State Highway Map shows 740 feet of Mclver Rd. as being in Chelsea. The Thurston’s are trying to buy a piece of property at the intersection of Beedle Road and Mclver Road and have been told that Chelsea needs to acknowledge that we have this 740 foot section of highway in Chelsea and will add it back on our State Highway Map before their attorney will issue a clear title. Charlene Bohl representing the seller attended the meeting and verified the town’s findings that prior to 2007, this section of road was in Vershire per the State Highway Map. As of 2007, this section shows up on Vershire’s map as being in Chelsea. There are no Chelsea records to support this road being in Chelsea. It was recommended that the seller hire a surveyor to determine where the boundary between Chelsea and Vershire is.
 - b. Annual Financial Plan – Reviewed and signed
 - c. Certification of Bridge & Road Standards – Reviewed and signed
 - d. Sand and Gravel Stockpile – The Selectboard received legal clarification that piling sand and gravel to carry the town through mud season is not a violation of the agreement with the Environmental Court. This agreement has previously been signed by Steve and Millie Knudsen and Caleb Rick. The Selectboard signed the document for our file.
 - e. Other
 - i. The Board reviewed the status and agreement with the Environmental Court.
 - ii. In preparation for mud season, snowbanks have been winged back.
 - iii. Marty Gratz has spoken to Carol about water running onto her property. Rick has dug a ditch to divert as much water as possible onto the basketball court.
6. Town Clerk

- a. Town Hall Wiring – Rick Allen has check the electrical wiring for lights on the stage. These lights will be wired to 2 switches and a hasp and lock will be put on the old electrical panel to limit access to the panel.

7. Old Business

- a. Generator – Mike has received correspondence indicating there is grant money for emergency generators from the Vermont Division of Emergency Management and Homeland Security. After discussing the best location for an emergency shelter, Mike has agreed to check into this issue further.
- b. Personnel Policy Update - Tabled
- c. Bonding - Kuban moved and Button seconded the motion to warn a bond vote for \$587,000. The date will be coordinated with the Town Clerk and date set. So moved.
- d. Garage
 - i. Site Plan/Garage Design – Lynn Caulkins questioned the design of the proposed garage and encouraged the Selectboard to consider building the structure to serve as a command post, dispatch area and living quarters for employees during events. Dubois & King is starting on the bid package with the estimated time of 8 – 10 weeks to complete the bid specs. They will have to do test bores at the site of the garage and will coordinate with the Garrows. The possibility of dividing the driveway work and sand pile pad preparation from the rest of the project was discussed. Questions were raised regarding the removal of the house.
 - ii. Closing on Property - As per the agreed contract, the Board will meet on April 3, 2014 to close of the property.
- e. Tap the Valley – Carol has no information from Will Gilman
- f. Town Hall Wiring – See above under Town Clerk (a).
- g. FBA Representative – All present except Button understood that Kelly Lyford was appointed to the board. After reading FBA bylaws, Button expressed that the town is not meeting its responsibility of appointing 2 representatives every 2 years by July 1st. These 2 representatives are based on population served by FBA.
- h. Other

8. New Business

- a. Vermont Animal Control Association Membership – Button moved and Kuban seconded the motion to pay for this membership in the amount of \$40. So moved.
- b. WEC Permit – Button moved and Kuban seconded the motion to sign the WEC permit to construct a 7200 volt electric distribution line on Brook Road from the intersections of Bradsahw Crossroad, Williamstown Rd and Brook Road to 322 Brook Rd to move the line closer to the road. The stipulation is added that if the line has to be moved in the future to facilitate road maintenance, it is WEC's responsibility. So moved.
- c. Auditors Workshop – Kuban moved and Button seconded the motion to pay \$60 for Judy Reed to go to an auditor's workshop. So moved.
- d. Other

9. Adjournment – Kuban moved and Button seconded the motion to adjourn at 8:53 p.m. So moved.