

Chelsea Selectboard Meeting Minutes (FINAL)
Tuesday, 2 June 2020 7:00PM
Chelsea Town Hall/Zoom

Selectboard Members Present: Geoffrey Clayton, Liam Hogan, Levar Cole, Kate MacLean, Jeremy Hook

Other Town Officials/Employees Present: Kent Gilman – Administrative Assistant, Gayle Durkee – Treasurer, Elizabeth Morrison – Librarian

Members of the Public Present: Marianne McCann – Herald Reporter, Mark Blount – Chelsea School Principal, Samantha Lefebvre, Warren Osterndorf, Cathleen Gent – CVSWM, Marty Gratz

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- I. Call Meeting to Order:** Meeting called to order by Geoffrey Clayton at 7:02 pm
- II. Changes/Additions to the Agenda:** Banner Request from Thetford Academy, Linda Kuban – First Branch Ambulance would like to submit the name of Mindy Farnham for the Board of Directors for the Ambulance
- III. Public Comments:**
- a. Banner request from Thetford: Thetford Academy would like to hang a banner in Chelsea recognizing the students from Chelsea who will be graduating from Thetford Academy this year. Motion was made by Levar, 2nd Jeremy, to allow Thetford Academy to hang a banner between the trees by the Library – where the Flea Market sign is usually hung. Approved.
 - b. Email from Marty Gratz: Request that a box elder tree that was cut down on the town property next to her's be cleaned up, so work could be done to keep the parcel cleared of Chervil weed easier. Jeremy is to talk to Rick abt cleaning up the tree and chipping brush from it. Second request was about putting a barn quilt on the old town Garage. Kate would reply to for info to present at next meeting.
 - c. Geoff reported that Doug Boardman has agreed to be Snook's Alternate at the Transfer Station starting next week.
 - d. Liam reported an issue about a dog improperly hitched and possibly with no water. Needs to be looked into more. Geoff will check on.
- IV. Conflict of Interest Disclosure:** None
- V. Approve Selectboard Meeting Minutes From 19 May 2020:** Motion was made by Liam, 2nd Jeremy to approve the minutes from the Selectboard meeting of 19 May 2020. Approved.
- VI. CVSWM – Cathleen Gent:** Cathleen gave an update report on the Household Hazardous Waste Facility they are trying to construct. CVSWM currently has \$594,400 fund with \$500,000 grant from ANR. Total cost is \$1.2 Million. Still have a little more to raise but hope to have all fund in place when construction starts. Potential location: Barre, Montpelier, Berlin, East Montpelier area – areas where most of the people to use it live. Will not be locating in Chelsea. Scheduled opening date of Spring 2022. AARC is once again open with new guidelines in place for the COVID-19 restrictions. There is a vacancy in the Chelsea Rep for the CVSWM Board of Supervisors. There will be a Household Hazard Waste event in Tunbridge on 6 June. The Town of Chelsea Grant application has cleared the first 2 reviews and will go before the CVSWM Board Wednesday night. Should know by Thursday if it is approved.
- VII. Town Budget Deadlines:** Let those know who have things to submit to the town report and to the budget they will need to be by a certain deadline. The Selectboard will be move forward with the report and get it out to the Town in better time frame then in past years. If items are not in on time, they can be done as an insert for Town Meeting. Need to set clear deadlines as soon as possible – more done ahead of time. Have a budget committee to help get things rolling.

