

Selectboard meeting  
January 6, 2015

Attendees:

Carol Olsen                      Mike Button                      Mike Kuban                      Karen Lathrop  
Rick Ackerman

The meeting started at 6:32.

**Adjustments to Agenda:**

Additions and deletions were discussed. Karen Lathrop requested additions of the annual line of credit, the contract with Orange County Sherriff Department, personnel concerns, the annual Highway Mileage certificate, and FEMA correspondence. These items were added to the agenda.

**Approval of Minutes:**

Approval of the minutes was tabled. Two items on the minutes were noted, the zoning correspondence would be hand delivered and Carl Hubbell's request for an addition to the agenda should be listed.

**Orange County Sherriff Department Contract:**

Carol Olsen discussed a comparison between the 2014 and 2015 contracts. Carol Olsen noted a couple items she would like further clarification on before signing. The item was tabled pending further information from Orange County Sherriff Department.

**Highway Mileage Certificate:**

The Selectboard and road foreman reviewed the mileage certificate received from the State. Rick Ackerman confirmed the certificate to be accurate as there have been no changes since the last certification. Mike Button made a motion to approve the mileage certificate and remit to the State. Mike Kuban seconded the motion. All were in favour and the motion passed. The Selectboard signed the certificate.

**FEMA Correspondence:**

Karen Lathrop and Rick Ackerman informed the Selectboard of recent communications with the State FEMA representatives and activities as a result. FEMA is gathering information in case a disaster is declared due to the storm in December. The Town has been compiling documentation to present to FEMA for potential reimbursement, an expected visit is scheduled for January 7. No action necessary at this time.

**Garage Project:**

The contract award was approved at the prior meeting. Carol Olsen signed the "notice of award" that would be sent to Dubois & King and RUGGCO, formal contract to follow.

**Line of Credit:**

The Selectboard reviewed the promissory note agreement with Mascoma Bank. Mike Button made a motion to approve agreement with Mascoma Bank. Mike Kuban seconded the motion. All were in favour and the motion passed. The Selectboard signed the promissory note and will provide to Jane Cushman, treasurer.

Selectboard at this time.

**Draft of Warning and 2015 Budget:**

The Selectboard reviewed its proposed budget and warning. Minor adjustments to amounts were made versus the prior week's review. Mike Button presented a new format that he believes is more transparent

and would tie to a proposed change to the article on the warning. After discussing the benefits and detriments of this change, the Selectboard agreed to a format change on both the budget and the wording of the article.

The review noted that total proposed spending by the General/Highway Fund will be very close to prior year with a major factor on the tax rate being the amount of surplus being carried forward.

It was also debated about whether the Town should continue to have separate articles for various appropriations as was done in the past or to include all as one article and encourage floor amendments if the voters deemed appropriate. It was deemed more transparent to include all appropriations in a single article and the Selectboard agreed to post the annual meeting warning in this manner.

**Personnel Concerns:**

Mike Button made a motion at 8:35 to enter executive session to review employee performance and concerns. Mike Kuban seconded the motion. All were favour and the motion passed.

Mike Button made a motion at 8:50 to exit executive session to review employee performance and concerns. Mike Kuban seconded the motion. All were favour and the motion passed. There was no action to take in regards to this executive session.

**Adjournment:**

Mike Button made a motion to adjourn at 8:51. Mike Kuban seconded the motion. All were in favour and the motion passed.