

SELECTBOARD MEETING  
TUESDAY December 17, 2013 at **6:30 p.m.**  
Treas/AA Office

Attendance: Carol Olsen	Dick Rogers	Phillip Mulligan
Mike Button	Betty Rogers	Evan Andrews
Jane Cushman	Heidi Allen Goodrich	Howard Garrow
Karen Lathrop	Rick Ackerman	

1. Adjustments to Agenda
  - a. DRB Meeting – 12/18
  - b. The Pines - Letter
  
2. Approve Minutes to the December 3, 2013 meeting – Mike moved and Carol seconded the motion to approve the minutes as written. So moved.
  
3. Public Concerns
  - a. Tree – A concern has been received that the tree decorated in the North Common has gotten too big to decorate. The Selectboard will visit the site and consider planting a smaller tree which can be decorated.
  
4. Water Department
  - a. Formal Policy for Temporary Shut Offs – Mike suggested some changes to be made to clarify some issues. This will be tabled for action when a full board is present.
  - b. Budget – The proposed budget was reviewed. The meter replacement money will be deposited in the Water Sinking Fund. The Board will review and adopt at a later date.
  - c. Other
  
5. Roads
  - a. Budget – Rick has not started budget
  - b. Other
  
6. Town Clerk
  - a. Other – Karen is researching digitizing hardware and software to include new computers for her and the Listers and networking.
  
7. Old Business
  - a. Generator - Table
  - b. Personnel Policy Update - Table
  - c. Bonding - Table
  - d. Garage
    - i. Site Plan/Garage Design - Evan Andrews, PE for Dubois & King, presented proposed site plans for 25 E. Randolph as well as timeline and scheduling to have information ready for Town Meeting. The Selectboard agreed that site plan C3 was the favored plan. Heat sources, the installation of solar panels, a hoist and a wash bay were some of the topics discussed. Howard Garrow explained where the leach field is and discussed the timeline for funding. Dick and Betty Rogers expressed concern about the following items:
      1. A motorized auger that runs at all odd hours to feed a wood pellet boiler can create an annoyingly high pitch noise.

2. Outdoor cord wood boiler that pollutes the air and smells bad all winter
    3. Yard lights that are too bright or too orange and affect the surrounding neighbors.
    4. Salt run off or used truck oil storage that leaks into the brook next door
    5. The location of the driveway.
  - e. OCSD Contract - Tabled
  - f. Other – The Selectboard acknowledges receipt of a letter from the Pines reporting that they have internally investigated all complaints regarding noise and other nuisances surrounding events held at The Pines and has not confirmed any such problems. They also reported their hours of operation. Carol called the liquor inspector with regards to hours of operation of surrounding bars. Mr. Thibault is on vacation so Carol will follow up later.
8. New Business
- a. Personnel Issue – Executive Session – Tabled until full board is present
  - b. Tokens - Carol moved and Mike seconded the motion to give the tokens as in the past. So moved.
  - c. Other
    - i. Mike discussed an upcoming DRB meeting regarding the jurisdiction of permitting for signage.
    - ii. A letter was read from Charlotte Faccio, Chelsea Public School Nurse requesting more complete sanding of the school parking lot. This issue will be researched and addressed at a later date.
  - d. A special Selectboard Meeting will be held December 30, 2013 at 6:30 for budgeting and Town Report warning work.
9. Adjournment - Carol moved and Mike seconded the motion to adjourn at 9:00 p.m. So moved.