

Chelsea Selectboard Meeting Minutes (DRAFT)
Tuesday, 21 July 2020 7:00PM
Chelsea Town Hall/Zoom

Selectboard Members Present: Geoffrey Clayton, Liam Hogan, Levar Cole

Other Town Officials/Employees Present: Kent Gilman – Administrative Assistant, Gayle Durkee - Treasurer

Members of the Public Present: Marianne McCann – Herald Reporter, Daniel Pope, Taylor Duval

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- I. **Call Meeting to Order:** Meeting called to order by Geoffrey Clayton at 7:00
 - II. **Changes/Additions to the Agenda:** None
 - III. **Public Comments:** None
 - IV. **Conflict of Interest Disclosure:** None
 - V. **Approve Selectboard Meeting Minutes From 7 July 2020:** Motion made by Liam, 2nd Geoff to approve the minutes from 7 July 2020. Approved.
 - VI. **VT 110 Property Junk Issue:** Daniel Pope attended the meeting to bring everyone up to date on progress of cleaning up vehicles. 1 more junk to go, waiting on DMV to register 2 others, then will be all legal. Geoff spoke to the person who filed the complaint and they were okay with progress being made. Daniel had a hand injury in December, and just went back to work a couple of weeks ago after 2 surgeries. Levar and Liam are okay with the way things are going.
 - VII. **Jackson Hill Road Issue:** Geoff spoke with Christine Lilyquist and will speak with Bill Barrett about this later on this week. Then where do we go on this matter. Levar raised the question about the gate should be unlocked and accessible. Have an informal visit first, then formal and finalize.
 - VIII. **Use of Roberts-Gould Field by Chelsea Babe Ruth:** It was noted that at an event in the last week or 2, the people using the fields were not using mask. Need to have a policy and guidelines for this. Put on 4 Aug agenda. Motion was made by Levar, 2nd Liam to approve the Chelsea Babe Ruth use of Roberts-Gould Field. Approved.
 - IX. **AT&T Cell Tower Locations:** Dickson was not in attendance. Add to next meeting agenda – 4 Aug.
 - X. **Hot Spot travel and Quarantine Policy:** Should Town officials and employees quarantine after visiting COVID hotspots. Encourage Employees and Town Officials to follow State policy about COVID Rules. Take a look at other towns and see what they are doing. What other information can we provide to employees. Add to 4 Aug agenda
 - XI. **Town Website Photo:** Contest for people to provide town photos to be on the town website. Maybe have Art Group head this up if they can. Need to organize and approve. Add to 4 Aug agenda.
 - XII. **Town Hall Heating System:** Follow up – Are we thinking about doing this? How to pay for it? Need to address further. Next approach to be to get bids. Add to 4 Aug Agenda.
 - XIII. **Animal Control Officer:** Why don't we have an animal control officer? No volunteers for it. Cow charging down VT 113 a couple of times. Geoff to look into.

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- XIV. Long Term Planning for Emergency Supplies:** Levar was asking about an update on the Making of Masks for the Town. Kate has the info on this and is not at this meeting.
- XV. OCSD – Follow Up:** Still looking into. No new bills yet. Letter from Treasurer to get more detailed information
- XVI. Gardens – FEMA Properties:** See what people want to do after the houses are gone. Also look into permits for this.
- XVII. Sidewalk Repairs:**
- a. **Along Section of VT 110 North:** Rick is looking into this – cost of paving whole section, renting a saw and cutting off and smoothing out shifted sections. Add to 4 Aug agenda
 - b. **Town Hall Main Entrance:** Already approved. Rick to start in the next couple of weeks.
- XVIII. Treasurer:**
- a. **Setting the Tax Rate:** Gayle needs to finish compiling information including school info. The state has sent out temporary tax rates for schools to use without approved budgets. Hope to have everything ready for 4 Aug meeting. Hopefully will not have to do 2 tax bills for school.
- XIX. Town Clerk:** No items
- XX. Water/Wastewater:** No items
- XXI. Highway:** Ad still out in the papers for Road Maintenance worker. Still need applications in.
- XXII. Administrative Assistant Report:**
- a. Moxley Bridge update
- XXIII. Approve Orders:** Liam reviewed the orders. Motion made by Levar, 2nd Geoff to approve orders. Approved.
- XXIV. Executive Session – Personnel:** No Executive Session was held.
- a. Review Applications for Selectboard Admin Assistant
 - b. Review Applications for Road Maintenance Worker
- XXV. Adjourn:** Motion was made by Levar, 2nd Liam to adjourn the meeting at 7:59 PM. Approved.

Next meeting is 4 August 2020 at 7:00 pm at Chelsea Town Hall or Via Zoom.