

SELECTBOARD MEETING
Treas/AA Office
September 6, 2005 – 6:00 p.m.

Attendance: Andy Pomerantz	Jay Keller	Emily Marshia
Dick Rogers	Rick Ackerman	Jim Veneziano
Carol Olsen	Susan Elder	Beth Ann Finlay
Jane Cushman	Melinda Garbee	Craig Byrne
Nolan LaFrancis	Mary Mascoveta	Jason Hook

1. Public Hearing
The hearing to receive public comments on the amended zoning by-laws was called to order at 6:00 p.m. Following a brief review of the changes, Dick moved and Carol seconded the motion to approve the by-laws. So moved.
2. Adjustments to the Agenda
 - a. WEC permit on Bobbinshop Rd to Roads
 - b. Friends of Chelsea School request to place sign on South Common to New Business
 - c. Complaints about taste of town water to Water/Sewer
 - d. Robert Brown complaint to Roads
3. Approve Minutes to August 16, 2005 meeting
Dick moved and Carol seconded the motion to accept the minutes to the August 16, 2005 meeting as written. So moved.
4. Water/Sewer
 - a. Loan for Brookhaven Well Planning – Dick moved and Carol seconded the motion that the Town of Chelsea consider, approve and execute the documents for the VT/EPA Local Assistance State Revolving Loan. This loan is for \$50,000 at 0% interest for 5 years with the first payment of \$10,000 due in 5 years. So moved.
 - b. Cost Comparison for WWTF Upgrade – The Board reviewed Otter Creek Engineering’s cost comparison between the 1/6/04 opinion of project cost and the 8/1/05 opinion of project cost. They cited 3 factors that affected this difference as follows: 1) The first opinion of cost was developed without benefit of drawings, or definition of subsurface conditions. 2) The second opinion of cost was developed with detailed bid documents and 3) concrete and steel costs have been steadily climbing over the past 2 years.
 - c. WWTF Upgrade – Dick moved and Carol seconded the motion to sign the “Agreement for Engineering Services (Construction)” with Otter Creek Engineering. So moved. Otter Creek Engineering understands that the Town of Chelsea intends to advertise the project for Bid at this time and that construction of this project will be contingent upon a second bond authorization. Otter Creek Engineering also acknowledges that, in the event that the bond for construction of this project is not authorized by the voters, that they will cease work until given authorization to continue by the town.

- d. Uncommitted reserve hydraulic capacity – This report was reviewed and signed after making a note that the Grange Bldg. is connected to the system.
 - e. Complaints about taste of water - The VOC tests and the total coliform tests all came back good for both wells. Carol moved and Dick seconded the motion to establish the following procedure for complaints about the water: Any complaints about the water must be directed to Nolan LaFrancis, Chief Operator or Mike Whipple, Assistant Operator at 685-7727, not the Town Clerk, Selectboard or Town Treasurer. An operator will respond ASAP with a form to fill out regarding the complaint. This form will become part of the system records and will help monitor any patterns of potential water problems. All fire hydrants from the water storage tank to VT Rte 110 have been flushed and tests done with no problems.
 - f. The monthly bench sheets for the water and sewer systems were reviewed and signed.
 - g. The 5-hr pump down of the Brookhaven Well has been completed. The well will be pumped at 50 gpm for 28 days. During this time, Nolan will monitor surrounding wells.
5. Roads
- a. Sidewalk in front of old Grange Bldg – Dick has done nothing more with the sidewalk. Carol moved and Dick seconded the motion to have the town road crew repair the sidewalk with hot mix. So moved.
 - b. Trees by Tennis Court – The dead trees have been removed.
 - c. Access Permit – Rick and Dick have checked the location for an access permit .5 miles from the intersection of Pent Road and Brook Road and feel there is no problem with the location. Dick moved and Carol seconded the motion to sign Stephen & Carolyn Mesh's access permit. So moved.
 - d. WEC Permit – The WEC permit on Bobbinshop Road by Robert and Rhoda Boyce's was reviewed and signed.
 - e. Rick mentioned locations where he had seen burn barrels and trash piles. Dick is going to visit one of the sites re: removal of vehicles so the roads can be plowed. He will mention the illegal burning of junk and the danger of cutting trees into town roads.
 - f. Carol moved and Dick seconded the motion to enter executive session at 8:00 p.m. to discuss personnel issues. So moved. Exited at 8:15 p.m. Rick was advised to start looking for part time winter help.
 - g. Hook Construction is planning to start the culvert and bridge on Bobbinshop Rd on September 19, 2005.
 - h. Robert Brown Complaint – Mr. Brown is complaining about the drainage work done in the vicinity of the intersection of VT Rte 110 and Jim Hill Place. This work was done at the request of the State of Vermont because the equipment they had would not do the work. Dick moved and Carol seconded the motion to send a letter to Mr. Brown explaining this and advising him to contact the State with concerns in the future. So moved.
6. Public Comments – none

