

Selectboard Meeting Minutes  
2.17.15

Attendees:

Carol Olsen   Michael Kuban            Michael Button            Rick Ackerman  
Karen Lathrop

Meeting opened at 6:30 P.M.

**Additions & Deletions**

Carol Olsen added oil tank under Highways. Karen Lathrop asked to add Bond Anticipation Note RFP update under Highways and executive session for personnel as item 10.

**Approval of Meeting Minutes**

Michael Kuban moved to accept the meeting minutes for February 3, 2015 and the February 9, 2015 special meeting with Michael Button seconding the motion. All were in favor and the motion passed.

**Water/Sewer Department**

Ordinance Revision was tabled until Karen can retype the ordinance in order to implement track changes the Board would like to use to amend the ordinance.

**Highway Department**

**a. Garage Project Update**

Michael Button gave a brief update on the contract signing with Ruggco Inc. and the Pre-Construction meeting. The Performance and Payment Bond were submitted. Karen reported the Certificate of Insurance was emailed to the Town. The Town signed the Notice to Proceed immediately followed with a change order to halt work until April 15, 2015. There will be another one in early April for the contractor to commence work and it will be the start of the 210 day timeline. Mike indicated Mr. Ruggles is willing to work with the town on their need to access the sandpile area for purposes of putting up the winter sand. The Town will sign off on a partial substantial completion form. All submittals will be transmitted via Dubois and King to Karen who will disseminate them to the Board. First payment will be towards the end of March. Karen reported she has an RFP and Letter of Notice for RFP to transmit to banks for a Bond Anticipation Note or line of credit. It will go out in a couple of days.

**b. Time Sheets**

Karen presented a revised time sheet to the Board for their review to ensure good documentation of hours spent on FEMA work during a storm in order to streamline the grant process. It is a work in progress and no action was taken.

**c. Truck Information Update**

Rick informed the Board that truck #3 the F550 (little truck) has a hole in the piston and the motor is inoperable as is and repairs to it would be around \$ 15,000.00. After much discussion on whether it would be advisable to repair it or replace it with a 6<sup>th</sup> wheeler, the Selectboard felt more information was needed on the exact status the F550 was worth and tasked Rick to bring them information on what it would for trade in as it sits, it's worth for trade in if the motor were to be repaired and two comparison prices for a new 550. Time is of the essence with winter still upon us. Rick reported the L8000 runs at the moment but doesn't know for how long as it is the oldest truck(bought May of 1994) in the Town Fleet. Rick stated if a 6<sup>th</sup> wheeler was purchased the crew would still need a small truck, which the Board felt was too much to ask of the voters considering the Town is building a new garage. Carol stated the need for the Board to put a equipment replacement schedule in place with the other two Selectboard members agreeing that deferral of equipment purchases in a timely manner needs to end. Rick Ackerman also brought in the price quotes as requested on the replacement truck for the 2005 International truck he is currently driving. The quotes were from Clark's Truck Center for an International 7600 SBA, with a quote of 139,182.00, R.R. Charlebois for a Freightliner 114SD with a quote of 160,812.00 and J&B for a Western Star 4700 with a price quote of \$166,982.00. After reviewing the quotes and gathering information from Rick about all three quotes, Michael Button moved the Selectboard accept the lowest price proposal from Clark's Truck Center for a ten wheel truck with option 5 for the extended warranty choice with Michael Kuban seconding the motion. All were in favor the motion passed.

**d. TAC Update**

Karen presented the TAC prioritization list from Two Rivers Ottauquechee. Mr. Douglas Lyford our TAC representative has worked hard on the Town's behalf and Maple Avenue Bridge( BR45) now on TRORC Town Highway Bridge Pre-Candidates FY 17 list. This is new process to prioritize Town Highway Bridge Projects that are a high priority but not currently on VTRANS Capital projects.

**e. FEMA DR 4207 VT**

Karen Lathrop reported the FEMA briefing went well, and recommended entering the Debris Removal Pilot Program. She has started the process on behalf of the Town for DR-4207 VT, a winter storm from 12/9-12/2015.

**Solid Waste Department**

**a. CVSWMD Correspondence**

Karen reported Central Vermont Solid Waste Management D has sent some correspondence on a possible bulk purchase of the state mandated recycling containers that must be in place by April of 2015. Mike Kuban states there is a program where municipalities may buy under the umbrella of the State and will send Karen contact information.

**b. CVSWMD Household Hazardous Waste Event**

CVSWMD has also sent the proposed date for the annual Household Hazardous waste event which will be Thursday, August 27, 2015 from 5-7 pm. Karen tasked to respond favorably to this and ensure Carl Hubbel is notified.

### **VTel**

Mike Button moved to sign the approval form of the VTel project with Mike Kuban seconding the motion. All were in favor and the motion passed.

### **NIMS 200 Course**

Karen reported John Upham has scheduled the NIMS 200 course for two Saturdays in March All Selectboard Members, Town Clerk, Treasurer, and employees are required to attend. Carol stated she had spoken with Mr. Upham about the next courses after the NIMS 100 course last year. Mike Kuban indicated it would be a plus for the Board to have this training. The Selectboard tasked the Town Administrator to find out from a FEMA representative if this is indeed a mandatory training and if it is such, to send notice to the employees.

### **United Pentecostal Church/Facility Rental**

There was a request to rent the hall every Sunday by the United Pentecostal Church. Carol Olsen felt the Town Hall was for the community and as such she felt the community members should have the right to rent it if they so chose to do so and felt that opportunity would be lost to them with a long term rental every Sunday. Mike Button expressed the same interest, along with Mike Kuban. Mike Button would like to go over the Town's Rental Policy and see if it is up to date or needs amending. Mike Button moved to disapprove the request for facility rental to the United Pentecostal Church with Mike Kuban seconding the motion. All were in favor and the motion passed.

### **Planning/Zoning**

In light of recent concerns about the Act 250 Hearing on the Mullen property a townsperson corresponded with the Board about what was occurring with TRORC non-support of the issue. Mike Kuban stated that at the Mullen Act 250 hearing there was inconsistency noted within our Town Plan. One page had a statement that (70) said it was fine to build outside the village area but in our Policies and Goals, the Town had many "shalls" which is a strong term to use in congruence with where people may build retail. He also noted that Town Plans trump Regional Plans and if the Town so wished they could amend their Town Plan. Mike Button opined the Planning Commission will need to address the issue. Karen Lathrop noted the Planning Commission was working on Flood Bylaws first. Mike Button discussed the new criteria for Act 250 that the Legislature mandated about Settlement Patterns, stating you could build a new village center if done correctly. Mike Button reiterated what he has been stating

for some time, and that Act 250 is highlighting, the Planning Commission needs members and they need to start making some hard decisions.