

SELECTBOARD MEETING  
November 9, 2010 - 6:00 p.m.  
Treas/AA Office

Attendance: Erik Anderson	Karen Lathrop	Heidi Connor
Carol Olsen	Dave Paganelli	Ashley Lucht
Jane Cushman	Emily Newman	Cindy Masterman

1. Adjustments to Agenda
  - a. Street Lights – Old Business
  
2. Approve Minutes to October 19, 2010 Meeting – Carol moved and Erik seconded the motion to approve the minutes as written. So moved.
  
3. Public Concerns
  - a. Heidi Connor is going to be meeting with Susan Hatch Davis. If the Selectboard has any issues that need to be brought up at the State level, please let Heidi know.
  
4. Water/Sewer
  - a. Health Center – Request for letter – Pending scheduling, the Selectboard, Karen and Jane will tour the old Health Center building on November 23, 2010 at 5:00 p.m.
  - b. Water Rate Analysis – Ashley Lucht presented sample spreadsheets showing different rate structures for billing water based on amounts used. Jane will send amounts used by customers for 2009 to further evaluate the structures. Before the billing structure can be changed, all meters would need to be calibrated and working properly.
  - c. Brook Field Service Contract – Carol moved and Erik seconded the motion to sign the service contract for option #2. So moved.
  - d. SPP Update & Permit to Operate – Signed and ready to submit to the State.
  - e. Other – Newman and Masterman are going to have their water tested to find out why their water is so discolored.
  
5. Roads
  - a. Garage – The Board reviewed the elevations on the feasibility study drawings as submitted by Otter Creek Engineering. This information does not appear to be what the State floodplain engineer is looking for. They need a topographic survey of the floodway and floodplain done by an engineering firm or surveyor that is familiar with FEMA regulations.
  - b. Paving – The paving grant pay request was signed.
  - c. Letter to AOT re: state bridges – The letter expressing concern for the condition of Creamery Bridge, Buck Bridge and the culvert under VT Rte 110 that has flooded several times was signed.
  - d. Other
  
6. Town Clerk
  - a. Elections – The Board complimented Karen on how the elections and counting of ballots was conducted. Several people have offered to

work at elections at no cost to the town. Karen will explore this before the next election.

- b. Electrical work still needs to be done at the Town Hall
  - c. Town Hall Rental Agreement – Tabled until everyone has had a chance to review the proposed document.
  - d. Brookhaven Contract – The contract needs to be renewed. Carol is going to contact Howard Clarke to see what needs to be done to start this process.
7. Old Business
- a. Zoning
    - i. New appointment & Alternate to DRB – Carol moved and Erik seconded the motion to appoint Larry Allen to the DRB to fill Neil Kennedy's position. So moved.
  - b. Justin Morgan Sign – The sign has been ordered.
  - c. Town Hall Rental Agreement – see above 6 (c)
  - d. Lister Resignation – The board accepted Jeremy Beaucage's resignation. Carol moved and Erik seconded the motion to appoint Deb Melvin to serve as Lister until March Town Meeting. So moved.
  - e. Auditor Resignation – The board accepted Mindy Farnham's resignation as auditor. Carol moved and Erik seconded the motion to appoint Judy Reed to serve as Auditor until March Town Meeting. So moved.
  - f. Landfill Repairs – Bob Loehman will be asked if he is willing to repair the standpipe on the closed landfill.
  - g. Timber Sales – Town Forest – Dave Paganelli was asked to develop a management plan for the town forest but discovered that the red pines were unhealthy and need to be cut. He has marked for the timber sale this winter. If it is successful, another plantation sale will be scheduled for next year. An invite to bid, a date for the timber sale showing, bid opening and contracting signing will be published in The Herald. Bids will be opened December 7<sup>th</sup> with the contract signing on December 14, 2010.
  - h. Street Lights – Carol moved and Erik seconded the motion to remove the last street light on VT Rte 113 (heading east). So moved. A letter to CVPS requesting repairs and removal of the streets was signed.
  - i. Other
8. New Business
- a. Vermont Community Foundation Fiscal Sponsor Agreement – Carol moved and Erik seconded the motion to be the fiscal sponsor for the Chelsea Fire Department so they may receive a donation from the Vermont Community Foundation. So moved.
  - b. Health Insurance – The new rates for insurance were reviewed. This will be discussed at the next meeting.
9. Adjournment - Carol moved and Erik seconded the motion to adjourn at 9:30 p.m. So moved