

Selectboard Meeting Minutes

January 31, 2017

Selectboard Members Present: Joan Goodrich (Chair), Michael Kuban, Susan Elder, Greg Kotyk, Ruben Hook,

Other Town Officials Present: Maggie Kerrin (Town Administrator), Tim McCormick (Zoning Administrator)

Others Present: Ed Kuban, Jay Radico

Meeting brought to order by Joan Goodrich at 6:30 pm.

Jay Ratico expressed some concerns about a perceived conflict of interest with Joan Goodrich and Michael Kuban. Following a brief discussion, the Board determined there were no conflicts of interest.

1. Additions or Deletions

- Add Central Vermont Solid Waste Management District –Joan Goodrich
- Add Constable Discussion – Greg Kotyk

2. Approve Minutes

Susan Elder moved to approve January 31, 2017 as written. Mike Kuban seconded the motion. All were in favor, so moved.

3. Planning Commission Interviews

Ed Kuban interviewed for the Planning Commission. No action taken.

4. Highway Department

Susan Elder moved to sign the Certificate of Highway Mileage. Ruben Hook seconded the motion. All were in favor, so moved.

The Town Administrator will complete the Town Highway & Bridge Weight Restrictions with input from the Road Commissioner.

5. Water/Sewer Department - Tabled

6. Transfer Station

The Board discussed the process being made on the out building at the transfer station. Susan Elder has agreed to take on oversight of the project through to completion.

7. Selectboard

Joan Goodrich discussed some changes with the Central Vermont Solid Waste Management District. They are looking to be more centrally located, with more space, which would give them the ability to take in additional materials. They also would hope to be able to provide additional community collections. No action taken.

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Legal Updates

Susan Elder moved to go into executive session to discuss privileged attorney-client information as there would be substantial disadvantage to the Town if discussed prematurely in open meeting at 7:00 PM. Mike Kuban seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to exit executive session at 7:16 PM. Ruben Hook seconded the motion. All were in favor, so moved.

The Board disclosed that they would instruct the Town Attorney to forward his opinion regarding TH#60 to Mr. Radico's attorney.

Susan Elder moved to go into executive session to discuss privileged attorney-client information as there would be substantial disadvantage to the Town if discussed prematurely in open meeting at 7:18 PM. Mike Kuban seconded the motion. All were in favor so moved. The Town Administrator was invited to stay.

Susan Elder moved to exit executive session at 7:39 PM. Mike Kuban seconded the motion. All were in favor, so moved. No action taken.

Ordinance Index Review

Susan Elder shared the results of her year-long effort to gather and compile all Town Ordinances and Policies. The Selectboard will review and determine the priority in which updates are needed.

Constable

Greg Kotyk led a discussion regarding a potential need to have a Town Constable. The Board discussed how this had occurred in the past. The Board tabled the discussion at this meeting, and will have further discussions on this topic in future.

8. Town Administrator

The Town Administrator gave a report of her first week in Chelsea. Mike Kuban moved to approve the purchase of a computer package from Vermont Computing Cooperative, at a cost of \$1,017.96, for the Town Administrator. Ruben Hook seconded the motion. All were in favor, so moved.

9. Approve Orders

The Board reviewed orders. Susan Elder moved to approve the orders. Mike Kuban seconded the motion. All were in favor, so moved.

10. Adjournment

Mike Kuban moved to adjourn at 8:37 PM. Susan Elder seconded the motion. All were in favor, so moved.