

SELECTBOARD MEETING
TUESDAY MARCH 5, 2013 IMMEDIATELY FOLLOWING TOWN MEETING
Treas/AA Office

Attendance: Carol Olsen Jane Cushman
 Jack Johnson Heidi Allen Goodrich
 Michael Button Peter Nowlan

1. Organization
 - a. Elect Chairperson – Carol moved and Mike seconded the motion to appoint Jack Johnson chairperson. So moved.
 - b. Meeting Date, Time and Location – Carol moved and Mike seconded the motion to leave the meetings on the first and third Tuesday of each month at 6:00 p.m. at the Treas/AA office unless posted otherwise. So moved.
 - c. Official Newspaper – The Herald of Randolph
 - d. Title 24 V.S.A. § 1623 – Authority to Sign Orders – Carol moved and Jack seconded the motion to authorize any of the three Selectboard members to sign the orders on weeks with no meeting. So moved.

2. Adjustments to Agenda
 - a. Posting of Agenda – New Business
 - b. Use of Personal Vehicles – New Business
 - c. Resignation from DRB – New Business
 - d. Treasurer – New Business

3. Approve Minutes to the February 19, 2013 meeting – Jack moved and Mike seconded the motion to approve the minutes as written. So moved.

4. Public Concerns
 - a.

5. Water Department
 - a. Bench Sheets – Carol reviewed and signed the monthly bench sheets.
 - b. Other – The Board will work on “User” definitions at the next meeting.

6. Road
 - a. Other – Jack noted that during mud season, the town can’t trash one road to fix another. The roads are being posted from March 1 thru May 1 with it being up to the road foreman’s discretion to allow truck traffic when the roads are frozen.

7. Town Clerk
 - a. Other

8. Old Business
 - a. Generator - Tabled
 - b. NIMS – Discussed requirements
 - c. Heath Field Permit Appeal – Carol moved and Mike seconded the motion to appoint Jack Johnson as the board representative for the appeal process. Carol moved and Jack seconded the motion to enter executive session at 2:15 p.m. to discuss the appeal with legal counsel. So moved. Exited at 4:00 p.m. Mike moved and Carol seconded the motion to hold a public vote to advise the Selectboard of the voters position with regards to use of the Heath Field for highway facilities. So moved.

- d. Flea Market - Tabled
- e. Other – Mike questioned the information in the Land Records with regards to the town garage and The Pines.

9. New Business

- a. Resignation from DRB – Carol moved and Jack seconded the motion to accept Mike Button's immediate resignation from the DRB. So moved
- b. Appointment of Officers – Pending acceptance, Carol moved and Mike seconded the motion to make the following appointments:
 - i. Animal Control Officer – Paula Russell
 - ii. Service Officer – Melissa Lathrop
 - iii. Planning Commission
 - 1. Neil Kennedy
 - 2. Erik Flanders
 - 3. Kate Willard
 - iv. Development Review Board
 - 1. Tracy Simon
 - 2. Deb Melvin
 - 3. Rick Allen
 - 4. Blaine Connor
 - v. CVSWMD Representative
 - 1. Mark Lembke – Regular Representative
 - 2. Steve Gould - Alternate
- c. Posting of Agenda -The Board agreed that the agenda will be posted at the end of the administrator's work week prior to the meeting.
- d. Use of Personal Vehicles – For accounting purposes, any town employee submitting a request for mileage reimbursement must submit a log supporting their request.
- e. Treasurer – Mike recommends adding the list of delinquent tax payers back in the Town Report and that the Selectboard review the bank reconciliations each month. Mike also asked Jane to verify what accounts are using the town federal number.

10. Adjournment – Mike moved and Carol seconded the motion to adjourn at 4:20 p.m. So moved.