

Selectboard Meeting
8-18-2015

Attendees:

Carol Olsen	Joan Goodrich	Ruben Hook	Carl Hubbell
Karen Lathrop	Sarah Caouette	Phyllis Hayward	David Bradshaw
Rick Ackerman	Michael Kuban		

Carol Olsen, Chair brought the meeting to order at 631 pm. She asked for additions and deletions

Additions & Deletions

- Joan G.- discussion of orders- under Approve orders
- Rick A.- Sand pile at new Town Garage – under Town Garage
- Karen L.- Transportation Alternatives Program un Town Admin
- Karen L. - ST of VTDEC soil sample for Polycyclic aromatic Hydrocarbons(PAHs) under Town Admin

EC Fiber- Philip Mulligan- Spoke briefly about signboard about putting up a sign board for Solarize Vermont- Energy Committee related project. Philip Mulligan, Town Rep EC Fiber, reported EC Fiber wants to change to a Telecommunications District and it requires a resolution signed from the Board. When EC Fiber first started up the Towns signed an Interlocal Agreement and funding was through private contributions. Their goal is to serve everyone with fiber optic cable. Becoming a Communications Union District will make funding easier as they can borrow against revenue. Philip also stated many of the other Towns have signed the Resolution and if Chelsea did not, then it would ultimately be left out. He felt this would be good for the Town. He also explained the Board needed to appoint a delegate and an alternate delegate would be desirable. Philip expressed his desire to be the alternate but if the Board needed a delegate to sign the resolution he would become the delegate until the Board could find a replacement. The Board thanked Phillip for the information and would like a chance to review Act 47 before signing the resolution. They will take it up at their next regular meeting. **No action taken.**

Transfer Station

a. Monthly Report- Carl Hubbell – Carl Hubbell came in and gave his monthly report. Receipts were down due to July 4th holiday. Carl stated he might have a alternate lined up. The Board Chair related the person would have to fill out an application and go through the hiring process. Carl H. reminded the Board he will need a replacement at Christmas time (Dec 23-27th). Karen L. shared with the Board and Carl H. the compactors would be serviced in about three weeks by Casella. Carl H. reported there would no longer be propane or televisions collections. August 27, 2015 is the PBL day for Chelsea from 5-7pm.

Carl H. will open the station for CVSWMMD representative. Carl H. stated the collection shutes to the compactors still need to be welded. Ruben H. will look at on Saturday and will weld anything broken. Carl requested an update on signs. Karen L. stated signs not on top of priority list but will work on them. **No action taken.**

b. Universal Recycling Law- Karen L. brought it to the Board's attention the Transfer Station needed to provide a spot for yard and leaf waste at this point in time, the Board questioned whether there was space below to pile some. Joan G. to call CVSWMMD about this to confirm it. To be addressed at the next meeting. **No action taken.**

Minutes

Joan Goodrich move approve 8.4.15 meeting minutes as written. Ruben Hook seconded the motion. All were in favor, so moved.

Town Garage

a. **COTW report** – Dave B. reported overhead doors are all in and will be finished tomorrow. The Firewall has been started, Liner panels finished today, roof to be started on Wednesday. The Building company, America Building has sent the requisite letter stating the shim correction was appropriate and the warranty would not be affected. Dave B. gave the Board pictures of the shim correction for the records. He submitted the well driller report for the records. He stated

there might be a credit for less casings but charge for extra depth required to find water. The extra depth would be around \$400.00 another jog overrun. Dave B asked the Board if they would like him to pursue a smaller pump, or go with the one in the specs. Dave will check with John to see if there would be a savings with a smaller pump. He reported change order credit will be coming on the gutters but doesn't believe it will be much. Dave B. reported Mathews, the site work subcontractor, will be on the site next week and while there, Dave B. will coordinate with Rick A. and Mathews the earth work to put electrical to future fuel tank area. The Board asked if the electrical is on schedule as well as the garage as a whole. Dave B. reported John C. will be on another work site come mid-September but will have a person in charge on the job site to finish the punch list. We are still looking at an October move in date. **No action taken.**

b. Sand Pile Area - Rick A. discussed with the Board a partial release of the worksite so the Road Crew could stockpile sand. Dave B. to speak with John C. and Larry R about it. Rick A. would like to put in some 2 ½ inch stone by the sand pile area but cannot do that until a release is in place. **No action taken.**

c. Fuel - Karen brought three quotes for propane in from Irving, Dead River, Gillespie- Board reviewed the quotes and a noted a small savings going with Gillespie. **Joan Goodrich moved to contract with Gillespie Fuel and Propane at the fixed price of \$ 1.30 per gallon. Mike Kuban seconded the motion. All were in favor, so moved.**

