

Selectboard Organizational Meeting Minutes  
March 4, 2015

Attendees:

Ruben Hook	Joan Goodrich	Carol Olsen	Michael Kuban
Michael Button	Steve Gould	Marianne McCann	Nyra Whipple
Karen Lathrop			

Meeting opened at 3:58 p.m.

Carol Olsen welcomed the new Select Board Members.

**Additions & Deletions**

The Board added Steve Gould under Energy Committee.

**Annual Organization Matters**

- a. Chair Person – Joan Goodrich nominated Michael Kuban for chairperson. Michael Kuban so declined, Joan Goodrich nominated Carol Olsen for chairperson, seconded by Michael Kuban. All were in favor, so moved.
- b. Meeting Date & Time – Michael Kuban moved to hold regular meetings the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesday of the month at 6:30 pm, seconded by Michael Button. All were in favor, so moved
- c. Official Newspaper – Michael Button moved the designated the official newspaper be The Herald of Randolph, seconded by Michael Kuban. All were in favor and so moved.
- d. Title 24 V.S.A. § 1623 – Authority to Sign Orders – Michael Button moved and Michael Kuban seconded, per this statute, authorized the Treasurer to release orders on signatures of two Select Board members. All were in favor, so moved.
- e. Planning Commission Tabled – No Action
- f. DRB Tabled – No Action
- g. Service Officer Tabled – No Action
- h. Animal Control Officer – Joan Goodrich moved with Michael Kuban seconding Paula Russell as Animal Control Officer. All were in favor, so moved.
- i. CVSWMD Representative – Michael Button moved Carl Hubbell to be CVSWMD rep. Karen stated Mark Lembke was still interested in the position. Michael Button withdrew the motion. Michael Button moved with Michael Kuban seconding Mark Lembke to be CVSWMD rep. All were in favor, so moved. Karen tasked to see if Carl Hubbell is interested in being the alternate.

**Approval of Prior Meeting Minutes**

Michael Button moved with Michael Kuban seconding approval of February 17, 2015 meeting minutes. All were in favor, so moved.

**Town Clerk**

- a. Liquor Licenses – Tabled till next meeting. No Action. \* **Correction made at March 17, 2015 Selectboard Meeting.**

### **Energy Committee**

b. Steve Gould reported that through Vital Communities Upper Valley Solarize Program was available. The Energy Committee would have to write and RFP and have the Board sign off on it by March 16, 2015. Steve thought it was just a letter the Board needed to sign but it is the whole RFP. It will be a joint effort with Tunbridge. The Energy Committee needs to meet to write the RFP. The Board would like to read through it before giving approval. Steve will let Karen know when she needs to set up a special meeting so the Board may look it over. No Action.

### **Water/Wastewater Department**

- a. Water Ordinance – Tabled –No Action
- b. Bench Sheets – Administrative Duty – Signed

### **Highway Department**

- a-i Tabled – No Action

### **Town Hall Roof**

- a. Efficiency Vermont – Tabled –No Action

### **Planning & Zoning Department**

Discussion on upcoming regulatory process – No Action

### **Solid Waste Department**

Mike Kuban shared the Statute mandated date for recycling container with the Board. No Action Taken.

### **Bond Anticipation Note**

Karen presented the three bids for a BAN with the Board. Bids were from Mascoma Savings Bank, People's United and Merchants Bank. Michael moved to accept the proposal from Merchants Bank and Carol Olsen be the duly authorized agent to sign the acceptance letter. Michael Kuban seconded the motion. All were in favor, so moved.

### **NIMS ICS 200**

The Board gave Ruben Hook an overview of where the Town is in relation to the ICS courses. Most have taken ICS 100. Mike Kuban stated the Board should err on the side of caution and feel the highway crew and water and wastewater crew must take these courses. Karen tasked to send out information packets and applications. Carol Olsen plans to take the course offered in April in Bennington. Michael Kuban also stated they may be taken online.

### **PACIF Benefit**

Karen reported that through PACIF the Town has the benefit of a three hour consultation with a lawyer on Employment Practice Liability. The Board feels we should avail themselves of this benefit and has tasked Karen to make an appointment with them.

### **VLCT Workshop on Construction Contracts**

Karen updated the Board on the availability of this workshop. Tabled – No action taken.

Ruben Hook moved to adjourn at 5:18 p.m. with Carol Olsen seconding the motion. All were in favor, so moved.