7. Old Business

- a. Zoning and Solid Waste Issues – Carol reported on her visit with Todd Deuso re: options to keeping our Transfer Station under town control.
- b. EOS Project – The Selectboard meets with CVSWMD in Tunbridge on September 21, 2005 at 6:00 p.m. to review the engineer's evaluation of our transfer stations.
- c. VCRD – Dick moved and Carol seconded the motion to enter executive session at 9:00 p.m. to discuss possible site acquisitions. So moved. Exited at 9:30 p.m. Andy reported the follow activities of the 4 task force committees:
 - 1.) School Committee – they have backed off because of the starting of school.
 - 2.) Economic Development Committee – working on broadband.
 - 3.) Facility Committee – discussing a number of potential sites.
 - 4.) Open Lands Committee – interested in broadening the discussion in town about what people want.
- d. Revolving Loan Fund Request – Dick moved and Carol seconded the motion to enter executive session to consider a RLF application at 7:30 p.m. So moved. Exited at 7:40 p.m. Dick moved and Carol seconded the motion to loan Jason Hook \$15,000 from the RLF at 4% interest for 5 years with the condition that he give the town the serial numbers from his tools and equipment as collateral. So moved.
- e. Cooperative Enhancement Agreement for Pedestrian Path – Dick moved and Carol seconded the motion to sign the agreement. For the town's 20% match of the \$75,000, the use of town equipment and personnel can be used. The money will be used to build a sidewalk between the Bett's house and south of Beacon Hill to the Cushman residence where a concrete sidewalk will be built. So moved.
- f. Municipal Planning Grant – Jay discussed the planning grant with the Selectboard and the 4 task force committee chairs. The Selectboard voted to adopt the resolution for the municipal planning grant. Dick moved and Carol seconded the motion to authorize Andy Pomerantz, Chair to sign the resolution on the town's behalf. So moved.
- g. TRORC Board Membership – Cheryl Ann Linares and Michael Binder were appointed to represent the town on the TRORC Board.
- h. Community Forum – The tentative date for the forum where solid waste issues, the transfer station, the WWTF upgrade and VCRD issues will be discussed is set at October 25, 2005 at 7:00 p.m. at the Town Hall.

8. New Business

- a. Lighthouse Hill Rd – Melinda Gabree from Williamstown asked the Board if they have any intention of discontinuing Lighthouse Hill Rd as a Class 4 road. There is a resident that doesn't want snowmobiles using this section of road for their trail. The Selectboard advised her that there is no plan to discontinue this road.
- b. Roberts Poor Fund Request – Dick moved and Carol seconded the motion to enter executive session at 7:15 p.m. to discuss a Roberts Poor Fund request. So moved. Exited at 7:20 p.m. Dick moved and Carol seconded the motion to grant the request for \$200. So moved.
- c. Harvest Festival – The Board decided to give the Harvest Festival Committee permission to use the North Common on October 5, 2005 for

the Chelsea Community Harvest Festival pending their signing a contract releasing the town of all liabilities.

- d. Request to Place Progress Chart on South Common – Susan Elder, on behalf of the Friends of Chelsea School asked permission to place a chart of progress on the common. The Board asked her to return with drawings of the project. It was suggested that they consider placing the sign by the lower school drive rather than the common.
9. Other Information
 - a. Carol is unable to attend the VLCT Town Fair. If any other town officer or employee is interest, please contact Carol or Jane.
 10. Correspondence
 - a. Letter from John E. Wright P.E. offering project documents from the water system installation. This letter will be kept on file.
 11. Next Meeting Agenda Items
 - a. WWTF and Brookhaven Well Updates
 - b. EOS Project
 - c. Highway Personnel
 - d. Friends of Chelsea School
 - e. Community Forum
 - f. VCRD
 12. Action Items
 - a. Rick will pave sidewalk in front of Old Grange Bldg
 - b. Rick will start looking for part-time winter help
 - c. Jane will send a letter to Mr. Brown
 - d. Jane will create a contract for use of the Commons
 - e. Dick will visit landowner re: moving vehicles