

## Special Selectboard Meeting

6.23.15

Attendees:	Mike Button	Carol Olsen	Joan Goodrich	Ruben Hook
	Mike Kuban	Nolan LaFrancis	Karen Lathrop	Rick Ackerman

Meeting came to order at 6:30 p.m.

### Water & Sewer

Personnel – Carol Olsen, Chair, stated the topic was larger in scope than personnel, it should cover what could be considered a Public Work’s Department as it encompassed. two departments that would ultimately share an employee. Both Department Heads agreed a full time position with benefits would attract more applicants. Nolan La Francis, chief operator for Water/Wastewater Dept. gave a report on the accreditation process and timeline for operator certification. The Water Department does not require a second operator, but the Wastewater Department does. The Board was reassured by Nolan there would not be regulatory issues. The State has been notified of the situation. Both Dept. Heads agreed on coverage for when Nolan L. has to go into an enclosed space. The Board questioned the Town Administrator about secondary coverage in case of emergencies and weekend help. Karen L. reported she had emailed and called a company but has not received word back yet. Discussion on hours needed resulted in Nolan L stating initially, the Wastewater Dept. would need quite a few to train a new hire. Eventually, the Water Dept. would only need 10-16 hours/wk. Rick A. stated there would be more need for the employee by his dept. during the winter time. Nolan L. reported he would need to stay attuned to whether the employee was getting overwhelmed with so much to learn and so would trade off with Rick as necessary. Board discussed hiring with certifications already in place, but ultimately thought the pay scale would be too high. There was minimal discussion about hiring two people. The Board decided to go with an entry level position and train someone. The Board had questioned a probationary period and having a contingency plan in place. Nolan L. doesn’t want to use a paid company but when questioned did not know of anyone who could come in on the weekends. Rick A. and Brian L. have no interest in being considered for the position. Nolan states he appreciates the Town wanting him to have time off but he has worked weekends before and would be willing to until we have someone trained. The Board would like Rick and Nolan to look at applications and be on an interview panel. Nolan L. and Rick A. tasked with giving Karen L. job descriptions. Karen L. tasked with writing a draft employment ad for the Board’s review. Board thought the ad should be posted online and in the paper. The Board thanked them both for coming.

### Highway

PCO # 9a- drywell revision to include the oil/water separator.

The Board reviewed PCO #9a and reviewed the e-mail comments from Chuck Goodling. The Board discussed the costs involved versus environmental violations costs. Joan G. moved to accept the PCO# 9a in the amount of \$17,014.43, seconded by the Board. All were in favor, so moved.

PCO # 12 - Board reviewed the PCO #12. Board believes it is too costly to add in. It was noted there was not a deduction for less cabinetry. Board wanted assurance there would be enough room left in the electrical panel to add to it later. The Board was not in favor of PCO #12.

PCO # 13 – Alternative light fixtures. The Board reviewed PCO # 13. The Board is in favor of PCO #13 as it is a wash.

The Board discussed the “bow” in the roof. Carol O. to check it out. Karen L. to contact John Calamaio about paint colors dropped off, when they are needed and what they are for.

Board discussed the testing done at the site by the Fire Department on Monday evening. Karen L. will contact John Upham, Fire Chief.

Mike B. moved adjourn with Joan G. seconding the motion. All were in favor adjourned at 7:43 p.m.