

Selectboard Meeting Minutes  
May 19, 2015

Attendees:

Jessica Allen	Ruben Hook	Michael Kuban	Michael Button
Carol Olsen, Chair	Joan Goodrich	Karen Lathrop	Chuck Goodling D&K
Dave Bradshaw	Dave Button		

Meeting called to order at 6:32

**Additions & Deletions**

Jessica Allen requested closure of streets around North Common in order to line up Memorial Day parade and Play Structure. Karen Lathrop added an Access Permit and Cama Cost Table Letter of Agreement with the State.

**Approval of Minutes**

**Michael Kuban moved to accept the May 5, 2015 meeting minutes as written with Ruben Hook seconding the motion. All were in favor, so moved.**

**Use of the North Common Streets**

Jessica Allen asked permission to shut the streets down around the North Common to line up the Memorial Day Parade. **Mike Kuban moved to grant permission for the streets around the North Common be closed for lining up the Memorial Day Parade with Ruben Hook seconding the motion. All were in favor, so moved.**

**Play Structures**

Jessica Allen reminded the Board the Girl Scouts had come in last fall and asked the Board to speak with the Recreation Committee about taking down the old play structure and replacing it with a new one which they thought would be up by Memorial Day of this year.

The Board, reiterated they were in favor of a play structure. They have recently had one of the Recreation Committee member come to a meeting so they may learn more about their finances, and were planning on attending their next meeting, which unfortunately are few and far between. Mike Kuban will attend the next meeting to ensure the Recreation Committee is aware of the need for a play structure at not only the Heath Field, but in the middle of Town also. **No action taken.**

**Highway Department**

a. The Board discussed the special testing reports and proposed change orders with Chuck Goodling and Dave Bradshaw. It was noted that the testing showed load bearing of only 1000psf on some areas tested, not the 2000psf required. The Board questioned whether the Town should absorb the cost of consequential Costs applied by the Contractor in PCO( proposed change order) #4 as there was a delay in pouring the footing to reform over geotextile and stone under the footings that don't meet spec. Chuck thought the 1 day delay impacts could be reduced somewhat after speaking to his Structural Engineer to see if a longer pour could be permitted with control joints to speed up the concrete pour. The driving factor is the building will be arriving on June 9, 2015. The Board, voted to relocate the access road for the Town Garage at a previous meeting which had costs associated with PCO #2. The Board stated the Town should not absorb the cost associated with PCO 3 which harks back to windows that were not designed to spec. They suggested Chuck approach the Architect on the cost of the window change. The Board approves all cost saving measures. There was some discussion on the

upcoming Bi-Weekly Construction meeting about the electrical issues. The Bi-Weekly meeting will be warned so the Board may complete work at it. **No action taken.**

b. The Board was in favor of signing the Title for the 2005 International. **Mike Kuban moved to turn over the 2005 International to Clark's to sell to Henniker provided Clark's gave the Town a truck if an emergency arose, seconded by Ruben Hook. All were in favor, so moved.**

c. Mr. Dixon on Baraw Hill has submitted an access permit for the Board to sign. Rick Ackerman, Road Foreman, has signed off on it already. **Joan Goodrich moved to grant Mr. Dixon an Access Permit seconded by Michael Button. All were in favor, so moved**

### **State Bridges 9 & 11**

Carol Olsen expressed outrage at how people acted towards the State contingent at the Informational Meeting May 12, 2015. The Board as a whole, agrees it would be in the best interests of that the bridges are finished sooner rather than later even though there could be some impacts. The Emergency Services spoke with the State on May 12, 2015 and seem to be on board with a closure. By 2017 the Town could base a fire truck and ambulance out of the Town Garage if need be. The Board asked Karen Lathrop to speak with Jennifer Fitch and find out what the next steps are in the process. **No action taken.**

### **Community Forum**

The Board discussed the Community Forum and brought Mike Button up to speed on it as he had not made the meeting. Mike Kuban related the meeting went well and First Branch Ambulance has made up pamphlets to give out. Joan Goodrich would like a booth at Farmer's Market to spread awareness of the problem. The Board wants to plan a community potluck dessert night and show the movie, The Hungry Heart. Mike Kuban said in speaking with Mindy Farnham, there were people associated with the movie, that could come give a talk. He will contact Mindy to see about contacting them. The movie night will be further out in the summer. **No action taken.**

### **Water Department- Tabled**

#### **Transfer Station**

a. VT Hazardous Waste Handler Site ID Form. Karen Lathrop explained because the Town was having a hazardous waste site day, the Town needs to send this application in for their EPA ID number. **Mike Button moved Karen Lathrop be the authorized signer for the VT Hazardous Waste Handler Site ID Form, with Mike Kuban seconding the motion. All were in favor, so moved.**

#### **Town Clerk**

a. Karen Lathrop, Town Clerk, presented the Board with a list of unlicensed dogs numbering a total of seventy-three. She stated we had more dog bites in the last two months than the last three years. She presented the Warrant for signing and will send out late notices to people at this point. **Mike Button moved to sign the Dog Warrant with Mike Kuban seconding the motion. All were in favor, so moved.**

#### **Town Administrator**

a. ICS 200 – **Tabled**

b. Rec Committee Perpetual Care Fund. Karen reported there was one date open to meet with Martha Trombley Oakes on June 11, 2015. Board members cannot make that date. Karen tasked with calling Martha, and inviting her to one of the Selectboard Meeting later in the summer. **No action taken.**

c. Orange County Courthouse. Vicki Weiss sent an e-mail letting the Board know there will be a meeting May 20, 2015 to discuss replacing an aging furnace with a wood pellet heating system. Mike Kuban and Joan Goodrich offered to go to the meeting. **No action taken.**

d. IT Services. Karen reported that between the Listers, Town Clerk and Treasurer, the need for an IT service was needed. The three offices will split the cost. Vermont Computers will be in quarterly to do routine maintenance at a reduced price. The contract is for one year and services will be assessed before we sign again to see how well the service worked for the Town. **No action taken.**

e. Cama Cost Table Agreement. The Board felt this was administrative and tasked Karen to speak with Jane about it. Carol signed it.

#### **Adjournment**

**Mike Kuban moved to adjourn at 9:15 with Carol Olsen seconding the motion. All were in favor, so moved.**