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- VIII. 8th Grade Graduation:** First Branch Unified District – Chelsea Campus has requested the use of the Roberts-Gould field for the 8th grade graduation this year. There will be 7 Graduates this year. Will be following COVID-19 guidelines – will be a drive-in graduation, limited to immediate family and faculty. Motion was made by Kate, 2nd Liam, to approve the use of the Roberts-Gould field for the 8th grade graduation for 12 June at 6:30 pm, with a rain date of 16 June at 6:30 pm. Approved.
- IX. AT&T Tower Meeting Schedules:** The main meeting will be held at 7:00 pm on 8 June with a potential second meeting if needed – Date to be Determined. Zoom meeting has a restriction of 100 participants. Upgrade will cost \$199.00 to bump it to a 300 participants limit. Motion was made by Levar, 2nd Jeremy to approve the cost of the upgrade not to exceed \$212.00 – cost plus taxes and fees. Approved. Trying to figure out logistics – length of time for speakers, and how to notice or recognize each person that wants to speak. Geoff, Kate are working with Dickson about this item. Marianne made a report in the Herald about the Tower project.
- X. Library Reopening – Info:** A lot of restrictions are in place from the State. For now, they will be using window service thru one of the existing windows. This will be starting 8 June 2-6pm. Plan that Elizabeth has drawn up needs to be approved by the Board of Trustees.
- XI. Treasurer:**
- a. Transfer Station Check: Had bounced check at the transfer station. Talk to Snook about not accepting checks from this person.
 - b. Rec Field Mowing price tag: Raising the price of mowing for the Heath Field. Have Rick talk to the Rec Committee about price. Gayle to do or Jeremy.
 - c. Audit (Addition to agenda): Was done as an accrual system instead of modified cash basis. Need to find the contract – Kent will look for this.
- XII. Town Clerk:**
- a. Summer camps using the Town Hall – Cancel or Keep? 1st one has not paid yet, 2nd one has paid. We do not have the ability to sanitize well enough. Motion was made by Kate, 2nd Jeremy, to Authorize Karen to refund the deposit for Summer Camp and not have the hall open to camps. Approved.
 - b. School Budget Vote info (Addition to the agenda): Information from Karen and a map shared at the meeting. The School board wants to do the budget vote by a drive thru, with only 1-way traffic around the South Common. They would like to close the bridge to VT 113 during this vote so that voters have to go thru the check out station on the way out and not miss it. It was also mentioned that possibly a notice should go to the residents using these streets about the bridge closing and traffic pattern during this time frame. Motion made by Liam, 2nd Kate, to allow the bridge to be closed for the time frame of the School Budget vote. Approved.
- XIII. Water/Wastewater:** None
- XIV. Transfer Station/Landfill:**
- a. Gate Repairs: Snook and Rick to look at method and price for 16 June meeting.
 - b. Price on White bags: These should be 15 gallons, but some are coming in bigger – losing money. Should go to \$3.00 per bag. Doing the \$1.00 increase would make up most of the shortfall in the budget. Discussion about recycling price and cardboard. Motion was made by Liam, 2nd Kate, to approve the \$1.00 increase to \$3.00 per 15 gal. bag effective 12 July 2020. Approved.

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XV. Highway:

- a. Mower Rental: Move to 16 June meeting
- b. Holiday – 4 July: Let Rick decide. Suggestion of 4 8hr days, with Friday off. Jeremy will talk to Rick about.

XVI. Appointments:

- a. Fence Viewers – 3
- b. Pound Keeper – Residency not required
- c. CVSWMD Rep and Alternate
- d. Inspector/Surveyor of Wood and Lumber
- e. Town Service Officer
- f. Planning Commission – 3 yr Term (Formerly Ed Burger): 2 people interested in – Mark Whitney (Liam to try and contact), Doug Lyford (Levar to Contact), Have both meet with the Board at 16 June Meeting
- g. First Ambulance Board of Director (Addition to agenda): Mindy Farnham. Motion was made by Levar, 2nd by Liam, approve the appointment of Mindy Farnham to the First Branch Ambulance Board of Directors. Approved

XVII. Administrative Assistant Report:

- a. Update on Water Testing: Testing Samples have been taken by Bowes Environmental for the Closed Landfill. Awaiting results.
- b. Update on FEMA Houses: RFP for Photo Documentation has gone out – 4 potential bids coming in. These are due by 12 June. After this schedule is set, then we can get the Asbestos abatement RFP out and project scheduled. Then schedule the final demolition.
- c. Update on Moxley Covered Bridge: Material has been ordered and is due in middle of June. Start work in early July, to be done by 1 October.
- d. Kent let the board know that he would not be applying for the position of Selectboard Administrative Assistant, as he will be moving in end of July. Will stay on until next Admin Assistant is hired, or 14 August.

XVIII. Approve Orders: Motion was made by Jeremy, 2nd Liam, to approve the orders. Approved

XIX. Adjourn: Motion was made by Liam, 2nd Levar, to adjourn the meeting at 9:58 pm. Approved.

Next regularly scheduled meeting will be 16 June 2020 at 7 pm.