

SELECTBOARD MEETING
May 24, 2005 – 6:00 p.m.
Treas/AA Office

Attendance: Carol Olsen
Andy Pomerantz
Jane Cushman

Dick Adams
Wendy McCullough
Jim Spaulding

Mike O'Donnell
Rick Ackerman
Marty Gratz

1. **Adjustments to Agenda** – Revolving Loan Fund Application under new business.
2. **Solid Waste** - The Tunbridge selectboard members Jim Spaulding and Mike O'Donnell and Administrative Assistant Wendy McCullough attended the meeting to discuss questions and concerns regarding the creation of CVSWM's Equity of Service Plan (EOS) and the impact this project would have on the two towns. The town is exploring all options before deciding to stay with CVSWM and closing both towns' transfer stations. Carol reported on the outcome of her meeting with Del Cloud, town manager of Bethel, to discuss the possibility of Chelsea and/or Tunbridge joining the White River Alliance. Chelsea and/or Tunbridge can buy into their district at a cost of \$7.35 per capita. Del also explained the process of leaving the waste district and becoming state certified and permitted to manage our own trash and recyclables. He suggested contacting Dennis Fekert with the State Solid Waste Management Division for assistance. It was decided that Chris Patterson from CVSWM would be invited to the July 6, 2005 meeting at 6:00 p.m. in Tunbridge. Andy will draft an agenda that will address questions and issues that Chelsea and Tunbridge have regarding the waste district's EOS Plan and current operating procedures. Once approved, this will be sent to Chris. Carol will make an appointment to meet with Randolph to discuss Chelsea/Tunbridge's possible involvement with Tri-Town Alliance.
3. **Minutes to May 24, 2005 meeting** – Carol moved and Andy seconded the motion to accept the minutes as written. So moved.
4. **Public Comments – Discussion**
 - a. Dogs – There has been a complaint about intimidating dogs in the village. This is not in violation of Chelsea's Dog Ordinance but needs to be addressed. Dick will be asked to make an appointment with the owner of the dog(s) in question, to meet with the 3 selectboard members to discuss this issue.
 - b. Junk Cars – Carol has received a complaint about junk cars on Jenkins Brook Road. Since the landowner is building a house, Carol will check to see if they have a building permit and discuss the enforcement of junk vehicle removal at the same time.
5. **Water/Sewer**
 - a. Water/Sewer Connection Review – Frank Keene has no sewer connection in his garage so will not be charged a sewer user fee for the garage. Hale will be asked to check with the Country Store to see how many apartments they have and also with Caleb Rick to see if they have bathroom facilities downstairs in their office.
 - b. Alarm/dialer system at WWTF – Brook Field Services has been able to find a dialer to go on the generator. They were asked to send the State a letter by May 20th advising them that we are working on installing a dialer system at the plant.

6. **Roads**

- a. Employee Evaluation – Carol moved and Andy seconded the motion to enter executive session at 7:07 p.m. to do an employee evaluation. So moved. Carol moved and Andy seconded the motion to exit executive session at 7:20 p.m. So moved. Carol moved and Andy seconded the motion to give Brian Farnham a \$.50 raise. So moved.
- b. Overtime Hours – Rick was asked to keep summer overtime hours to a minimum. He should use his judgment as to when they are necessary.
- c. Parking in State Right of Way – Rick discuss this issue with AOT. They advised that so long as a vehicle is registered it may be parked within the state right of way.
- d. Drainage – Marty and Rick reviewed the visit with the AOT technician regarding drainage from VT Rte 110 and VT Rte113 and the impact it has on Marty's property. Because this drainage has no impact on the state roads, the state will not participate in remedying this situation. They suggested building a swale that would direct the storm water to the drain by the Country Store. This creates a problem with vehicles bottoming out when entering the parking lot. They suggested grading the parking lot to direct the water to the tennis court, which is unacceptable with the Rec Committee. The Rec Committee is working on resurfacing and regrading the tennis court. Marty is going to check to see if they have grant funds dedicated to engineering for drainage. Rick will price different options to fixing this problem.
- e. Culvert Inventory – Rick checked with Probation and Parole and Orange County Diversion to see if there might someone that could help with the culvert inventory and possibly hauling brush. Both organizations indicated that this would not work. Rick is going to check with Eli Childs to see if this is work he would be interested in doing and if so, how much he would ask per hour.
- f. Underground Power under Town Road – Jason Hook requested permission to run underground power under Jenkins Brook Road. Carol moved and Andy seconded the motion to authorize him to do so. So moved.
- g. Road Work – The Board discussed the issue of residents doing roadwork on town roads. Because of the liability, residents will be asked to let the town crew do the work from now on.

