

Selectboard Meeting  
August 30, 2016

Present:

Michael Button, Ruben Hook, Susan Elder, Michael Kuban, Karen Lathrop, Nolan LaFrancis, Linda Kuban, Rick Ackerman ( 7:38)

Meeting was brought to order at 6:33 pm by Michael Button Chair.

1. Additions & Deletions

- Equipment Grant Signatory Authorization
- Health Officer Report

2. Approve Minutes 8.16.2016

Susan Elder moved to approve the minutes of 08.16.2016. Ruben Hook seconded the motion. All were favor, so moved.

3. Health Officer- Linda Kuban reported she registered for a Health Officer Workshop on Sept 10, 2016.

As Health Officer, she is addressing problems at a facility that may need inspection from the State and questioned what has been done in the past. She had concerns about cost to the Town. The Board feels she should take the appropriate steps necessary to ensure the health of the renters in the facility even if it presents a cost to the municipality. Board reviewed the reports that were submitted by her and Nolan LaFrancis gave input on the water report for the facility. No action taken .

4. Highway Department

a. Part-time position update

Susan Elder reports a tentative interview with an applicant on Thursday. Karen Lathrop reported there is a second applicant to interview who has finished working for the Town of Washington. Susan Elder to contact Rick Ackerman to schedule times that are convenient to everyone. No action taken.

4. Water/Wastewater Department

a. Ordinance revision for shut offs/Return to service and applicable fees

Susan Elder reported the history of the water/wastewater policy. She reports there has been a problem with consistency in what has been done in the past as it relates to shut offs/ Return to service and fees that are charged. Nolan LaFrancis explained that some people only leave for a couple of weeks while others are gone for the winter. Nolan explained how he proceeds for both scenarios. Susan Elder reported the ordinance has not been revisited since 2005 and the Board needs to revise it later this fall. She will call around to Town's with around the same population to see how they deal with shut offs/ and return to service fees. The Board discussed how Nolan LaFrancis tracks water issues. Nolan L. also reported he has signed Kent Gilman up for a water exam prep course and Kent will be taking the Wastewater exam. There were no prep classes for it but Wayne Graham from the Rural Water Association will try to come down and work one on one with Kent Gilman. No action taken.

5. Set hearing date for public review of Bridge Alternatives  
TRORC sent e-mail requesting a date and time for public review of Bridge Alternatives. The State of Vermont had a grant which TRORC administered for abatement possibilities on bridges. This pertains to Bridge 10, the Box Culvert on Vermont RT 110, The bridge by the court house and the Maple Avenue bridge. Mike Kuban moved to set the hearing for September 22, 2016 at 7 pm at the Chelsea Town Hall. Susan Elder seconded the motion. All were in favor so move.
  
6. Set Selectboard Hearing Date for Zoning By Law  
Selectboard reviewed statute and tasked the Town Admin contact Chris Sargent for more information on legal notices. Mike Kuban moved to set the Selectboard hearing on the Zoning By Laws on October 11, 2016 at 7 pm at the Chelsea Town Hall. Susan Elder seconded the motion. All were in favor, so moved.
  
7. Transfer Station
  - a. Maintenance  
Town Admin reported maintenance needs at the Transfer Station and stated fees had not been addressed in some time. Board would like more information on costs of furnace, eyewash station, tarps as well as costs for a smaller building that may be movable. Board would like to see Transfer Station –fee increase on the next agenda. No action taken.
  
8. VLCT Town Fair Authorized Delegate  
Board noted as Joan Goodrich is registered to attend she should be the delegate. Mike Kuban moved Joan Goodrich be appointed as the Town’s Authorized Delegate to the Annual VLCT Meeting. Ruben Hook seconded the motion. All were in favor, so moved.
  
9. Town Commons-Trees  
Susan Elder noted there are 4 dead trees on the North Common and 2 on the South Common along with some unsightly stumps. She would like to have Pete Amber look at them and price taking them down. It was noted there is no budget for this but in the future, the Town should have a line item for it. Town Admin to contact Pete and include it as an agenda item for the next meeting. No action taken
  
10. Town Admin Report
  - a. Equipment Grant  
Town Admin noted the equipment grant is due on August 31, 2016 and the Board needs to authorize her to be a signatory on the application. The Town has not applied for awhile, but Rick Ackerman and Nolan LaFrancis have safety items they could be reimbursed for. Mike Kuban moved Karen Lathrop be authorized to sign the 2016 Equipment Grant Application. Ruben Hook seconded the motion. All were favor, so moved.
  - b. Moxley Bridge Update  
Town Admin reported the Town application to DRB has been submitted and the in-stream permit to Pat Ross has been sent in. Town Admin reported that in a phone conversation, Mr. Ross does not feel the Town would need a wetlands permit, provided they rope off the entire area that could be considered a wetland and they staged the work from the road and used the existing ford to move equipment to the gravel road across the river.
  - c. Town Hall

Karen Lathrop noted a hall renter stated the dressing room on the right side of the stage had a very wet rug which they hauled out to dry. She will keep an eye on this to see if there is a problem when it storms.

d. Wastewater Treatment Plant

Town Admin noted DEC sent a letter stating all monitoring for the Wastewater Plant will have to be Sent electronically starting December of 2016, which might mean setting up internet at the plant and investing in a computer for the Wastewater Facility. Will keep the Board informed as more information is sent from DEC.

11. Approve Orders

Board reviewed orders. Karen reported Joan Goodrich had contacted Dubois and King about the billing and it was good to be paid. Board wanted to see the e-mail before signing off on the order. Susan Elder moved to approve the orders with the exception of the Dubois and King invoice. Ruben seconded the motion. All were in favor so move.

12. Adjournment

Mike Kuban moved to adjourn at 8:10 pm. Susan Elder seconded the motion. All were in favor, so moved.