

SELECTBOARD MEETING  
August 16, 2005 – 6:00 p.m.  
Treas/AA Office

|                         |                |               |
|-------------------------|----------------|---------------|
| Attendance: Dick Rogers | Dave Bradshaw  | Neal Fox      |
| Carol Olsen             | Michael Binder | Jim Veneziano |
| Andy Pomerantz          | Brian Sanborn  | Jason Hook    |
| Jane Cushman            | Howard Garrow  | Tuffy Doyle   |
| Jay Keller              |                |               |

1. Adjustments to the Agenda
  - a. Uncommitted Reserve Hydraulic Capacity – Sewer/Water
  - b. Driveway Access Permit – Roads
  - c. Revolving Loan Fund Application – New Business
  
2. Dick moved and Carol seconded the motion to approve the minutes to the August 2, 2005 meeting as written. So moved.
  
3. Water/Sewer
  - a. WWTF Upgrade – Dick moved and Carol seconded the motion to proceed with the bidding process for the upgrade and ask Otter Creek Engineering to furnish a cost comparison between the original estimated amount of \$220,000 and the new amount of \$420,000. So moved
  - b. Brookhaven Well – The Board read Scott Stewart's letter authorizing the town to proceed with the Brookhaven Well long term testing.
  - c. Uncommitted Reserve Hydraulic Capacity and Commitments – Dick moved and Carol seconded the motion to table until Sept. 6 meeting. So moved.
  
4. Roads
  - a. Culvert Inventory – A letter asking Two Rivers-Ottawaquechee Regional Planning Comm. to place Chelsea on a list to have a culvert inventory done was signed. This inventory is done on a first come first serve basis with TRORC underwriting all costs and will likely be done in the spring of 2006.
  - b. Sidewalk in front of old grange building – Dick will continue to work on this project.
  - c. Trees by Tennis Court – Dick will work with the road crew to get these trees down.
  - d. Access Permit – The access permit for Carolyn & Stephen Mesh on Brook Road was not signed. There is no need for a permit at that location.
  
5. Public Comments – None

6. Old Business

- a. Zoning and Solid Waste Issues
  1. Discard Study – Dick moved and Carol seconded the motion to participate in the CVSWMD's Discard Study. They will sort through town office trash to help determine the waste stream in Chelsea and determine ways for the town to save money with trash disposal. So moved.
  2. EOS Project – Carol is going to visit with Todd Deuso re: options to keep our transfer station. The engineering analysis of the Chelsea and Tunbridge transfer stations has been completed but there has been no report.
  3. List of sites with potential solid waste issues – Ed Kuban – Not present
- b. Board Membership – Two Rivers-Ottawaquechee Regional Planning Commission – Michael Binder expressed interest in representing the town on this board. He was advised to contact TRORC to see what is involved and report back to Andy. There is a second interested person. The Board will consider appointing both with the anticipation that one of them will attend each meeting.
- c. Board Membership – Green Mountain Economic Development Corp – Neal Fox, executive director of GMEDC attended the meeting to explain what GMEDC could offer Chelsea if they rejoined. Jim acknowledged that the Business Development Committee resulting from the VCRD is pushing for representation at GMEDC. Dick moved and Carol seconded the motion to accept Neal's offer to have Chelsea re-join and pay dues in the amount of \$200 for the remainder of 2005. The Board will revisit this issue at budget time. So moved. Jim volunteered to represent Chelsea until the Business Development Committee can democratically elect a representative. Carol will set up a time with Chris Strecker discuss RLF application processes.
- d. VCRD – Jay reviewed The Municipal Planning Grant with the Board. It will be discussed at the 9/6 meeting. The steering committee chairs are interested in compiling an email address list. They are also checking on a place to store all VCRD minutes. Andy will check into this.
- e. Heating Fuel Prices – Oil will be purchased from Bradford Oil for \$2.129 per gallon.
- f. Mercury Switch Removal – After reviewing the manual, Dick Adams is willing to do the switch removal. He would like CVSWMD to come to do training with him. Andy signed the document acknowledging that Chelsea would be responsible for mercury switch removal.
- g. Zoning Bylaw Changes – Jay outline the necessary technical bylaw changes that would keep the town in compliance with the state statutes. Administrative procedures, affordable housing and accessory housing and childcare facilities were issues addressed in the changes. The Selectboard will hold a public hearing at 6:00 p.m. on September 6, 2005 at the Treasurer/AA Office to receive comments on these changes.
- h. Howard Garrow attended the meeting to discuss acquisition of the 1/8 acre of town owned land on the East Randolph Road. The Listers

valued the property at \$0 to the town but thought that it might increase the value of Howard's land. At the Lister's suggestion, Dick moved and Carol seconded the motion to sell Howard the land for \$1 with him being responsible for all legal costs. So moved.

- i. RLF – Dick moved and Carol seconded the motion to enter executive session at 8:45 p.m. to discuss a RLF application. So moved exited at 9:05 p.m.
7. New Business
    - a. Farmer's Market – Brian Sanborn, representing the governing board of the Farmer's Market, asked permission to have vendors drive onto the common to load and unload their goods. The vehicles would be parked off the common during the Market. Dick moved and Carol seconded the motion to approve this request for the remainder of this season and revisit the request in the spring. So moved.
    - b. Revolving Loan Fund Application – Dick moved and Carol seconded the motion to enter executive session at 7:50 p.m. to discuss a RLF application. So moved. Exited executive session at 8:07 p.m. The Board advised the applicant to work on a business plan and return to the 9/6 meeting at 7:00 p.m.
  8. Other Information
    - a. Tuffy Doyle showed the Board a granite bench that was donated by the Sons of Union Veterans Ladies Auxiliary. The Board walked to the North Common and discussed a possible location for the bench. Dick will work with Tuffy to determine where to place the bench.
  9. Correspondence
    - a. Letter from Otterman and Allen re: WEC lawsuit
  10. Next Meeting Agenda Items
    - a. 6:00 p.m. – Zoning Bylaw Hearing
    - b. Cooperative Enhancement Agreement for Pedestrian Path
    - c. Municipal Planning Grant
    - d. Sidewalk in front of old grange building
    - e. Trees by Tennis Court
    - f. WWTP Upgrade
    - g. Brookhaven Well
    - h. Uncommitted Reserve Hydraulic Capacity & Commitments
    - i. Zoning & Solid Waste Issues
    - j. Revolving Loan Fund Application (executive session)
    - k. TRORC Board Membership
    - l. VCRD – minute storage and email address list
  11. Carol moved and Dick seconded the motion to adjourn at 9:10 p.m. So moved.
  12. ADDENDUM – After adjournment, the Board agreed to sign a letter to ANR that acknowledge sufficient capacity to continue allocating 1,110 gpd of water

to 3 North Common, Chelsea and 690 gpd of sewage removal from the same location.

13. Action Items

- a. Sidewalk in front of old grange building – Dick will continue to work on this project. FOLLOWUP – 9/6
- b. Trees by Tennis Court – Dick will work with the road crew to get these cut. FOLLOW UP 9/6
- c. Solid Waste Issues – Carol will visit with Todd Deuso – FOLLOW UP 9/6
- d. TRORC Board Membership – Michael Binder will get back to Andy re: representing town. FOLLOW UP 9/6
- e. GMEDC – Carol will set up a time to visit with Chris Strecker to discuss RLF applications. FOLLOW UP 9/6
- f. VCRD – Andy will check into location to store minutes. FOLLOW UP 9/6
- g. Email addresses – Jane will work on a list. FOLLOW UP 9/6
- h. Granite bench placement – Dick will work with Tuffy to determine placement.