

Selectboard Meeting
September 15, 2015

Attendees:

Carol Olsen	Joan Goodrich	Michael Button	Ruben Hook	Michael Kuban
Karen Lathrop	Sarah Caouette	Alan Flint	Rick Ackerman	Dave Bradshaw

Meeting came to order at 6:33 pm

Additions & Deletions

- Alan Flint –requested addition of use of the Common .

Use of Common

Alan Flint, representative for Chelsea Senior Center, requested setting up a table and overhead shelter on the Common as a sign in area for their October 17, 2015 Poker Run from 10 am to 3 pm. Joan Goodrich moved to let Senior Center set up table and 10 ft x 10ft shelter for their October 17, 2015 Poker Run seconded by Michael Kuban. All were in favor, so moved.

Approval Of Minutes

Michael Kuban moved to accept the 9.1.15 minutes and the 9.8.15 special meeting minutes as written seconded by Michael Button. All were in favor, so moved.

Correspondence

a. Community Forum- Sarah Caouette requested Board support of continuing the Community Forum dialogue from earlier in the year. Discussion of the ongoing drug issues facing small towns ensued. The Board tended their support of continuing the dialogue with the Chelsea School, First Branch Ambulance, and other County entities They would like to begin with an event at the Town Hall such as the movie/discussion event discussed at the earlier meeting.

Highway

a. Rick Ackerman reported Mr. Stewart, is working 11-4 shifts and is working with Nolan LaFrancis in the morning.

Town Garage

a. COTW Report –Dave Bradshaw reported

- Interior work -wiring, plumbing and sheet rock of the fire wall started.
- Roofing -Contractor will correct roofing defect with no cost to Town. Quality Control was an issue.
- Dry Hydrant- grant amount will be \$3200.00 COTW requested hiring outside source citing a need for larger equipment than Town owns and truck for rip rap for the bank. Board discussion on Town's share. Pat Ross, ANR being contacted to facilitate permitting. Estimated completion date Mid October.
- Inspection by Division of Fire Safety stated mezzanine stairs did not meet code.

Board discussion on Inspection by Division of Fire Safety covered the following topics : mezzanine stairs in relation to a structural beam, permit application to the State concerning fuel tank and salt shed, impacts and costs of inaccurate design work, Town usage of garage.

b. Substantial Completion of Site Work. – Joan Goodrich reported on work stoppage at the site due to liability issues as the Town had not signed off on the site work. Board discussion with Road Foreman as to the length of time needed to make changes at site and stockpile sand. Board discussion on wording of the Substantial Completion Certificate. Mike Kuban moved to accept the Certificate of Substantial Completion (site work only) to be amended to read as follows: This document only applies to site work inspected as associated with the proposed stockpile and storage of sand and salt, as well as, areas adjacent to those areas. Joan Goodrich seconded the motion. All were in favor, so moved.

c. Change Orders- none-tabled

Water/Sewer

a. Update- Joan Goodrich reported notice letter will go out with water and sewer bill in October billing. There will be a thirty day period to either pay delinquencies or set up a plan with the Treasurer. Disconnect notices will go out after that period. Joan to look at shut off costs to see if they are run by statute. There should be a shut off cost associated and it is not in our ordinance.

Transfer Station

a. Maintenance Report- Karen Lathrop reported that maintenance of compactors showed, trash compactor looks fine and recycle compactor has some issues with it but to be expected considering the age of it. Electrical boxes, hoses, pumps, and hydraulics were checked. She also noted the substitute Transfer Station operator trained last Saturday.

Approve Orders – The Board discussed Lister hours, tax credit, lack of detail and lack of a credit on Dubois & King billing and Ruggco Inc. payment application #5 as it pertains to the roofing. Discussion between the COTW and the Board about quality control issues on the roof. Board asked for clarification of the process for the mezzanine stairs. Karen Lathrop reported her conversation with the Contractor after a site visit.

Michael Kuban moved to approve all orders except Dubois and King Invoice # 815208 in the amount of \$ 3182.50 and Ruggco Inc. payment request #5 in the amount of \$148,193.42. Ruben Hook seconded. All were in favor, so moved.

Town Admin Report

a. Fema Grant- Town share of FEMA grant was \$3863.42 and Federal Share was \$11,590.26.

b. Moxley Bridge Meeting- The State Historic Preservation reviewing the Grant Application is recommending a professional assessment of the Bridge. Chris Bump assured Historic Preservation there is grant money to cover an assessment.

c. Drug and Alcohol Policy- Discussion on section of policy dealing with a secondary test. Still reviewing- tabled until next meeting.

d. Website – Discussion on how well committees were getting meeting notices, agendas, and draft minutes in to the Clerk. Clerk has seen a vast improvement. No action taken at this time.

e. Old Business- Board would like to see a letter sent out to all committees to send their budgets in to the Board by November 30, 2015 Letter to go out November 1, 2015.

Adjournment – Joan Goodrich moved to adjourn 8:46 pm seconded by Mike Kuban all were in favor, so moved.