

SELECTBOARD MEETING
December 1, 2009 – 6:00 p.m.
Treas/AA Office

Attendance: Ruben Hook, Erik Anderson, Ken Colby, Jane Cushman, Steve Gould, Rick Ackerman and Cornelia (CJ) Cesari

1. Adjustments to Agenda
 - a. Treas Office Lease – Old Business (Budget)
 - b. Landfill Engineering Proposals – Old Business (Budget)
 - c. CVHS Contract – Old Business (Budget)
 - d. Insulation Contract – Old Business (Energy Committee)
2. Minutes to November 17, 2009 Meetings – Ken moved and all approved to accept the minutes as written. So moved.
3. Public Concerns - None
4. Water/Sewer
 - a. Brookhaven Well – ARRA Loan – Ruben moved and Erik seconded the motion to adopt the resolution of the Vermont Municipal Bond Bank and signed documents entering into a loan agreement for \$362,200 for the construction of the Brookhaven Pump house and connection of the Brookhaven Well to the main water line. The interest rate for this loan is 1% per annum together with an administrative fee of 2%. The first payment of \$10,468.58 is due December 1, 2011 and each year on December 1 until the loan is paid in full in December of 2030. So moved.
 - b. Amend Mascoma LOC to \$275,000 – Due to the slow turn around in ARRA funding, Erik moved and Ruben seconded the motion to amend the loan amount from \$200,000 to \$275,000 from Mascoma Bank to enable payment of incoming invoices. The same terms apply. So moved.
 - c. Brook Field Annual Contract – The annual contract for maintenance of the generator at the WWTP was signed.
 - d. Budget – Board will take Nolan's proposed budget to review for the next meeting.
 - e. Other - Ken reviewed and signed monthly bench sheets for the water and sewer department.
5. Roads
 - a. Truck - Following a 2 hour discussion regarding the purchase of a new truck, the board decided to table their decision until the next meeting.
 - b. Access Permit – Ken moved and all agreed to sign the access permit for Guy Flatley. This access is on the west side of Pent Rd (TH #33) 35' downhill from the existing driveway. So moved.
 - c. Other – Sidewalks – The board is going to check with Dick Adams to see if the snowblower at the transfer station could be used to clear sidewalks. The road crew has been keeping the plowing and shoveling done at the transfer station so the snowblower has not been used.
6. Old Business
 - a. Zoning – The board signed the letter appointing Preston Bristow as Zoning Administrator for a 3 - year term. The Selectboard, DRB and Preston will meet to review expectations of the ZA. The board discussed the possibility of

- increasing the costs of permits to help cover the costs of the ZA.
 - b. Ancient Roads – Ken will contact John Dutton re: the status of his ancient road work in Chelsea.
 - c. CVSWMD – Steve Gould reported that CVSWMD would probably make a decision re: direction the district is taking to address their financial issues tomorrow night.
 - d. Transfer Station – Ken moved and all approved to increase trash disposal to \$3.50 per bag, effective January 1, 2010. So moved. Alternative methods to pay for trash disposal were discussed.
 - e. Energy Committee – The board endorsed the energy committee’s application for a Two Rivers-Ottaquechee grant to enable more weatherization work to be done at the Town Hall. This would require a 10% match. Erik was authorized to sign the application on behalf of the Selectboard. The board reviewed and signed the insulation contract with Northeast Foam but had questions so it will not be returned until questions are addressed.
 - f. Budget – In preparation for the 2010 budget, the following contracts were reviewed and/or signed:
 - 1. Treasurer’s Office – Signed a lease for January 1, 2010 – December 31, 2010 with a monthly rent of \$330. This amount is unchanged from 2009.
 - 2. Landfill Engineering Proposals – Tabled until next meeting
 - 3. Central Vermont Humane Society – Signed a contract for \$500. This is down from \$750 for 2009 based on the number of animals taken in.
7. New Business
- a. 2010 Insurance Rates – Reviewed rates and were pleased to see only a slight increase over 2009 rates.
8. Adjournment - Ruben moved and Erik seconded the motion to adjourn at 9:00 p.m. So moved.