

Selectboard Meeting Minutes (Draft)
11.16.2015

Attendees:

Carol Olsen	Joan Goodrich	Susan Elder	Michael Button
Karen Lathrop	Rick Ackerman	David Bradshaw	Tom Mullen
Doug Hayward	Tim McCormick		

Additions & Deletions

- Add Proposed Change Orders – Town Garage
- Sons of Union Veterans – Town Admin
- Myers Correspondence – Transfer Station
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Carol Olsen stated we would move agenda items as needed starting with Town Garage.

Town Garage

a. Tentative Punch List

Dave Bradshaw went over punch list with Board. Major items listed.

- Roof finished.
- Floor still has issues –neutralizer left spotting – some need to be ground out.
- Phone lines not in yet.
- Well test still needs to be completed.

Joan Goodrich gave update on Fairpoint. Lines should be working and in. Mike Button wanted to know completion date. Joan Goodrich said it was extended three weeks. Karen L. to check on it.

b. Above Ground Tank Permit

Karen L. stated permit is in and now waiting for Rick A. , Art G. and Dave B. & Rick Allen to get together on building forms for pad and electricity for pump. **No action taken.**

c. Proposed Change Orders

- #19 – Bollards - \$500 credit
- #20 – Gutters - \$384.00 credit
- #21 – Salt Inhibiting Sealer -\$600.00 in costs
- #22 – Manosh Well Costs - \$2945.23 in costs

Board questioned Dave B. on PCO #22 as to what are true costs were in his opinion. Dave B. questioned mudding and grouting and added labor for increased wire size.

Joan Goodrich moved to accept PCO # 19-20-21 with Susan Elder seconding the motion. All were in favor so moved.

Town Plan

Board reviewed the concerns of people at the hearing. **Joan Goodrich moved to adopt the Chelsea Town Plan as amended on September 10, 2015, with maps inclusive, which were originally adopted on September 26, 2014. Town Plan and maps to be updated by Two Rivers Ottawaquechee Regional Commission to reflect current adoption date. Susan Elder seconded the motion. Three ayes and one nay. The motion passed.**

Tom Mullen questioned what happened next. Karen L. stated it would be sent to TRORC and State. A copy would be e-mailed to him.

Zoning Administrator

Tim McCormick introduced himself to the Board and there was a discussion about document security, hours and flexibility and the IT needs of the ZA. **No action taken.**

Town Administrator

a. Hall Roofing

The Board reviewed proposals by two companies for replacing slate on the Hall Roof to prevent leakage to the Hall. Mr. Boardman came and gave a comprehensive review of the Hall Roof needs. The Board went over his contract and he agreed to two amendments to be written in to the contract if the Board so decided to choose his companies service. First amendment to time of performance- add 30 days in case of inclement weather, second amendment to Disputes to work towards agreement then to mediation.

Mike Button move to enter executive session for contract review at 8:28 PM with Joan Goodrich seconding the motion. All were in favor, so moved.

Mike Button moved to exit executive session for contract review at 8:37 PM with Susan Elder seconding the motion. All were in favor, so moved.

Mike Button moved to sign a contract presented by Doug Hayward with amendments as agreed upon by both parties. Joan Goodrich seconded the motion. All were in favor so moved.

b. Roberts-Gould Athletic Field

Karen L. updated the Board – gravel paths have not been created yet. Liability issues with barbecue stands were brought to Will's attention. School would be mowing the area and some more trees to be taken out in the middle. Score Board would be placed higher up the hill from where it now is. Board tasked Karen L. to speak with Will G. and ensure he is communicating with the Cemetery Commissioners on any gravel path near the cemetery. Board will revisit in the spring.

c. Fed Surplus Contract – Tabled

Highway Department

a. Moxley Bridge

Rick had not received a copy of suggestions put forth by VTrans. Karen L. to supply him with a copy. Board would like Karen L. to invite them to a meeting before going forward. **No action taken.**

Water/Sewer Department

a. Tank Cleaning Contract

Karen L. stated contract was discussed at prior meeting but no motion to sign it was in place. Board reviewed the contract. **Joan Goodrich moved to go with Liquid Engineering Corporation for the water tank cleaning in the amount of \$3,095.00 with Mike Button seconding the motion. All were in favor, so moved.**

Transfer Station

a. Monthly Update

Karen L. passed out the monthly update for Carl Hubble. She reported to the Board that clean-up for the winter is ongoing. She stated Carl asked for signage for cardboard and tv's. **No action taken.**

b. Myers Correspondence

Carol Olsen shared correspondence from Myers Company stating recycling is not happening and surcharges will be applied. Carol Olsen stated education will take time. Board tasked Karen L. to send a mass mailing to everyone and to have a piece to go into the Town Report. **No action taken**

Approve Minutes

Mike Button moved to approve minutes of 11/3/15 as written with Joan Goodrich seconding the motion. All were in favor, so moved.

Susan Elder moved to approve minutes of 10/20/15 as written with Joan Goodrich seconding the motion. All were in favor, so moved.

Approve Orders

Joan Goodrich moved to approve orders with changing Norm's Roofing to Doug Hayward, Master Slater for the roofing contract seconded by Susan Elder. All were in favor, so moved.

Adjournment

Joan Goodrich moved to adjourn at 8:55 PM seconded by Susan Elder. All were in favor, so moved.