

Chelsea Selectboard Meeting Minutes (DRAFT)
Tuesday, 18 February 2020 6:30PM
Chelsea Public Library

Selectboard Members Present: Susan Elder, Kent Gilman, Liam Hogan, Karen Lathrop, Geoffrey Clayton

Other Town Officials/Employees Present: Gayle Durkee

Members of the Public Present: Tim Courts, Frank Keene, Alan Ackerman, Levar Cole, Max Quayle, Marianne McCann - Herald

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- I. Call Meeting to Order:** Susan called the meeting to order at 6:30
- II. Changes/Additions to the Agenda:** Maple Street Bridge
- III. Public Comments:** Alan Ackerman mentioned that he had attended a school board meeting a couple of meetings ago in which they were discussing moving all the Chelsea Elementary children to Tunbridge. He presented a letter to the Selectboard the he and his wife had written to the School Board.
- Karen also brought it to the attention of the Selectboard that the Bond Vote warning does not have a date on it and may not be valid. She is speaking with Galluzo and Labs about this issue.
- IV. Conflict of Interest Disclosure:** none
- V. Approve Selectboard Meeting Minutes From 4 Feb 2002 –** Motion made by Liam to approve the minutes and a second from Geoff. All approved.
- VI. EC Fiber – Tim Courts:** Report on EC Fiber – Chelsea might have it in 2020. Some places do already have it – parts of East Randolph Rd, VT 110 up to the Firehouse. What is EC Fiber? If we have better service, we might have better ways for Jobs. EC Fiber has been getting grants to help with cost in areas of low population. He is going to try and put together a display for Town Meeting day. Also discussed about possibly having a young rep who actually knows more about this type of stuff.
- Tim also spoke about Flood Hazard Mitigation and the Flood maps, Been talking with Doug Lyford, Kevin Geiger says there Grants for resurvey of town – 60K, cost to town would be about 15K. Has talked to several people, not any that have really been affected by the flooding. Frank Keene mentioned that the river has filled with 2+ft of stones and gravel in the last 50 years. One suggestion was that when the Maple St bridge is worked on to make it have more hydraulic capacity.
- Tim asked briefly about his water bill. He is going to look at the ordinance.
- VII. Cemetery – Frank Keene:** Question about the 2 small cemeteries that Town is mowing now – Allen and Lincoln. Costing more than before (\$200-300). Would like to have the Cemetery Commission take over the mowing of them again.
- A motion was made by Kent, Seconded by Geoff to give the Allen and Lincoln cemeteries mowing back to the Cemetery Commission. Passed. Kent will speak to Rick, Zeb and Frank Keene.
- VIII. Fire Department – Alan Ackerman:** Asked about using the FEMA properties that the Town has purchased for Fire training – not to burn down, mostly smoke training. Use the Dybvig and Babcock houses for smoke training, the Allen house for Search and Rescue only. Will check back after Town Meeting. Need to talk to VLCT about insurance, also okay from FEMA
- IX. Administrative Assistant Report:**
- a. US Census BAS HEO/TC – Karen and Susan will be handling this on Monday.

- b. Governor Scott – letter about planning grants – informational – add to list of future agenda topics
- c. CVSWMD Workshops – Informational – add to future meeting agenda
- d. VLCT Training for Selectboard members – informational
- e. FBUD – Principal Search – will not be adding to Town website per Board
- f. Heath Property Riverbank – DRB hearing on 19 Feb 6p – Susan and Kent to attend.
- g. Office equipment – 2 filing cabinets – purchase used form State surplus – Liam moved and Geoff seconded – pass.
- h. Addition to Town report on School Audit info: General Consensus was no, Motion made by Liam, Sec by Geoff to not include the unofficial Audit report as an insert in the Town Report. Passed
- i. Redetermination letter about Lister’s appeal – Karen will talk to Phyllis about and then we will need to hold a special meeting

X. Treasurer: Checked on disability coverage and the Town does not have any. The Audit should be done by Town meeting, can get info if needed.

XI. Town Clerk

- a. BCA – Board of Civil Authority – Reminder of duties and who is on the BCA

XII. Water/Wastewater

XIII. Highway

- a. Moxley update – RFQs are in and need review. Then need to send out notices and bid info.

XIV. Quick Review of Work done by Max Quayle on the Town Hall.

XV. Executive Session - Personnel

Susan made a motion to enter executive session at 8:00, sec by Karen, Gayle was invited to stay. Susan made a motion to exit Executive session at 8:24, sec by Karen. After coming out of Executive Session, Kent submitted his letter of Resignation from the Board. Geoff made a motion to accept Kent as a paid volunteer for the Admin Assistant as paid with no benefits until such time as the Selectboard can permanently fill the position. 4 yes, 1 abstained. Susan made a motion for Gayle to use the Social Security access for filing w2, and check on the validity of SS numbers, sec Geoff – passed.

XVI. Town Meeting Prep and review: Chairs will need to be set up – Geoff will help with – 7 am, IT Guy to set up the sound. Warren will help set up the Voting Booths. Who is going to set up the projector screen? Tables in the back will need to be set up for handouts and audit reports. Need to find out if organizational meeting can happen in the library afterwards – Kent to follow up on this.

XVII. Approve Orders: Motion made by Liam and Sec by Kent to approve orders – passed

XVIII. Adjourn: Kent made a motion to adjourn the meeting at 8:49 Sec by Geoff. Meeting adjourned.