

## Selectboard Meeting Minutes -Approved

5.31.2016

Present:

Susan Elder      Mike Button      Ruben Hook      Joan Goodrich      Mike Kuban      Karen Lathrop  
Will Gilman      Tim Carter      Mitch Taylor      Tim McCormick      Robert Button

Chair, Michael Button brought the meeting to order at 6:30 pm.

### Additions or Deletions to the Agenda

- Correspondence under Water/Wastewater

### Approve Minutes

Joan G. moved to approve the May 17, 2016 regular meeting minutes with Susan E. seconding the motion. All were in favor, so moved. Joan G moved to approve the May 24, 2016 Special Meeting minutes with the amendment of the 8.5% added into the compensation section of the minutes and trees being planted prior to quarry closure with Ruben H. seconding the motion. All were in favor so moved.

### Public Concerns

- a. Emily Newman- Town Report- Tabled

### Roberts-Gould Field

- a. Will Gilman
  1. Requested permission to erect a flag pole in left center field on the Roberts- Gould Field. Flag pole to be 24 ft high. Susan E moved to approve a flagpole be erected at the Roberts-Gould Athletic Field in the indicated area with Ruben H seconding the motion. All were favor, so moved.
  2. Requested use of some of the funds in the Old Home Days Fund for the upcoming celebration in July to be expended for expenses for the celebration. Ladies Guild to cook for the celebration. Board tabled the request to the next meeting in order to research whether the funds can be accessed for this request.
- b. DRB Application for greenhouse – Roberts- Gould Athletic Field
  1. Erik Anderson- submitted the application on behalf of School but the Town owns the property. Susan E. was at the meeting and was an interested party for the Board and saw no problem. Board concerns about whether it is permitted correctly and if it is a valid permit. Board discussion on what the deed for the property states for usage by the School. Board tabled until next meeting following research on the subject.

### Website

Karen reported Rachel S had asked for Board input on her suggestions for the website. Joan G. looked at both websites. She found it easier to use Weebly than Wordpress though Wordpress offers some more flexibility. Pricing on both is about the same which is about \$200 a year. Other Board members have yet to check out the sites. Sue E. wanted to know if most Towns use Gov Office. Karen L. stated most of them do. Board discussed having both up while building one. Karen L had questions about moving data from the present site to a new one. Karen L. to

contact Rachel Sauerwein and meet with her about the websites and come back to the Board.  
Tabled to a future meeting.

### **Transfer Station**

a. Bid Opening hauling services

Board opened bids. Mitch Taylor from Casella was present. Board noted no container rental fees except for OCC container for the Myers Bid. Rental Fees for all containers on Casella bid. When questioned by Casella representative about service, Mike B., Chair stated it was not a service issue, but a cost issue that led to a change when the Town moved over to Myers Waste & Recycling Service Corp. Board wants a comparison study for the next meeting and tabled a decision until the next meeting

### **Act 250- Allen/McCullough Crushing Inc – Quarry**

Joan G. reported to the Board, she had sent an e-mail to Fred McCullough with the changes the Board requested to the Memo previously sent to the Board. Changes being trees planted this season and the dollar amount discount changed to a percentage(8.5%) to account for inflation. Mr. McCullough was agreeable to those terms and she would draft a letter on behalf of the Board to the Act 250 Board stating the changes resulting from the May 24,2016 Special Selectboard Meeting.

### **Highway Department**

a. Personnel

Board discussion on whether the Highway Department needs a part-time year round worker or a seasonal one for winter. Karen L. reports she spoke with Rick A. and he had not mentioned which one he wanted. Mike K requested to know what was budgeted for the position. . Mike B. stated the Board had budgeted a½ time position for the year. Susan Elder moved to place an ad in the paper, for part-time seasonal employee for the winter. Motion not seconded motion failed. Mike K. would like to see a part-time year round employee. Joan G. agreed with him. Mike B. requested Karen L. find clarification from Rick on what the Town Highway needs for personnel are and report back to the Board at the next meeting. Tabled until next meeting.

### **Water/Wastewater Department**

a. Correspondence from ANR on Draft Discharge Permit received on May 31, 2016. Karen L. stated she contacted Nolan LaFrancis of the correspondence. The Board tasked Karen L. to meet with Nolan L. and receive comments and report back to the Board at the next regular meeting. Tabled to next meeting.

### **Town Clerk**

a. Hall Lighting/Sound

Sue Elder requested it be tabled to next meeting..

b. Chelsea Funnery Request

Karen L. reported historically the Board has granted a reduction in rate for the past three years so the Chelsea Funnery could give tuition grants to families. Karen L. did not have costs to join Funnery Camp with her. Susan E moved to give the Chelsea Funnery a reduction in rental rate from \$60.00 to \$ 45 .00 daily with Joan Goodrich seconding the motion. All were in favor, so moved.

c. Personnel- Custodial

Karen L. reported she had posted the ad in the Herald for two weeks and posted it around Town and has only received one application, probably due to lack of hours for the position. Joan G. offered to look at the application. Tabled to next meeting.

**Zoning- Button Property –Executive Session**

Mike Buttton stated he would recuse himself as he is related to Mr. Button, but offered Mr. Button a chance to address the Board before the Board entered into executive session. Mr. Button maintained he is running a commercial business on a commercial property. Mike K. moved it would be prejudicial to the Town to discuss legal correspondence in open meeting with Ruben H. seconding the motion. All were in favor, of the motion. Ruben H. moved to enter executive session at 7:35 pm to review legal correspondence with Joan Goodrich seconding the motion. All were in favor, so moved.

Joan G. moved to exit executive session at 8:10 with Mike K. seconding the motion.

The Board disclosed it reviewed legal correspondence and tasked the Town Administrator to contact legal council with adjustments to the letter and have it sent out.

**Bond Documentation**

Board reviewed the Bond Documentation.

Joan G. moved to adopt the resolution and certificate to submit for bond for new Town Garage with Mike K. seconding the motion. All were in favor so moved.

Joan G. moved to approve the loan agreement, a general obligation tax between the Municipal Bond Bank and the Town of Chelsea with the principal amount of 999,000 with Mike K. seconding the motion. All were in favor, so moved.

Ruben H. moved to approve the Tax Certificate for the Bond with Mike K. seconding the motion. All were in favor so moved.

Joan G. moved to adopt the General Obligation Bond between the Town of Chelsea and the Municipal Bond Bank with Mike K. seconding the motion. All were in favor, so moved.

Mike K. moved to approve the Certificate of Registration with Ruben H. seconding the motion. All were in favor so moved.

Mike K. moved to accept the IRC Section 148 and 265 Certification and form 3083G form with Ruben Hook seconding the motion. All were in favor, so moved.

**Approve orders**

Board reviewed orders. Mike K. moved to approve orders with Joan G. seconding the motion. All were in favor, so moved.

**Adjourn**

Mike K. moved to adjourn with Ruben H. seconding the motion. All were in favor, so moved. Meeting adjourned at 8:37 pm.

Respectfully submitted,  
Karen Lathrop  
Town Administrator