Highways – Bridges 9 & 11

Carol O stated the Board had reviewed the latest packets the State sent on Bridge 9 & 11. She questioned the Board as whether they were ready to come to a consensus as a Board on the Accelerated Bridge Program. The Board agreed the best way to proceed forward was for the Board to accept the Accelerated Bridge Program with changes to the local detour on the West Hill. Mike Kuban wanted to know if the Creamery Road change was voted down? The Board had some discussion on it. It had been voted down but there's time to revisit it. **Mike Kuban moved to accept the VTRANS proposal for the accelerated bridge program for Bridges 9 & 11. Ruben Hook seconded the motion. All were in favor, so moved.**

Town Administrator Report

a. ATV ordinance- Karen L. reported many negative e-mails from Townspeople living on the roads the ATV ordinance would impact. The Board feels it would not be doing its due diligence unless they brought it before the Town and believe Town Meeting would be the best referendum for it. Karen L. assured the Board she has e-mailed everyone concerned with this information. **No action taken.**

b. Drug & Alcohol Policy- Karen L. requested feedback. The Board has had little time to look at it. Karen requested having VLCT review it for errors. She stated there would be a charge for it. The Board agrees. **Joan Goodrich moved to have VLCT review the Drug and Alcohol Policy. Mike Kuban seconded the motion. All were in favor, so moved.**

c. Personnel Policy- tabled.

d. Signage Policy- Board discussed first draft. Feedback to Karen L. Town Land has to be broader so it covers all Town Property not just the commons. Karen L. tasked to re-write. **No action taken.**

e. Purchase Policy- tabled

f. Access to Common- State of VT DEC is requesting access to Town Land(Common) for a soil sample for polycyclic aromatic hydrocarbons, arsenic and lead. They are conducting a study of background soil conditions in Vermont with the objective to determine background concentrations of PAH's, arsenic and lead resulting from atmospheric deposition and naturally occurring mineral composition. **Joan Goodrich moved to allow the State of Vermont to take a soil sample from our commons. Mike Kuban seconded the motion. All were in favor, so moved.**

g. Transportation Alternative Program - Karen L. reported she received correspondence to the Town about the grant program which is mostly for Environmental Mitigation Projects but noted salt shed were mentioned. The Board reviewed the letter and recommended Karen review the grant possibilities with the contact person from VTrans. **No action taken.**

h. Hall Roof- Karen stated she has sent out inquiries on the roof to contractor and has only had two companies return her call. Board directed the Town Administrator to acquire more quotes- bring it back to the next meeting. **No action taken.**

Act 250 Municipal Impact Statement –W. Hook

Ruben Hook recused himself from this agenda item. Carol O states she has signed them before administratively. She explained what the Municipal Impact Statement covers. **Joan G. moved to direct the Chair to sign the Municipal Impact forms and stated the impact will be little or none. Mike Kuban seconded the motion. All were in favor, so moved.**

Approve Orders

Joan G. expressed the opinion there be no orders except payroll on the off weeks the Board does not meet. The Board should review all the orders at their meetings and move to accept them at their bi-weekly meetings. Carol O. said Jane C., treasurer had pulled statute on how the Board was to approve orders. The Board discussed it being a procedural change and all were in favor of it. The Board reviewed the orders. **Joan Goodrich moved to approve all the orders except for the payroll order with Phyllis Hayward 's pay amounts which were not included and on the week the Board does not have a board meeting there will be only payroll orders. Mike Kuban seconded the motion. All in favor so moved.**

Personnel

Carol O feels like people in the hiring process (Rick A.) should be included in the session as they were involved in the interview.

Mike Kuban moved to go into executive session at 8:15 pm for the purpose of reviewing applications to Water/WasteWater/Highway and Zoning Administrator Joan G. seconded the motion. All were in favor, so moved.

Mike Kuban moved to exit executive session at 8:54 pm. Joan Goodrich seconded the motion. All were in favor so moved. The Board reviewed the latest application to the Water/Wastewater/Highway position. The Board to interview the latest applicant for the Water/Wastewater/Highway on Thursday at 6 pm. The Board reviewed Zoning Administrator applications and chose to interview two applicants. Carol Olsen to coordinate the date for Zoning Administrator Interviews with Karen Lathrop. Reports to be made at the next Board meeting.

Joan Goodrich moved to adjourn the meeting 8:57 pm. Mike Kuban seconded the motion. All were in favor so moved.