

SELECTBOARD MEETING
TUESDAY March 18, 2014 at 6:30 p.m.
Treas/AA Office

Attendance: Carol Olsen	Art Goodrich	Bruce Hook
Mike Kuban	Karen Lathrop	Rick Ackerman
Mike Button	Dave Button	
Jane Cushman	Heidi Allen Goodrich	

1. Adjustments to Agenda
 - a. First Branch Ambulance Board of Directors – New Business
 - b. Executive Session
 - c. Zoning – Old Business

2. Approve Minutes to the February 25 and March 4, 2014 meetings – Button moved and Kuban seconded the motion to approve the minutes to the March 4, 2014 meeting. So moved. Button moved and Carol seconded the motion to approve the minutes to the February 25, 2014 meeting. So moved.

3. Public Concerns
 - a. Marty Gratz has expressed concerns about the snow banks by the tennis court. Rick has already moved some of the snow. Snow plowing and snow removal at other sites were discussed.
 - b. There is concern about overdue water bills. Payments are being made.

4. Water Department
 - a. Formal Policy for Temporary Shut Offs - Tabled
 - b. Set Water/Sewer Rates – Based on 196 users and a budget of \$58,000, Button moved and Kuban seconded the motion to set the water user fee at \$296 per year. Based on a budget of \$115,400 with 242 users, Button moved and Kuban seconded the motion to set the sewer rate at \$477 per year per user. So moved.
 - c. Other

5. Roads
 - a. Rick reported that he is low on sand. He would like to bring in a few loads of fine crushed ledge as well as a stockpile of crushed ledge in anticipation of mud season. Mike is going to check with our attorney to see if this would be in violation of the court agreement before Rick is authorized to haul material on the Heath Field.
 - b. Other –

6. Town Clerk
 - a. Liquor License and Outdoor Consumption Permit – Limit Assets Inc. – After reviewing the reports from Orange County Sheriff’s Department and Department of Liquor Control which reported no issues with Limit Assets Inc., Kuban moved and Button seconded the motion to approve the Liquor License and Outdoor Consumption Permit. So moved.
 - b. Carol and Karen have checked the wiring for the stage lighting and overhead lighting in the Town Hall and feel it is unsafe. They will work on creating an inventory and upgrade of the wiring. It might be good to incorporate this project with the school as they are the ones that use this lighting. Carol will attend a Schoolboard meeting.
 - c. Website – Marty Gratz, Wendy Forbes and Karen are doing a mass telephone training on the town’s website.

7. Old Business
 - a. Generator - Tabled
 - b. Personnel Policy Update - Tabled
 - c. Bonding
 - d. Garage
 - i. Site Plan/Garage Design – Dubois & King had a list of questions for the Selectboard to answer prior to proceeding with designs. The following issues were discussed:
 1. Structure – 70’ x 100’ metal structure with design as already drawn.
 2. Mechanical
 3. Electrical
 4. Site Work – Remove \$15,000 for landscaping and \$13,000 for top soil.
 5. Alternatives – Rather than paving around the entire outside of the building, the board decided to pave only the ends where there are doors. The Board will ask to have a transfer switch installed in anticipation of the installation of a generator at a later date.
 6. Front End Documents – It was agreed that performance and payment bonds will be requested.
 - ii. Point of Contact – Mike Kuban was appointed point of contact for Dubois & King.
 - e. Tap the Valley – Will Gilman is contacting Tap the Valley for clarity of what they want from the town.
 - f. Appointment to DRB – After confirmation from VLCT that there is no statutory requirement for a member of the Planning Commission or the DRB to be a resident of the community, Button moved and Kuban seconded the motion to appoint Blaine Connor to the DRB. So moved.
 - g. Zoning Enforcement – The Board reviewed the status of a zoning enforcement issue.
 - h. Other – Carol clarified the Board’s plans to hold special meetings for work on the town garage. It will be warned as a special meeting with everything else handled during regular meetings.
8. New Business
 - a. Chelsea Funnery Request for reduced rent – Button moved and Kuban seconded the motion to rent the hall to the Funnery for \$45 a day as in the past.
 - b. FBA Board of Director – Kuban moved and Button seconded the motion to appoint Kelly Lyford. So moved. The Board would like dialog with all town committees.
 - c. Executive Session – Button moved and Kuban seconded the motion to enter executive session at 8:35 p.m. to discuss contract agreements. So moved. Button moved and Kuban seconded the motion to adjourn at 8:50 p.m. So moved. The Board authorized Kuban to work with Dubois & King to develop a scope of services to move onto the next step in the garage construction.
9. Adjournment – Button moved and Kuban seconded the motion to adjourn at 8:51 p.m. So moved.