

Selectboard Meeting Minutes

March 21, 2017

Selectboard Members Present: Michael Kuban (Vice Chair), Susan Elder, Greg Kotyk, Ruben Hook

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator), Rick Ackerman (Road Foreman)

Others Present: Jay Ratico

The meeting was brought to order by Mike Kuban at 6:30 pm.

There were no disclosures of conflicts of interest.

Changes, Additions, or Deletions

Change: Moved Highway Department after Discussion – Reserving parking spaces in front of local businesses

Add: EC Fiber Representative, Use of Gilman Hill Road

Public Comment

Jay Ratico attended the meeting to see if the Board had reconsidered their standing on the TH#60 decision. He will attend the next meeting for further discussion.

Approve Minutes

Susan Elder moved to approve the March 7, 2017 minutes as written. Greg Kotyk seconded the motion. All were in favor, so moved.

Discussion – Reserving parking spaces in front of local businesses

Susan initiated a discussion of local businesses setting out “no parking” signs in front of their businesses. The Town Administrator will contact VTRANS to determine if the State controls these portions of the ROW (per the Road Foreman the ROW is 32’ from the center of the road). The Town Administrator will also review the Town’s Parking Ordinance and Sidewalk Ordinance. The Board would also like a review of the Animal Control/Dog Ordinance.

Highway Department

Uniform Municipal Excess Weight Permit – The Town Administrator explained the current manner of processing these permits and requested that in future checks received will be given to the Treasurer, and the Road Foreman will complete the Max Weight Approved column, the Approved for the Following Highways section, and the Following Restrictions apply sections of these forms, and also sign and date them. Once this is completed he would return them to the Town Administrator to copy, file, and mail original to sender. The Board and Road Foreman agreed to follow this process in future. All pending permit applications were handed to the Road Foreman for completion.

Use of Gilman Road - The Board reviewed Chelsea’s Class IV Road policy in connection with the question of plowing Gilman Hill Road (Class 3 road) up to the sugar woods. The Road Foreman will review road maintenance/road standards for Class 3 roads. The discussion was tabled until further information is received.

Selectboard Meeting Minutes

The Board reviewed an email and images submitted by Jesse Blondin regarding damage to his mailbox. The Town Administrator will contact Jesse to determine what it is he is asking of the Board.

The Board discussed the upcoming Bridge 9 and 11 projects later this summer and the need for detour/weight limit signs to be posted on Town roads. The Road Foreman will order necessary detour and weight limit signage and will post signs/roads appropriately prior to the project(s).

Susan Elder moved to go into executive session at 7:35PM (Legal) after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to exit executive session at 8:04 PM. Ruben Hook seconded the motion. All were in favor, so moved.

Town Clerk

Town Clerk items were tabled until next meeting.

Water/Sewer

The Board tabled water rate discussion and will set water rate at next meeting.

Transfer Station

The Board discussed new requirements beginning July 1, 2017 for the Transfer Station to be able to accept food waste. The Town Administrator is working with PSI and CVSWMD to get further information regarding these requirements.

The outbuilding will be put in place as soon as the snow is gone and the ground is no longer frozen. Strapping will be completed once the building is in place.

Town Administrator Report

The Board reviewed the Town Administrator's report. The Town Administrator will find out if other Towns have converted their GMP street lights to LED in collaboration with Efficiency Vermont. The Town Administrator will find out if the Town of Chelsea has a contract with the Animal Shelter. The Town Administrator will speak with the Zoning Administrator about his wants/needs regarding posting on the Town website. The Board approved the donation of an old Town computer to the Orange County Parent and Child Center if the Treasurer agrees that it is not on an inventory depreciation list of Town owned equipment.

Susan Elder moved to donate the Town's old, unused computer to the Orange County Parent and Child Center if it is not on an inventory depreciation list of Town owned equipment. Ruben Hook seconded the motion. All were in favor, so moved.

Susan Elder moved to go into executive session at 8:43PM (Personnel) after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Ruben Hook seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to exit executive session at 8:59PM. Ruben Hook seconded the motion.

Selectboard Meeting Minutes

All were in favor, so moved.

EC Fiber Representative

Susan Elder moved to appoint William Shaw as the Town of Chelsea EC Fiber representative. Ruben Hook seconded the motion. All were in favor, so moved.

Sign Orders

The Board will review the budget information provided by the Treasurer and will discuss at next meeting.

Susan Elder moved to approve the orders. Ruben Hook seconded the motion. All were in favor, so moved.

Adjourn

Susan Elder moved to adjourn the meeting at 9:55PM. Greg Kotyk seconded the motion. All were in favor, so moved.