

SELECTBOARD MEETING
January 3, 2012 – 6:00 p.m.
Treas/AA Office

Attendance: Carol Olsen
Jack Johnson
Erik Anderson
Jane Cushman
Warren Lathrop, Lister
Heidi Allen Goodrich
Tom Mullen, Tunbridge Selectboard
Ingrid Van Steamburg, Tunbridge Selectboard
Bob Dunkle, Tunbridge Selectboard
Wendy McCullough, Tunbridge Admin. Asst

1. Adjustments to Agenda
 - a. Listers – Appeal COD – New Business
2. Approve Minutes to the December 20, 2011 meeting – Carol moved and Jack seconded the motion to approve the minutes as written. So moved.
3. Public Concerns
 - a. Carol mentioned that it has come to her attention that people are questioning the handling of Rec Committee money. As per money raised by the Old Home Day committee, all town funds are in control of the Town Treasurer. Erik will talk to John Parker about this.
4. Water Department
 - a. Rate Structure
 - i. Define Single Family Home – Carol moved and Jack seconded the motion to use the generic definition of a Single Family Home as follows: **“a single-family (home, house, or dwelling) means that the building is usually occupied by just one household or family, and consists of just one dwelling unit or suite. Allowances are made for basement suites or mother-in-law suites without changing the description from “single family”. It does exclude, however, any short term accommodation (hotel, motels, inns), large-scale rental accommodation (rooming or boarding houses, apartments), or condominiums.”** So moved. Jane will send this to Ashley to see if it is sufficient.
 - b. Budget - Nolan will be invited to the January 17th meeting to discuss and answer questions about his budget proposal.
 - c. Other – Carol reviewed and signed the bench sheets for the water and sewer.
5. Roads
 - a. Budget – Jack supports presenting the budget as Rick presented with a few minor changes.
 - b. Other
6. Town Clerk
 - a. Budget - Tabled
 - b. Liquor Licenses – Jack moved and Carol seconded the motion to sign the liquor and tobacco licenses for Chelsea House of Pizza and Flander’s Market. So moved.
7. Old Business
 - a. Budget – It has been brought to the Boards attention that the cedar shakes under the roof of the town hall have been wet and are curling forcing the slates to drop. Norm’s Roofing will be in contact with an estimate. Empire Janitorial has agreed not

to charge for time they have already put in the old floor cleaner if the town purchases their new cleaner from them.

- b. Other – DRB is holding a hearing for the Heath Field permit applications on Wednesday, January 11th. Currently, the ZA is waiting for a ruling or recommendations from Rebecca Pfeiffer (ST Floodplain Coordinator)

8. New Business

- a. Tunbridge Selectboard – The Tunbridge Selectboard has had recent concerns brought to them about the First Branch Ambulance and Rescue that they wanted to share with Chelsea as the ambulance service covers both Chelsea and Tunbridge. Jack moved and Carol seconded the motion to enter executive session to discuss personnel issues at 7:35 p.m. So moved. Exited executive session at 8:35 p.m. The Board agreed to try to pull together a meeting on Monday, January 9, 2012 at 7:00 p.m. with First Branch Board of Directors and Tunbridge Selectboard to policies and personnel issues.
- b. Other – Listers – Warren noted that Chelsea's Coefficient of Dispersion (COD) is 21.5% this year. This is over the 20% that triggers the need for a complete reappraisal of the town. There are 2 sales really affecting this and Chelsea's State tax advisor recommends that the town send a letter, by January 15, 2012, explaining the reasons why these sales affected our COD and ask for reconsideration. Jack moved and Carol seconded the motion to send the letter. So moved.

- 9. Adjournment – Carol moved and Erik seconded the motion to adjourn at 9:30 p.m. So moved.