7. **Old Business**

- a. Unregistered Car on North Common – Carol has been unable to find information regarding the parking of an unregistered car on public roads. Rick will check into this issue with the State and ask Diane if she can find anything.
- b. Development Review Board Secretary – John Bellefeuille will continue to do the correspondence and warning of meetings. Rick Allen has agreed to take minutes at the meetings.
- c. Environmental Concern/Junkyard Issues – Certified letters were sent to 3 landowners. There have been no replies. The Town Agent will be asked what the next step is in enforcing this issue.
- d. Open Burning – There have been complaints about burn barrels in town. Carol is going to write an article to go in the paper outlining the laws governing open burning. Carol will also review the Open Burning Ordinance. Any complaints will be followed up as per the ordinance.
- e. VT Coalition of Municipalities Education Fund Resolution – Andy moved and Carol seconded the motion to adopt the resolution. So moved.

- f. White River Partnership Letter of Support – Andy moved and Carol seconded the motion to table action on this request until June 7, 2005. So moved.
- g. VCRD – The Chelsea Resource Day Meeting is scheduled for May 26, 2005 from 6:30 p.m. to 9:00 p.m. at the Town Hall.

8. New Business

- a. Rapid Response Plan Update – Andy moved and Carol seconded the motion to adopt the updates. So moved.
- b. Tax Sales – Carol moved and Andy seconded the motion to authorize engaging an attorney to conduct tax sales. So moved.
- c. Flea Market 2006 – Carol moved and Andy seconded the motion to authorize the use of the Commons for the Flea Market on July 8, 2006. So moved.
- d. Mascoma Bank Use of North Common – Carol moved and Andy seconded the motion to authorize Mascoma Bank to use the North Common on June 6, 2005 for their annual Customer Appreciation BBQ. So moved.
- e. Revolving Loan Application – An application was received from Jane Ackerman, Julie Lawrence and Rick Ackerman. They will be invited to the June 7th meeting to discuss the application.

9. Other Information

- a. Meeting May 25th to purge the checklist.

10. Correspondence

- a. School Board – email from Rory Allen advising that there will be 2 resignations from the School Board and wanting to know the proper procedure to fill these vacancies. Andy wishes to know if a schoolboard member must live in Chelsea and if, rather than the Selectboard making the appointments, a special election can be held or if the Schoolboard can continue to function with 3 members until March. Jane will ask the Secretary of State for advise on these issues.
- b. Library – email from a Trustee of the Public Library concerned about the uncleanliness of the Town Hall bathroom. A job description with a list of expectations will be created.
- c. Agency of Transportation – A letter informing the Town that Ann Kreis Gammell is no longer the District Transportation Administrator for District 4. David Lathrop, P.E. will run District 3 and District 4.
- d. WEC Lawsuit – Letter from Otterman and Allen, P.C. informing the board of the status of the lawsuit.

11. Next Meeting Agenda Items

- a. Solid Waste Update
- b. Sewer/Water Connections
- c. Unregistered Vehicle
- d. Environmental Concern/Junkyard Issues
- e. White River Partnership Letter of Support
- f. VCRD Update
- g. Open Burning
- h. Culvert Inventory
- i. Dog Issue
- j. Revolving Loan Fund Application

12. **Adjournment** - Carol moved and Andy seconded the motion to adjourn at 9:15 p.m. So moved.

13. **Action Items**

- a. Sewer/Water – Hale will report to Jane how many apartments are in the Country Store and if there are bathroom facilities at Caleb Rick’s for the offices. FOLLOWUP 6/7
- b. Roads – Rick will see if Eli Childs is willing to help the town doing the culvert inventory. FOLLOWUP 6/7
- c. Solid Waste – Jane will invite Chris Patterson to 7/6 meeting in Tunbridge.
- d. Solid Waste – Carol will call Randolph re: Tri-Town Alliance
- e. Solid Waste – Andy will draft agenda items for 7/6 meeting. FOLLOWUP 6/7
- f. Dogs – Dick will be asked to make an appointment to discuss a dog issue with the owners of the dog(s).
- g. Junkyards – Town Agent will be asked about next step in enforcement
- h. Town Hall – Jane will work on a job description and list of expectations for the custodian. FOLLOWUP 6/21
- i. White River Partnership – Andy will talk to Doug about the request for support. FOLLOWUP 6/7
- j. Open Burning – Carol will write an article for the paper and review the Open Burning Ordinance. FOLLOWUP 6/7
- k. Drainage – Rick will get estimates for different options to deal with drainage. FOLLOWUP 6/21
- l. Drainage – Marty Gratz will talk to John Parker about Rec Committee grant money to engineer drainage project.
- m. Unregistered Car – Rick will check with Diane and the State for information. FOLLOWUP 6/7
- n. Road Work – Rick will talk to resident about doing road work and advise him to let town do it because of liability
- o. School Board – Jane will check with Sec. of State regarding questions of the Board. FOLLOWUP 6/7
- p. Revolving Loan Fund Application – Jane will invite applicants to 6/7 meeting.