

Selectboard Meeting-Draft

1.19.16

Attendees:

Carol Olsen	Joan Goodrich	Ruben Hook	Susan Elder
Karen Lathrop	Rick Ackerman	Nolan LaFrancis	Jane Cushman
Mechelle Thomas			

The meeting was brought to order at 6:31 p.m. by Carol Olsen, Chair. Mechelle Thomas introduced herself as the new Herald Correspondent.

Additions & Deletions

Chelsea Flea Market Request use of commons
Line of Credit
Transfer Station
Newspaper Ads

Approve Minutes

Susan Elder moved to approve January 5, 2016 meeting minutes with Joan Goodrich seconding the motion. All were in favor, so moved.

Personnel

Joan Goodrich moved to enter executive session for personnel at 6:35 p.m. seconded by Ruben Hook. All were favor, so moved.

Joan Goodrich moved to exit executive session at 7:06 p.m. seconded by Susan Elder. All were in favor, so moved.

Joan moved to terminate an employee effective immediately with a letter to be sent by Karen Lathrop seconded by Ruben Hook. All were in favor, so moved.

The Board disclosed the previous full time position to change to one part-time position with potential to full time for Water/Wastewater and one position for Highway on an "as needed" basis for winter. The Board to review personnel requirements for the Highway Dept. at a later date. Rick Ackerman directed to look for a replacement for Highway Dept. and Town Administrator to place ads as needed for the Water/Wastewater position.

Carol Olsen disclosed she will be resigning her post after Town Meeting as she will be moving out of state for employment reasons. The Board thanked Carol Olsen for her hard work and her willingness to stay on the Board until Town Meeting.

Annual Warning & Budget

Budget

Board reviewed highway budget. Board discussion on payroll and salt shed costs. Board revisions to highway payroll, and salt shed. Ruben Hook moved to approve the budget as revised for a total of \$1,239,075.00 with Joan Goodrich seconding the motion. All were in favor, so moved.

Warning

Board reviewed Warning. Board revised Warning to include articles for election of Town Clerk, Treasurer and an anticipated Select Board position. Board discussed the effectiveness of a five person Board versus a three person Board. Overall, the Board agrees, the five member Board has worked out well.

Board deleted article 7. Board added an article for a resolution stating more local input should be considered by the Public Service Board while fact finding for Certificates of Public Good related to siting of renewable energy projects. Joan Goodrich moved to adopt the Town of Chelsea Annual Warning as revised with Susan Elder seconding the motion. All were in favor, so moved.

Town Meeting Moderator

Joan Goodrich reported Dickson Corbett's interest in running for Moderator and Susan Elder stated there is another person interested, no name mentioned. Town Clerk reported the VLCT opinion on procedures for opening the Annual Meeting when the previous Moderator cannot open the meeting. Selectboard to open meeting then elect a Moderator.

Town Health Officer

Karen Lathrop reported to the Board that Rebecca Savidge will be resigning her position of Health Officer as of May as she is due to have a baby. The Board asked Mechelle Thomas, the new Herald Correspondent to include in her article on the meeting the many positions the Board is trying to fill.

Highway Department

a. Adoption and Certification of State road and Bridge Standards

The Board reviewed the document. Carol explained to newer Board Members it is a document they adopt annually in order to receive grant funding. There are certain standards that must be maintained for road and bridges. Susan Elder questioned Rick A. to whether the Road Crew were meeting the 6 hours of training. Susan stated training needs to be documented. Ruben Hook questioned if there was a recertification on flagging this year. Rick A. to contact VLCT to see if a training will be offered. Joan moved to adopt the certification of state road and bridge standards with Susan Elder seconding the motion. All were in favor, so moved.

b. Moxley Bridge Update

Ruben Hook and Susan Elder reported to the Board on their meeting with Judith Erlich, State Historic Preservation, John Weaver and Mark Sargent, State Engineers on 1.18.16. Board discussed the proposed revision the State sent to the Town. Susan Elder reported contacting Judith E. about funding for the project if the Board rejected the revision proposal. Judith E. said the original application would not meet historic preservation standards and would not merit a grant. Joan moved to accept the Moxley Bridge Revision from the State with the changes discussed at the meeting with Susan Elder seconding the motion. Three ayes and one nay. Motion carried.

c. 2016 Certificate of Highway Mileage

Board reviewed the Certificate of Highway Mileage. Rick Ackerman reviewed the certificate and stated there were no changes. Joan Goodrich questioned whether the new legislation on storm water mitigation would affect the Town and require them to change their highway mileage as it pertains to class four roads. Jane Cushman stated any change to highway mileage is a lengthy process with hearings. Rick Ackerman reported there will be a Road Foreman meeting at the Town Garage February 3rd at 9:30-11:00 on the Storm Water Legislation with Rita Seto from TRORC attending. He invited the Board to come. Joan Goodrich moved to adopt Certificate of Highway Mileage with Susan Elder seconding the motion. All were in favor, so moved.

TRORC Chelsea Flood Study Project Update

Susan Elder, Town Representative to the Advisory Committee gave a brief report on the Flood Study Project. There were five proposals read and rated, followed by a telephone conference of the Advisory Committee. The project was awarded to Dubois & King. A kickoff meeting on Wednesday, February 3rd with Pete Fellows, TRORC, the advisory committee and Dubois & King, Engineer at place to be announced.

Line of Credit

Jane Cushman, Treasurer, presented the Line of Credit from Mascoma Savings Bank, for the Board to sign. The Board reviewed the LOC. Ruben Hook moved to sign the Line of Credit for \$400,000.00 with 2.050% interest with Susan Elder seconding the motion. All were in favor so moved.

Chelsea Flea Market Request

Chelsea Flea Market Committee requested the use of the North and South Commons, July 8th and 9th. Joan Goodrich moved to grant the Chelsea Flea Market Committee the use of the North and South commons on July 8th & 9th of July, the Flea Market Committee to work out a schedule with the Farmer's Market as they have in the past. Susan seconded the motion. All were in favor, so moved.

Transfer Station

Town Administrator reported Dennis Boardman would work Transfer Station next weekend. Town Admin also reported help wanted advertisements have been placed in two papers. Town Administrator directed to contact Mr. Boardman about working as needed until a replacement for Mr. Hubbell is hired. Joan Goodrich to contact Snook Downing for any interest in the position. Board reviewed updated job descriptions. Susan Elder moved to approve the job description for transfer station employee as revised and submitted with Ruben Hook seconding the motion. All were in favor, so moved.

Adjournment

Joan Goodrich moved to adjourn at 9:10 pm, seconded by Susan Elder. All were in favor, so moved.